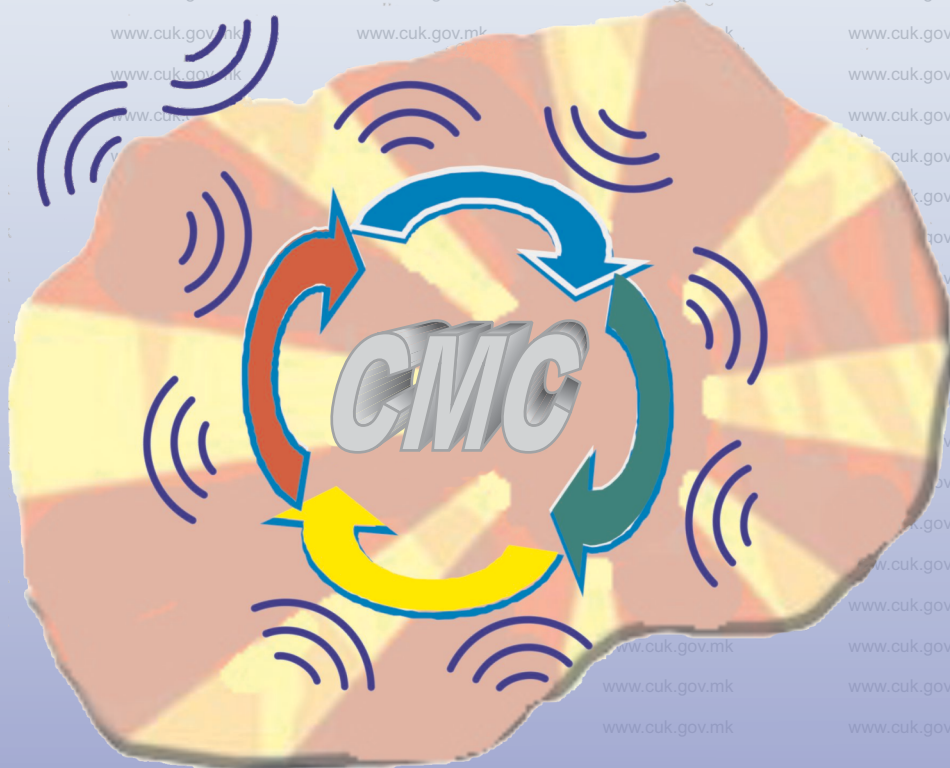


# STANDARD OPERATING PROCEDURES FOR COMMUNICATION, COORDINATION AND COOPERATION AMONG THE CRISIS MANAGEMENT SYSTEM ENTITIES IN A DECLARED CRISIS SITUATION

- Third amended edition -



**STANDARD OPERATING PROCEDURES FOR  
COMMUNICATION, COORDINATION AND  
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SYSTEM ENTITIES IN A DECLARED CRISIS SITUATION**

**- Third amended edition -**

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## **FOREWORD**

The Standard Operating Procedures for Communication, Coordination and Cooperation among the Crisis Management System Entities in a Declared Crisis Situation represent an essential tool for the implementation of the Crisis Management System's operational plans which also contribute significantly to the scientific and research activities as well as the professional literature on security related matters.

Even though their initial purpose is to be used as a practical manual by the institutions that are part of the Crisis Management System, the Standard Operating Procedures also have educational purpose, namely to be used as a professional literature that could be exceptionally useful to students, primarily those that major in crisis management, protection and rescue as well as those majoring in security and defense related studies at the universities. It is also available to be consulted by the teaching staff in these specific areas.

The Standard Operating Procedures for Communication, Coordination and Cooperation among the Crisis Management System Entities in a Declared Crisis Situation will also be very useful for the broader professional and scientific community in the Republic of Macedonia, including the non-governmental organizations.

In this third amended edition this tool is improved and adapted to the practical needs thus increasing its value.

Prof. Jovan Ananiev, PhD

Prof. Mirushe Hoxha, PhD

## INTRODUCTION

This publication presents the Standard Operating Procedures for Communication, Coordination and Cooperation among the Crisis Management System Entities in a Declared Crisis Situation as systematic and institutional solutions.

This publication represents a synthesized representation of an integrated material of the individual Standard Operating Procedures that vary depending on the risk for which the crisis situation is declared i.e. points at its complex institutional shaping, establishing and functional use as a manual.

The Standard Operating Procedures as a manual is intended primarily to be used by the members of the Crisis Management Headquarters, which in the Crisis Management System is the professional operational body managing the activities of crises prevention and management, as well as by the operational decision makers managing crises, and by public servants who are assigned temporarily to the Crisis Management Center for performing specific tasks, as needed. The Standard Operating Procedures are also to be used as reference material by the employees of the ministries and other public institutions, municipal bodies and the city of Skopje, public enterprises and companies involved in the preparations and execution of tasks related to crises prevention. They should also be used as reference material by the members of the regional crisis management headquarters.

Furthermore, the manual from an educational aspect can be used as a reference literature by university students with major in crisis management, protection and rescue, as well as by the students with major in security studies i.e. defense studies. In addition they are also intended also as a reference material for the high schools teachers who teach the peace and tolerance subject.

Taking into consideration the content and the elaborated crisis management activities we believe that this manual could be a valuable reading for all the citizens who for personal reasons need to broaden their knowledge in the area of crisis management as part of their capacity building within the system in order to improve their resistance to the security threats.

With the Standard Operating Procedures we round up the implementation of the NATO-Partnership Goal “Crisis situation Management Including Dealing with the Effects from Terrorist Acts” and by that the authors and the publisher make a

contribution to the strengthening of the international position of the Republic of Macedonia on its path towards full-fledged NATO membership.

The Standard Operating Procedures are product of the joint efforts and commitment by the representatives from various governmental institutions – stakeholders in the crisis management system, who have contributed with their expertise, professionalism and intersectoral approach thus drafting a complex publication that should result in a coordinated work of public institutions. Therefore we would like to express our gratitude to the representatives of the institutions that helped us with the drafting of the Standard Operating Procedures, and especially to the representatives from the Ministries of Defense, Interior, Foreign Affairs, Health, Economy, Environment and Physical Planning, Agriculture, Forestry and Water Economy, Transport and Communications, Labor and Social Policy, Education and Science, Finances, Culture as well as to the Intelligence Agency and the Directorates for Radiation Safety and Protection and Rescue.

The third amended edition adds on to the Standard Operating Procedures the experiences and the materials from the declared electricity supply emergencies from 2012 and the declared crisis situation due to the increased inflow and transiting of migrants through the territory of the Republic of Macedonia in the course of 2015/2016.

From the methodological aspect the manual is organized in IX chapters.

The first one establishes the conditions when the manual is to be used in practice i.e. when a crisis situation is declared.

The second chapter elaborates on the functions and tasks of the institutions that make the Crisis Management System at a national level, as the bases for each institution for undertaking activities in accordance with the Standard Operating Procedures.

The third chapter elaborates the procedures for analyzing the circumstances in regard to the risks based on which a crisis situation is declared, as well as the way they are presented in order to standardize the Standard Operating Procedures for planned and optimal engagement of the institutions depending on the crisis analysis.

The fourth chapter covers the Standard Operating Procedures in regard to the decision making process.

The fifth chapter shows in detail the activities for managing (response and support) each risk separately based on which a crisis situation would be declared on the entire territory of the Republic of Macedonia or part of it, as well as the status reports that also differ for each individual risk, and the draft operational decisions of the Crisis Management Headquarters dealing with the allocation of resources (human, material-technical and financial) in order to deal with the risk, which is the reason for declaring a crisis situation.

The sixth chapter shows in details the activities for managing (response and support) incidents/phenomena that individually cannot be used as grounds to declare a crisis situation, regardless whether they are man-made or caused by nature or technical-technological processes. They are treated as crisis situations because they require the same resources as for managing risks for which emergency would be declared on the territory of the Republic of Macedonia or part of it. In addition the draft operational decisions of the Crisis Management Headquarters are presented that are used when it is decided to use resources (human, material-technical and financial) for direct risk/phenomenon management. Moreover, it shows the incidents/phenomena status reports.

The seventh chapter standardizes the operating procedures for receiving, allocation and distribution of international assistance and the eighth chapter standardizes the public relations procedures.

The ninth chapter shows the Standard Operating Procedures on how to declare the end of the crisis situation.

Finally, we provide templates for recommending international assistance, activating sections of the Army in support of the police or the civil institutions, establishing a joint media center, suspension of the crisis situation, withdrawal of resources as well as a list of acronyms.

*The Authors*

**- I -**

## **1. DECLARING CRISIS SITUATION**

Collecting data and information about the event, validating it, making a selection, processing and monitoring the situation in the field (CMC and CMS entities).

Risks and security hazards assessment (Assessment Group).

Proposing to the Steering Committee for of crisis situation to be declared (one official heading a public administration body, a member of the Steering Committee, the head of the Assessment Group or the CMC Director).

Raising the threat level (in order to declare a crisis situation) – proposal by the Steering Committee to the Government of RM.

Declaring a crisis situation and activating the crisis management mechanisms by using the resources of the public administration bodies of the state, the municipalities and the city of Skopje (Government of RM).

Providing staff from the public institutions to the Crisis Management HQ and experts to the CMC Operations Center to work 24/7.

Managing the crisis management activities (Crisis Management HQ for and Regional Crisis Management HQs).

**- II -**

## **1. FUNCTIONS AND TASKS OF THE INSTITUTIONS IN THE CRISIS MANAGEMENT SYSTEM (CMS)**

### **1.1. CRISIS MANAGEMENT CENTER**

- Activates the assessment and the plans for responding to crises from the respective field of engagement, receiving and familiarization of the assigned representatives from the different entities in the crisis management system with the situation ;
- Coordinates the overall activities among all the participants in the crisis management activities;
- Computer processing of the received data necessary for performing the operations;
- Prepares an operation map (mapping using GIS and manually on a map);
- Makes a crisis management needs assessment;
- Coordinates and supervises of the implementation of the conclusions, decisions, recommendations and measures adopted by the Crisis Management Headquarters, the Assessment Group and the Steering Committee;
- For the needs of the CMHQ, the Assessment Group and the Steering Committee draft notices, analyses, information, reports and other acts based on the received coordinated data;
- Organizes international cooperation and coordinates the international assistance;
- Organizes and activates a public alarm system;
- Transfer of data and information (open and classified) via communication assets available to the Crisis Management Center and the other entities;
- Issues special permits – passes for movement and operation in the areas where the crisis situation is declared;
- Coordinates the informing of the population trough the media.

### **1.2. LOCAL SELF-GOVERNMENT UNITS WITH TERRITORIAL FORCES FOR PROTECTION AND RESCUE, PE AND TFFU**

- Crisis assessment in the affected area of the municipality and activating the Territorial Protection and Rescue Headquarters;
- Activating the operational plans and internal procedures for responding to crises;

- Activating the territorial protection and rescue units and rendering available all of the municipal resources; (PE, municipal Red Cross organization and local non-governmental organizations);
- Providing utilities at the locations where the evacuated people will be sent;
- Involving the citizens in the urban communities i.e. the local communities and their coordination of the crisis management activities;
- Organizing the work of the Commission assessing the damages from the incident;
- Mobilization of the protection and rescue territorial units and rendering available all the municipal resources; (PE, municipal Red Cross organization and non-governmental organizations);
- Supporting the state institutions with the PE and TFFU capabilities.

### **1.3. PROTECTION AND RESCUE DIRECTORATE**

- Activating of the Republic Protection and Rescue Headquarters and the regional protection and rescue headquarters;
- Activating the rapid response teams and the republic protection and rescue units;
- Organizing and implementing activities and measures for protection and rescue of people, the environment, material goods, natural resources, flora and fauna and the cultural heritage.

### **1.4. MINISTRY OF INTERIOR**

- Activating the operational plans and internal procedures for responding to crises;
- Putting to use the state and public safety system ;
- Controlling the movement and the stay in the area affected by the crisis;
- Controlling the movement and the stay of foreigners in RM, and especially in the affected area;
- Providing assistance to the persons affected by the crisis;
- Monitoring the production, turnover, storage and protection of the flammable liquids, gasses, explosives, and other hazardous substances as well as their transportation in the context of their potential security threat in the entire RM, and especially the affected area;
- Enhancing the border security.

### **1.5. MINISTRY OF DEFENSE - ARM**

- Activating the operational plans and internal procedures for responding to crises;
- Making the declared material and human resources available in support of the police and the other entities during the crisis situation;
- Intelligence support of the army forces before and during the implementation of the operations on the territory of the Republic of Macedonia.



### **1.6. MINISTRY OF HEALTH**

- Activating the operational plans and internal procedures for responding to crises;
- Organizing the health protection for the population during emergency;
- Providing first aid and medical care for the injured in the affected areas;
- Pollution monitoring of the air, water, soil and food;
- Health monitoring of the population;
- Protecting the population from infectious diseases, harmful impact of gasses, and air, water and soil pollution;
- Conducting oversight of the food and products of general use;
- Monitoring the hygiene- epidemiologic situation;
- Prevention and deterrence of potential epidemic;
- Assessing the efficiency of the performed interventions;
- Provision of medications, medical aids, medical supplies, medical equipment, sanitary utilities and supplies.

### **1.7. MINISTRY OF TRANSPORT AND COMMUNICATIONS**

- Activating the operational plans and internal procedures for responding to crises;
- Monitoring and analyzing the waters, maintaining and improving the water regime in the artificial lakes;
- Organizing the road traffic and the road infrastructure during crises;
- Organizing the railway traffic and the railway infrastructure during crises;
- Organizing the air traffic and the aviation infrastructure during crises;
- Organizing the telecommunications and the telecommunication infrastructure during crises;
- Organizing the broadcasting and the broadcasting infrastructure during crises;
- Settling the communal issues, providing appropriate infrastructure, organizing the space and managing the state owned construction land.

### **1.8. MINISTRY OF FOREIGN AFFAIRS**

- Activating the operational plans and internal procedures for responding to crises;
- Continued managing of the foreign affairs and foreign politics of the Republic of Macedonia during crises;
- Managing the diplomatic, consular and other representative offices of the Republic of Macedonia, as well as establishing a communication system with them;
- Supporting of the CMS HQ in the communication and cooperation with the foreign diplomatic and consular offices of foreign states and missions of international organizations in the Republic of Macedonia for providing the necessary support and assistance.

### **1.9. MINISTRY OF FINANCE**

- Activating the operational plans and internal procedures for responding to crises;
- Organizing the financing systems, treasury department, customs, taxes, foreign currency payments, auditing and payment operations, insurance of property and persons during crises;
- Implementing the budget of the Republic of Macedonia during crises;
- Activating the commodity reserves;
- Use of central budget finances to deal with the crisis, in particular from the permanent and current budget reserve;
- Reallocation of other assets from the central budget for dealing with the crisis.

### **1.10. MINISTRY OF ECONOMY**

- Activating the operational plans and internal procedures for responding to crises;
- Monitoring the economic, structural, technical and technological conditions at the companies of special importance in the regions affected by the crisis, as well as monitoring of the level of facilities' utilization;
- Monitoring the supply of raw and production materials for the companies in the regions affected by the crisis;
- Monitoring the situation in the mines which are under concession in coordination with the State Technical Inspectorate;
- Monitoring the situation with the production, transfer, distribution and supply of electricity and other energy resources in RM;
- Monitoring the oil and natural gas distribution;
- Monitoring the situation with the supply of the population with the basic food products;
- After establishing the situation, proposals and recommendations are submitted to the HQ (intervention on the commodity reserves market, limiting the trade of certain products, establishing a price limit for certain products and services, imposing an obligation for the companies to procure and sell certain types and quantities of goods to the consumers in accordance with a pre-determined priority, imposing an obligation for the companies to store certain quantities for some types of goods);
- Cooperation with the companies of special importance during crises;
- Ensuring access to adequate experts in the field of mining and geology
- Monitoring the observance of laws and other regulations;
- Monitoring the situation in the field of tourism and related services in coordination with tourist agencies;

- Reallocation of tourists to safe zones i.e. hotels and accommodations outside the affected area;
- Maintaining national etalons and certified reference materials.

### **1.11. MINISTRY OF AGRICULTURE, FORESTRY AND WATER ECONOMY**

- Activating the operational plans and internal procedures for responding to crises;
- Activating the forest resources for the purpose of providing energy resources;
- Monitoring and analyzing the meteorological and hydrological conditions and processes;
- Weather forecast for the territory of the Republic of Macedonia in the morning for the current day, the following day and for the following 3-5 days;
- Water pollution monitoring;
- Monitoring and study of the state of waters, maintaining and improving the water regime;
- Exploitation of the hydro-ameliorative systems;
- Issuing warnings (alarming) about possible floods via the National Hydrometeorological Service (NHMS);
- Monitoring of the level and the quantity of accumulated water in the artificial lakes as well as the quantities of water that flow into them and the quantities that are let out of them;
- Undertaking measures for preventing the occurrence and spreading and or destruction of the pests that affect the plants;
- Monitoring the appearance and spreading of the pests that affect the plants based of meteorological, biological and other data;
- Assessment and diagnosis of the pests that affect the plants;
- Determining the optimal time for exterminating the pests that affect plants;
- Listing and mapping the flooded fields, water dwellings, the coastline of natural and artificial lakes, as well as the other water systems;
- Establishing the type of pests, for professional and proper application of plants protection products and proper use of the equipment for treatment ;
- Recording the appearance of pests that affect the plants and cause significant economic damages, the undertaken preventive measures, the level of damages as well as collecting and using meteorological data important for monitoring the appearance, spreading and extermination of the pests that affect the plants;
- Detecting and identifying the pests;
- Extermination or in another way doing away with the pests, marking the area affected by the pests, undertaking measures – proposing treatment and/or other prescribed measures (treatment of the disease with adequate products)

- Performing regular checks for the pests that were the reason for demarcating certain area;
- Monitoring, predicting, determining and deciding on measures for pest protection;
- Analysis and evaluation of the health status of plants in order to define the presence and spreading of pests in the country;
- Reinforced control over the movement of people in the woods.

#### **1.12. MINISTRY OF EDUCATION AND SCIENCE**

- Activating the operational plans and internal procedures for responding to crises;
- Organizing the education process of all types and at all levels during crises;
- Organizing sustainable student standard;
- Adapting the infrastructure of the educational and scientific institutions (schools, halls, museums, etc.) to be used temporarily as hospitals and evacuation facilities.

#### **1.13. MINISTRY OF LABOR AND SOCIAL POLICY**

- Activating the operational plans and internal procedures for responding to crises;
- Undertaking services and measures from the social protection system;
- Organizing and supervising the safety of workers working during the crisis;
- Protecting the persons under institutional and non-institutional forms of social protection;
- Adapting the infrastructure of the public institutions under the competence of the MLSP to be used temporarily as hospitals and evacuation facilities;
- Providing conditions for accommodating the evacuated population in their own facilities;
- Participating in the process for receiving the humanitarian aid and in the procedures for importing the humanitarian aid.

#### **1.14. MINISTRY OF CULTURE**

- Activating the operational plans and internal procedures for responding to crises;
- Organizing the protection of the cultural heritage.

#### **1.15. MINISTRY OF ENVIRONMENT AND PHYSICAL PLANNING**

- Activating the operational plans and internal procedures for responding to crises;
- Input and use of relevant data from the spatial plan of RM, related to disasters;
- Cooperation with the professionals from the Ministry of Environment and Physical Planning , Ministry for Transport and Communications, Agency for

Spatial Planning and the Institute for Earthquake Engineering and Engineering Seismology: field inspection and drafting reports for the Government of RM on the type and the magnitude of the crisis, the initial and follow up activities, as well as the response activities to the consequences;

- Enhanced permanent monitoring of the air, waters and soil pollution and active monitoring of the conditions in the environment, in the affected area;
- Field activities by experts from the Central Environmental Laboratory and the State Inspectorate for Environment and Nature;
- Drafting reports from the field inspection and appropriate laboratory analysis, with proposals to the Government of RM for undertaking appropriate measures and activities in relation to the current crisis situation;
- Preparation of additional plans for managing the hazard and non-hazard waste from the crisis;
- Participation in the drafting plans for tidying the affected area, particularly in regard to the strategic assessment of the impact on the environment.

#### **1.16. INSTITUTE OF EARTHQUAKE ENGINEERING AND ENGINEERING SEISMOLOGY - IZIIS**

- Provision of fast and relevant post-earthquake damage assessment.

#### **1.17. SEISMOLOGICAL OBSERVATORY**

- Fast (maximum 5 minutes delay) automated delivery of preliminary data on the earthquake's epicenter and magnitude, to the Crisis Management Center and other responsible authorities;
- Preliminary report: allowed delay of 30-45 minutes, with manual processing and checking of all the data about the epicenter, the magnitude and the macro-seismic impact of the earthquake in the epicenter area as well as generating graphic images (a map of the epicenter area with macro-seismic data);
- Damage report: in case of an earthquake with magnitude higher than 4.7 (24 hours delay). Relevant data is received in cooperation with the Institute of Earthquake Engineering and Engineering Seismology – (IZIIS) in Skopje;
- Final report (24 hours delay).

#### **1.18. RADIATION SAFETY DIRECTORATE**

- Activating the Plan for protection of the population in case of a radiation emergency in the Republic of Macedonia and the internal procedures;
- Inspects the sources of ionizing radiation in Republic of Macedonia (in this case with special emphasis on the sources in the facilities affected by the crisis);
- Keeps a National Registry for sources of ionizing radiation and nuclear materials;

- Determines the intervening levels and conditions of radiation safety and protection;
- Intervenes in cases of radiation emergencies and provides professional assistance with the assessment (regarding radiation safety and protection, monitoring, decision making for undertaking measures and protection actions) in case of a radiation emergency;
- Organizes adequate dissemination of information to the population on how to protect themselves from radiation and provides support to the Crisis Management Center with issuing information and warnings for the population in cases of a radiation emergency;
- Inspects the legal entities that work with sources of ionizing radiation;
- Plans and implements international cooperation in the area of ionizing radiation;
- Performs other tasks related to the protection from ionizing radiation.

#### **1.19. YOUTH AND SPORTS AGENCY**

- Activating the operational plans and internal procedures for responding to crises;
- Adapting the infrastructure (sport facilities) to be used temporarily as hospitals and evacuation facilities;
- Organizing the human resources from the sport federations and associations and their inclusion in dealing with the consequences from the crisis.

#### **1.20. EMIGRATION AGENCY**

- Maintaining communication with individual emigrants and emigration organizations through all of the available means of communication during the emergency in order to report specific information on the situation and to organize the assistance from the emigrant community.

#### **1.21. STATE ARCHIVES OF RM**

- Organizing and receiving the archive materials during the crisis.

#### **1.22. AGENCY FOR REAL-ESTATE CADASTER**

- Defining the area affected by the crisis or the incident in the sense of specific locating and determining the owner of the real-estate affected with the crisis.

#### **1.23. AGENCY FOR SPATIAL PLANNING**

- Using the data from the Spatial Plan of RM and creating of extraordinary spatial plan for the affected areas;
- Defining the area for organizing temporary base camps.

#### **1.24. INTELLIGENCE AGENCY**

- Intelligence support: collecting information that pertain to the newly emerged situation;
- Intelligence support: cooperation with foreign intelligence agencies in order to provide timely information;
- Expert support on both analytical and operational levels;
- Intelligence support (providing information to foreign entities involved in providing assistance to the Republic of Macedonia, presence of foreign delegations etc.):
- Preparing adequate analytic materials (information) for the needs of the CMHQ, the Assessment Group and the Steering Committee, in support to the preparation of their reports, analysis, information and other acts based on the received coordinated data.

#### **1.25. VETERINARIAN AND FOOD AGENCY**

- Activating the operational plans and internal procedures in case of an outbreak of contagious diseases among population (epidemic).

#### **1.26. AGENCY FOR PASTURES**

- Activating the operational plans and internal procedures for responding to crises;
- Organizing the human resources of the cattle breeders' federations and association and their inclusion in dealing with the crisis situation.

#### **1.27. STATE STATISTICAL OFFICE**

- Collecting, processing, analysis and publishing statistics data;
- Keeping and updating the statistical records of the population, business entities, territorial units, spatial units and farms.

#### **1.28. COMMITTEE FOR RELATIONS WITH RELIGIOUS COMMUNITIES AND RELIGIOUS GROUPS**

- Monitoring the relations between the state, the religious communities and religious groups during the crisis;
- Helping with the protection of the religious facilities that are declared cultural heritage.

#### **1.29. PUBLIC ENTERPRISE „MAKEDONIJA PAT”**

- Activating the operational plans and internal procedures for responding to crises;
- Participates with its own forces and material-technical assets in dealing with the impact of the crisis damaging/ destroying the road infrastructure;

#### **130. MACEDONIAN RAILWAYS – INFRASTRUCTURE**

- Activating the operational plans and internal procedures for responding to crises;
- Participates with its own forces and material-technical assets in dealing with the impact of the crisis damaging/ destroying the railway infrastructure;
- Organizing transportation for people and goods during the crisis situation.

#### **1.31. STATE ROADS AGENCY**

- Participates with its own forces and material-technical assets in dealing with the impact of the crisis damaging/ destroying the road infrastructure.

#### **1.32. RAILWAY TRAFFIC AGENCY**

- Participates with its own forces and material-technical assets in dealing with the impact of the crisis damaging/ destroying the railway infrastructure.

#### **1.33. CIVIL AVIATION AGENCY**

- Participates with its own forces and material-technical assets in dealing with the impact of the crisis damaging/ destroying the airports infrastructure;
- Makes conditions for smooth reception of foreign assistance that arrives by air.

#### **1.34. DIRECTORATE OF COMPULSORY RESERVES OF OIL AND OIL DERIVATIVES**

- Organizes the allocation of the oil and oil derivatives reserves to the institutions involved in the crisis management.

#### **1.35. AGENCY FOR ELECTRONIC COMMUNICATIONS**

- Organizing the telecommunications and telecommunication infrastructure during crisis.

#### **1.36. PUBLIC ENTERPRISE FOR MANAGEMENT OF RESIDENTIAL AND COMMERCIAL PROPERTY**

- Adapting the infrastructure (sporting, business and other facilities) to be used temporarily as hospitals and evacuation facilities.

#### **1.37. PUBLIC ENTERPRISE “MACEDONIAN BROADCASTING AGENCY” SKOPJE**

- Providing transmission, broadcasting and distribution of radio and TV programs and teletext in available time slots and via the cable radio-television network during crisis;
- Providing radio and television links with broadcasting agencies from other countries in the world.

#### **1.38. RED CROSS OF RM**



- Activating the operational plans and internal procedures for responding to crises;
- Activating of the disaster management unit;
- Activating the specialized teams and units (accommodation, evacuation, evaluation, distribution, transport, first aid);
- Activating of the search teams.

**- III -**

## **1. SITUATION ANALYSIS**

### **1.1. RISK ANALYSIS**

Depending on the risk for which state of a crisis situation is declared the data necessary for the situation analysis is provided for:

*Demonstration of nationalism and religious intolerance and hatred, as well as a refugee/migrant crisis.*

Drafting a situation analysis on the situation in the affected area (1-2 hours) – data from the Ministry of Interior and the Intelligence Agency (classified depending on the data).

*Terrorist activities (including international and urban terrorism), diversions and sabotages.*

Drafting a situation analysis on the situation in the affected area (1-2 hours) – data from the Ministry of Interior and the Ministry of Defense (classified depending on the data).

#### *Earthquake*

Drafting a preliminary analysis (1 hour) about the possible threats to the vital infrastructure on the territory affected by the earthquake (data from the Seismological Observatory).

Situation analysis and preliminary evaluation of the humanitarian aid for the population (endangered, injured, killed and missing) – drafted by the Red Cross within 12 hours.

Drafting a situation analysis on the situation at the affected area (1-2 hours) – data from Ministry of Transport and Communication, Institute for Earthquake Engineering and Engineering Seismology, Ministry of Interior, Ministry of Economy, Crisis Management Center, Radiation Safety Directorate and Protection and Rescue Directorate.

#### *Floods*

Drafting a situation analysis on the situation in the affected area (1-2 hours) – data from Ministry of Agriculture, Forestry and Water Economy, Protection and Rescue Directorate and Ministry of Transport and Communication.

Situation analysis and preliminary evaluation of the humanitarian aid for the population (endangered, injured, killed and missing) – drafted by the Red Cross within 12 hours.

*Heavy snowfalls, snowdrifts, avalanches, landslides and bigger rockslides.*

Drafting a situation analysis on the situation in the affected area (1-2 hours) – data from Ministry of Agriculture, Forestry and Water Economy and Ministry of Transport and Communication.

Situation analysis and preliminary evaluation of the humanitarian aid for the population (endangered, injured, killed and missing) – drafted by the Red Cross within 12 hours.

*Extremely high or low temperatures and heavy fog.*

Drafting a situation analysis on the situation in the affected area (1-2 hours) – data from Ministry of Agriculture, Forestry and Water Economy and Protection and Rescue Directorate.

Situation analysis and preliminary evaluation of the humanitarian aid for the population (endangered, injured, killed and missing) – drafted by the Red Cross within 12 hours.

*Large scale fires*

Drafting a situation analysis on the situation in the affected area (1-2 hours) – data from Ministry of Agriculture, Forestry and Water Economy and Protection and Rescue Directorate.

Situation analysis and preliminary evaluation of the humanitarian aid for the population (endangered, injured, killed and missing) – drafted by the Red Cross within 12 hours.

*Disasters in mines or production facilities, damages or bigger breakdowns, as well as shortage of energy resources.*

Drafting a situation analysis on the situation in the affected area (1-2 hours) – data from Ministry of Agriculture, Forestry and Water Economy, Ministry of Economy, and Ministry of Transport and Communication.

*Cracks, collapsing and other damages to dams*

Drafting a situation analysis on the situation in the affected area (1-2 hours) – data from Ministry of Agriculture, Forestry and Water Economy and Ministry of Transport and Communication.

Situation analysis and preliminary evaluation of the humanitarian aid for the population (endangered, injured, killed and missing) – drafted by the Red Cross within 12 hours.

*Radiological, chemical or biological contamination including consequences from weapons of mass destructions*

Drafting a preliminary analysis (1 hour) on the possible threats to the vital infrastructure on the radiation, chemically and biologically contaminated territory.

*Massive poisoning (food, chemicals and other poisonous substances)*

Drafting a situation analysis on the situation in the affected area (1-2 hours) – data from Ministry of Health, Ministry of Interior, Ministry of Economy, Radiation Safety Directorate, Veterinary and Food Agency and Ministry of Environment and Physical Planning.

*Outbreak of infectious diseases among people (epidemic)*

Drafting a situation analysis on the situation in the affected area (1-2 hours) – data from Ministry of Health and Ministry of Interior (classified depending on the data – biological contamination), as well as data from the Intelligence Agency if the contamination is coming from abroad.

Situation analysis and preliminary evaluation of the humanitarian aid for the population (endangered, injured, killed and missing) – drafted by the Red Cross within 12 hours.

*Outbreak of infectious diseases among animals (epizooties)*

Drafting a situation analysis on the situation in the affected area (1-2 hours) – data from Ministry of Health and Ministry of Interior (classified depending on the

data – biological contamination), as well as the data from the Intelligence Agency if the contamination is coming from abroad.

*Outbreak of infectious diseases among plants (epiphytotic)*

Drafting a situation analysis on the situation in the affected area (1-2 hours) – data from Ministry of Environment and Physical Planning and Ministry of Agriculture, Forestry and Water Economy.

## **1.2. Presentation**

The presentation of the situation analysis for the affected area is done before the Crisis Management Headquarters.

## **1. DECISION MAKING PROCESSES**

The Head of the Crisis Management Headquarters adopts Rules of Procedure regarding the process of adopting decisions, recommendations and other acts.

The CMHQ's draft decisions are part of the SOP (Draft Decision – Annex 1).

Apart from the draft decision the CMHQ also adopts other decisions for the coordination of the operational and professional managing of current emergency developments (Draft Recommendation – Template No. 1).

If assessed that the national resources are insufficient for managing the given crisis, the CMHQ adopts a recommendation (Draft Recommendation – Template No. 2) addressed to the governmental bodies (Steering Committee and Assessment Group) for the Government of the Republic of Macedonia to adopt a Decision for requesting international assistance.

In case of a threat from multiple risks, apart from the decisions on the threat for which the crisis situation is declared, an SOP for managing the other risks and threats is also used.

Furthermore, the CMHQ also adopts a decision for dealing with a threat from accompanying phenomena/incidents in a situation of an already declared crisis situation in compliance with the available resources.

A recommendation to the Steering Committee for the Government of the Republic of Macedonia to adopt a proposal for a decision by the President of the Republic of Macedonia for activating the Army of the Republic of Macedonia in the crisis management (Draft Recommendation – Template No. 3).



- V -

**RISKS/HAZARDS MANAGEMENT (RESPONSE and  
SUPPORT)**



**1. MANAGING (RESPONSE and SUPPORT)  
DEMONSTRATIONS OF NATIONALISM, RELIGIOUS  
INTOLERANCE AND HATRED**

**1.1. Functions enabling response and support during demonstrations of nationalism and religious intolerance and hatred (Draft decision – ANNEX number 1)**

CMS Functions	Management		Execution Readiness	Reporting
	Activity	Institution		
Direct incident management	Data analysis and gathering information on possible demonstrations of nationalism and religious intolerance and hatred	MoI – DSCI, IA and MoD		
	Exchange of classified data on possible demonstrations of nationalism and religious intolerance and hatred	MoI – DSCI, IA, MoD – ARM and CMC		regular classified
	Information on planning internal subversive activities	MoI and IA		
	Coordinated planning of activities for managing individuals, groups and organizations	MoI and MoD		
	Undertaking special operations for dealing with individuals, groups and organizations	MoI and MoD	immediate	regular
	Supervising an area of potential demonstrations of nationalism and religious intolerance and hatred	MoI and ARM		regular classified
	Special intellectual activities for managing the phenomenon	MES, MoC – CHPO and CRRCG	72 hours	regular

	Policies for inclusion of international institutions	MFA, MoI, IA and CMC	24 hours	regular
	Establishing special and appropriate traffic regime (roads)	MoI	2 hours	regular
	Protection of the material cultural heritage	MoI, MoC – CHPO and CRRCG	4 hours	regular
	Protection of religious facilities	MoI, MoC – CHPO and CRRCG	4 hours	regular
	Providing first aid	MoH, PRD and RC	1 hour	regular
	Taking care of seriously injured individuals	MoH	immediate	regular
Assistance for the directly affected persons	Land and air transportation of affected persons	MoH, MoI and MoD - ARM	2 hours	regular
	Securing and evacuation of religious VIPs	MoI	2 hours	regular classified
	Securing the endangered vital facilities	MoI and MoD	2 hours	regular classified
Coping with the consequences	Increasing the security level of the state border, controlling the border crossings and the flow of goods and people	MoI, IBM, MoD, CA, Inspection services	2 hours	regular
	Damage assessment	LSGU		regular
Assistance for the indirectly affected persons	Accommodating the internally displaced persons (evacuation)	MLSP, PRD, MoH and LSGU with their PE	24 hours	regular and extraordinary after completing the task
	Psychological treatment for the internally displaced persons	MoH, RC		regular daily

Logistics support	Monitoring and analysis of major financial transactions	MoF, Directorate for Prevention of Money Laundering and Financing Terrorism, MoI, PRO, FP	24 hours	regular
	Controlled movement and work in the areas affected by the crisis.	CMC and MoI	12 hours	regular
	Financial support	MoF		regular

## **1.2. STATUS REPORTS**

After receiving information, decisions and conclusions from CMHQ, the CMS entities regulate the following:

- Continuous inflow of data and information related to the crisis management using all the available means of communication, as established in the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center”;
- Monitoring the undertaken measures and activities as well as use of their own resources.
- Regular daily status reports are prepared twice a day at 10.00 h and 20.00 h. Extraordinary reports are prepared if necessary and upon a request from the HQ, and on particular issues.
- The regular reports encompass:
  - Date and time of the report
  - Date and time of the incident/phenomenon, local and GMT
  - Location (city/area/region and geographic coordinates)
  - Incident description (brief and analytical)
  - Number of casualties
  - Material damages
  - Activity organizer
  - Activity (condition) impact
  - Weather conditions
    - wind direction \_\_\_\_\_ degrees
    - wind speed \_\_\_\_\_ m/sec
    - temperature \_\_\_\_\_ °C
    - cloudiness \_\_\_\_\_ % (0/25/50/75/100)
    - precipitation /rain-snow/ quantity
    - weather forecast for the next \_\_\_\_\_ 3-5 days
  - Preliminary assessment of the developments in the next 24/48/72 hours
  - Undertaken measures
    - Activities for tracking down the perpetrators
    - Used resources (per institution)
      - Material-technical resources
      - Human resources
    - Taking care of internally displaced persons (number of persons)
  - Necessary assistance for overcoming the consequences
  - Other relevant data
  - Contact details (24/7, phone, fax, e-mail, web, etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence. Information with classified content is marked adequately and it is the CMHQ (Crisis

Management Headquarters) that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management (“Official Gazette No. 29/05”), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## **DECISION**

### Article 1

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for dealing with demonstrations of nationalism and religious intolerance and hatred, as follows:

- MoI-DSCI in cooperation with IA and MoD analyzes the data and collects information about possible demonstrations of nationalism and religious intolerance and hatred.
- MoI, IA, MoD, CMC exchange classified information for possible demonstrations of nationalism and religious intolerance and hatred.
- MoI in cooperation with IA gather information on planning subversive internal activities in order to deal with it.
- MoI and MoD organize coordinated planning of activities for dealing with individuals, groups and organizations.
- MoI and MoD undertake special operations for dealing with individuals, groups and organizations. A report on the undertaken operations is forwarded to the CMC every \_\_\_\_ hours.
- MoI in cooperation with MoD-IA controls the assessed area where demonstrations of nationalism and religious intolerance and hatred are possible, with \_\_\_\_\_ forces of the MoI and \_\_\_\_\_ MoD- ARM forces. A report on this activity is submitted to the CMC every \_\_\_\_ hours.

- MES in cooperation with MoC-CHPO and with the support from MASA and CRRCG undertakes special intellectual activities for coping with the situation (forums, debates, educational programs, etc.). Reports on this activity are forwarded to the CMC when necessary.
- MoF in cooperation with MoI, IA and CMC drafts policies for involving international institutions.
- MoI organizes the establishment of a special and adequate traffic regime. Reports on this activity are forwarded to the CMC when necessary.
- MoI in cooperation with MoC-CHPO and CRRCG protects the cultural material heritage. For that purpose \_\_\_\_\_ from MoI, \_\_\_\_\_ from MoC are engaged (teams, experts material-technical assets, etc.).
- MoI in cooperation with MoC-CHPO and CRRCG secures the religious facilities. For that purpose \_\_\_\_\_ from MoI, \_\_\_\_\_ from MoC are engaged (teams, experts, material-technical assets etc.).

#### Article 2

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for providing assistance to the directly affected persons, as follows:

- MoH in cooperation with the RC provides first aid to the injured with the help of (teams, groups, number of persons, units, experts, etc.): \_\_\_\_\_ from MoH and \_\_\_\_\_ from RC. A report on this activity is submitted to the CMC every \_\_\_\_ hours.
- MoH organizes the accommodation for the seriously injured persons. A report on this activity is submitted to the CMC every \_\_\_\_ hours.
- MoI with the support from MoD-ARM and in cooperation with MoH organizes the transportation of the injured from the affected area by land and by air with the help of (teams, groups, number of persons, units, material-technical assets, etc.): \_\_\_\_\_ from MoI, \_\_\_\_\_



from MoD-ARM \_\_\_\_\_ from MoH. A report on this activity is submitted to the CMC every \_\_\_\_ hours.

- MoI secures and evacuates the affected religious VIPs with the help of the \_\_\_\_\_ directorate/teams. A report on this activity is submitted to the CMC every \_\_\_\_ hours.

### Article 3

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for dealing with the consequences from demonstrations of nationalism and religious intolerance and hatred, as follows:

- MoI organizes and conducts tightened securing of the affected vital facilities, with the support from MoD-ARM, by engaging additional (teams, units): from MoI \_\_\_\_\_ and MoD-ARM \_\_\_\_\_. A report on this activity is submitted to the CMC every \_\_\_\_ hours.
- MoI-IBM, with the support from MoD-ARM, MoF-CA, and the inspection services, increases the level of security along the state border and strengthens the control at the border crossings and of the flow of goods and persons (at the border crossings and beyond). A report on this activity is submitted to the CMC every \_\_\_\_ hours.
- LSGUs in cooperation with representatives from the state institutions have a committee assessing the damages. Reports on this activity are forwarded to the CMC after the completion of the activity

### Article 4

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for helping the persons indirectly affected by demonstrations of nationalism and religious intolerance and hatred, as follows:

- MLSP organizes the accommodation of the internally displaced persons (evacuation), in cooperation with PRD, MoD and LSGU. PRD provides support with the adaptation of the facilities and providing \_\_\_\_\_ (number of persons and material and technical assets), MLSP makes available the facilities (holiday resorts, dormitories, etc.)

\_\_\_\_\_, and LSGU makes available the facilities \_\_\_\_\_ . A report on this activity is submitted to the CMC every \_\_\_\_ hours.

- MoH in cooperation with the RC provides psychological treatment to the internally displaced persons. For that purpose, the MoH provides (teams, doctors, material and technical assets, etc.) \_\_\_\_\_, and the RC \_\_\_\_\_. A report on this activity is submitted to the CMC every \_\_\_\_ hours.

#### Article 5

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available as logistics support when dealing with demonstrations of nationalism and religious intolerance and hatred, as follows:

- MoF-FP, in cooperation with MoI, Directorate for Prevention of Money Laundering and Financing Terrorism and PRO, conducts monitoring and analysis of data regarding major financial transactions.
- CMC, in cooperation with MoI, organizes controlled movement and work in the areas affected by the crisis. The CMC issues a special permit - pass for movement and work in the areas affected by the crisis at \_\_\_\_\_ locations.
- MoF provides financial support of the activities of the CMS entities, by allocating MKD \_\_\_\_\_ from the \_\_\_\_\_ fund of the budget.

#### Article 6

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

#### Article 7

This Decision enters into force on the date of its adoption.

#### Article 8

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD of CMHQ

## **2. MANAGING (RESPONSE and SUPPORT) TERRORIST ACTIVITIES (INCLUDING INTERNATIONAL AND URBAN TERRORISM), DIVERSIONS AND SABOTAGES**

**2.1. Functions enabling response and support during terrorist activities (including the international and urban terrorism), diversions and sabotages (Draft decision - ANNEX No.1)**

CMS Functions	Management		Execution Readiness	Reporting
	Activity	Institution		
Direct incident management	Data analysis and collecting data about possible new terrorist activities or threats (including international and urban terrorism), diversions and sabotages	MoI-Directorate for Security and Counterintelligence, IA and MoD		regular classified
	Exchange of classified information about possible new terrorist activities or threats (including international and urban terrorism), diversions and sabotages	MoI-Directorate for Security and Counterintelligence, IA MoD and CMC		regular classified
	Operative monitoring of the activities in the area	MoI		regular classified
	Coordinated planning of activities for dealing with individuals, groups and organizations	MoI and MoD		regular classified
	Undertaking specialized operations for dealing with individuals, groups and organizations	MoI and MoD	immediate	regular daily
	Securing and control over	MoI and MoD-ARM	2 hours	regular

	immediate and broader affected area			classified
Assistance for the directly affected persons	Preliminary evaluation and monitoring	MoI, MoD-ARM, RSD and MoH-Institute for Public Health	2 hours	regular
	Traffic regulation	MoI	2 hours	regular
	Search and rescue of casualties from the terrorist attack	MoI and MoD	2 hours	regular
	Providing first aid	MoH, RPD and RC	1 hour	regular
	Accommodation of the seriously injured persons	MoH	immediate	regular
	Decontamination of individuals	PRD and MoD-ARM		regular
	Transportation by land and air of injured persons	MoH, MoI and MoD-ARM	2 hours	regular
	Securing and evacuation of the affected VIPs	MoI, MoD- ARM, MoH	2 hours	regular classified
	Securing the affected vital facilities	MoI and MoD-ARM	2 hours	regular classified
	Dealing with the consequences	Detecting and disabling the improvised explosive devices and demining	MoI, MoD- ARM and PRD	4 hours
Decontamination of material assets		PRD, MoD-ARM, MEPP	24 hours	regular
Raising the security level along the state border, enhanced control at border crossings and of the movement of goods and people		MoI, IBM, MoF-CA, inspection services	2 hours	regular

	Transporting and storing the bodies of the deceased	MoH, Mol, PRD, MoD-ARM, MTC	4 hours	regular
	Identification of the deceased	MoH, Mol	24 hours	regular
	Burial of the deceased	LSGU with PE	24 hours	regular
	Procedure for the deceased foreign citizens	MFA	24 hours	regular
	Clearing up the damaged/destroyed facilities and vital infrastructure	MTC, PRD, MoD-ARM and LSGU with PE	24 hours	regular and extraordinary after the completed task
	Damage assessment	LSGU	3 days	regular
Assistance for the indirectly affected persons	Evacuation	PRD, MLSP, MES, MoH, MoD-ARM, MoE, Mol and LSGU with PE	24 hours	regular and extraordinary after the completed task
	Psychological treatment	MoH, RC		regular
Logistics support	Environmental monitoring	MEPP and MAFWE (NHMS), RSD, MoH-PHI, RSD, MoH - PHI, HBI	Immediate and for some parameters up to 3 hours	continuous
	Extraordinary controls of the drinking water quality	MoH-IPH	3 hours	regular
	Water supply	MoH, RC, MoD-ARM, ME, LSGU with PE	24 hours	regular
	Supply with food, medicines and hygiene material	MoF-CRA, MTC, MoH, MoD, LSGU with PE and MLSP	24 hours	regular
	Supply with energy resources (oil,	MTC and DCROOD	48 hours	regular

gas)					
Reestablishing the electricity supply	MoE, MEPSO, ELEM	selective		regular	
Reestablishing the communication systems in RM	MTC, AEC, BC	24 hours		regular	
Organization of a system for communicating the confidential information to the international institutions (NATO and EU)	DSCI	4 hours		regular	
Monitoring and analyzing major financial transactions	MoF, MoI, Directorate for Prevention of Money Laundering and Financing Terrorism, Public Revenue Office and FP	24 hours		regular	
Controlled movement and operations in the areas affected by the crisis situation.	CMC and MoI	12 hours		regular	
Financial support	MoF	24 hours		regular	



## **2.2. STATUS REPORTS**

After receiving information, decisions and conclusions from CMHQ, the CMS entities regulate the following:

- Continuous inflow of data and information related to the crisis management using all the available means of communication, as established in the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center”;
- Monitoring the undertaken measures and activities, as well as use of their own resources;
- Regular daily status reports are prepared twice a day at 10:00h and 20:00h. Extraordinary reports are prepared when necessary and upon a request by the HQ and on particular issues.
- The regular reports encompass:
  - Date and time of the report
  - Date and time of the incident/phenomenon, local and GMT
  - Location and affected area (city/area/district and geographic coordinates)
  - Description of the incident (brief and analytical)
  - Action’s organizer
  - Action’s impact:
    - Number of casualties
    - Material damage
      - damages to the electricity distribution network
      - damages to the water supply network
      - damages to the telecommunication networks
      - damages to the traffic infrastructure
      - damages to the buildings and other infrastructure
  - Weather conditions
    - Wind direction \_\_\_\_ degrees from
    - Wind speed \_\_\_\_\_ m/sec
    - Temperature \_\_\_\_\_ degrees Celsius
    - Cloudiness \_\_\_\_\_ % (0/25/50/75/100)
    - Precipitation/rain-snow/quantity
    - Forecast for the next \_\_\_\_ 3-5 days
  - Environmental parameters
    - Air quality (air pollution) \_\_\_\_ CO<sub>2</sub>, \_\_\_\_ NO<sub>x</sub>, \_\_\_\_ NO and \_\_\_\_ NO<sub>2</sub>, O<sub>3</sub>, \_\_\_\_ CO, \_\_\_\_ PM10 and \_\_\_\_ PM2.5
    - Water quality (rivers and lakes)
    - Other environmental parameters (soil etc.)
  - Report from the environmental monitoring, food and fodder
  - Preliminary assessment (affected, injured, killed, missing)
  - Preliminary assessment of the developments in the next 24/48/72 hours
  - Undertaken measures:

- Measures for discovery of the perpetrators
- Used resources (by institutions)
  - Material-technical resources
  - Human resources
- Accommodation (number of persons)
- Evacuation (number of persons, km/radius, accommodation centers, etc.)
- Other
- Necessary assistance for overcoming of consequences
- Other relevant data
- Contact details (24/7, tel., fax, e-mail, web, etc.)

CMC prepares the reports and every institution contributes in regard to all the issues in the report under its competence.

Classified information is marked and the CMHQ decides on their distribution to the mass media and international institutions.

The CMHQ adopts the status reports and the CMC distributes them to:

- the institutions with representatives in the headquarters
- the institutions with competences act based on the reports
- CMHQ and Steering Committee's members
- the Government, the Assembly, the President of RM
- the HQ's bodies (a team, a group and a media center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## **DECISION**

### Article 1

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for immediate dealing with terrorist activities (including international and urban terrorism), diversions and sabotages as follows:

- MoI-DSCI in cooperation with IA and MoD performs data analysis and collects information about possible new terrorist activities or threats (including international and urban terrorism), diversions and sabotages
- MoI, IA, CMC exchange classified information about possible terrorist activities (including international and urban terrorism), diversions and sabotages
- MoI and MoD organize coordinated activity planning for dealing with individuals, groups and organizations.
- MoI and MoD undertake special operations for dealing with individuals, groups and organizations. A report on the undertaken operations is forwarded each \_\_\_\_\_ hours to CMC.
- MoI with the support of MoD-ARM secures and controls the immediate and broader affected area with \_\_\_\_\_ forces from MoI and \_\_\_\_\_ forces from MoD-ARM. A report on this activity is submitted each \_\_\_\_\_ hours to CMC.
- MoI in cooperation with MoD-ARM and RSD performs preliminary evaluation and monitoring of the immediate and broader area affected by

the terrorist act. A report on this activity is submitted each \_\_\_\_\_ hours to CMC.

- MoI regulates the traffic within and towards the affected area. Reports on this activity are submitted to CMC when needed.

## Article 2

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for assisting the directly affected population, as follows:

- MoI with MoD-ARM support performs a search and rescue operation for the casualties in the terrorist act. The report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with RC provides first aid to the injured, by activating (teams, groups, number of persons, units, experts, etc.): \_\_\_\_\_ from MoH and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH organizes accommodation of the seriously injured and ill. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- PRD with the MoD-ARM support and in cooperation with RSD (in case of radiation emergency) organize and undertake decontamination of the contaminated persons by activating (teams, units): from PRD \_\_\_\_\_, MoD-ARM \_\_\_\_\_, and RSD \_\_\_\_\_.
- MoH in cooperation with MoI and MoD-ARM organizes transportation of injured from the affected area by land and air using (teams, groups, number of persons, units, material and technical assets, etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ from MoI, \_\_\_\_\_ from MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI in cooperation with MoH and MoD-ARM secures and evacuates the VIPs from the affected area using \_\_\_\_\_ /directorate/teams, \_\_\_\_\_ medical teams from MoH and \_\_\_\_\_ from MoD-ARM. A report on this activity is submitted to CMC each \_\_\_\_\_ hours.

Article 3

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for dealing with the consequences from terrorist activities (including international and urban terrorism), diversions and sabotages as follows:

- MoI with the MoD-ARM support strengthens the security of the affected vital facilities and provides additional (teams, units): \_\_\_\_\_ from MoI and \_\_\_\_\_ from MoD-ARM. Reports on this activity are submitted to CMC every \_\_\_\_\_ hours.
- MoI with MoD-ARM support and in cooperation with PRD works on detecting and neutralizing improvised explosive devices and demining explosive devices. For that purpose they use (teams, units): \_\_\_\_\_ from MoI, \_\_\_\_\_ from MoD-ARM, \_\_\_\_\_ from PRD. Reports on this activity are submitted to CMC every \_\_\_\_\_ hours.
- PRD with the MoD-ARM support and in cooperation with MEPP and RSD (in case of a radiation incident) organize and perform decontamination of the contaminated material assets by using (teams, units): from PRD \_\_\_\_\_, MoD \_\_\_\_\_ and RSD \_\_\_\_\_. Reports on this activity are submitted to CMC every \_\_\_\_\_ hours.
- MoI-IBM with the support from MoD-ARM, MoF-Customs Administration, inspection services, increase of the security level along the state borders, and strengthen the control at the border crossings and of the flow of goods and people (at the border crossings and beyond). Reports on this activity are submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with MoI, PRD, MoD-ARM and MTC organizes transportation, accommodation and identification of the deceased. MoH uses (teams, groups, number of persons, units, and identification experts, etc.): \_\_\_\_\_, from MoI \_\_\_\_\_, from PRD \_\_\_\_\_, from MoD-ARM \_\_\_\_\_, and from MTC \_\_\_\_\_. Reports on this activity are submitted to CMC every \_\_\_\_\_ hours.
- LSGU with PE organize the burials of the deceased by engaging (persons, material and technical assets) \_\_\_\_\_ from LSGU with PE. Reports on this activity are submitted to CMC each \_\_\_\_\_ hours.

- MFA organizes activities and procedures for transfer of the bodies of the deceased foreign citizens to the representatives of their native countries using \_\_\_\_\_ teams for transfer. Reports on this activity are submitted to CMC every \_\_\_\_\_ hours.
- MTC in cooperation with PRD, MoD-ARM and LSGU with PE organize the cleaning of damaged/destroyed buildings and other infrastructure by using (professionals, teams, units) from MTC \_\_\_\_\_, from PRD \_\_\_\_\_, from MoD-ARM \_\_\_\_\_, and LSGU with PE \_\_\_\_\_. Reports on this activity are submitted to CMC every \_\_\_\_\_ hours.
- LSGU, in cooperation with the representatives from the state institutions organizes committees that carry out a damage assessment. Reports on this activity are submitted to CMC every \_\_\_\_\_ hours.

#### Article 4

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for support of the indirectly affected persons from terrorist acts (including international and urban terrorism), diversions and sabotages as follows:

- PRD in cooperation with MLSP, MES, MoH, MoI, MoD-ARM, MoE and LSGU with PE organizes evacuation of the affected persons, in accordance with their plans.
- MoE takes care of the tourists from the affected area. MLSP makes available the facilities (holiday resorts, dormitories and other facilities) \_\_\_\_\_, MES makes available their facilities (schools, sports halls), MoD-ARM makes available their facilities (military barracks and other available facilities) \_\_\_\_\_ and LSGU make available their facilities \_\_\_\_\_. Reports on this activity are submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with RC provides psychological treatment to the affected person. For that purpose MoH activates (teams, doctors, material and technical assets, etc.) \_\_\_\_\_, and RC \_\_\_\_\_. Reports on this activity are submitted to CMC every \_\_\_\_\_ hours.

#### Article 5

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available as part of the logistics support for dealing with terrorist activities (including international and urban terrorism), diversions and sabotages as follows:

- MEPP monitors the environment (air water and soil quality). Reports for this activity are submitted to CMC continuously after each performed measuring.
- MAFWE-NHMS monitors the meteorological and hydrological parameters and occurrences. Reports on this activity are submitted to CMC continuously.
- HBI monitors the hydrologic occurrences at the lakes. Reports on this activity are submitted to CMC after the measurements are performed, every \_\_\_\_\_ hours.
- RSD in cooperation with HBI monitors the radio nucleus content in the environment as well as the external gamma radiation. Reports on this activity are submitted to CMC after the measurements are performed, every \_\_\_\_\_ hours.
- MoH with HBI provide information on the quality of the drinking water by performing extraordinary controls. Reports on this activity are submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with RC, MoE, MoD-ARM and LSGU with PE organizes the regular supply of the population with safe drinking water. For that purpose MoH organizes (tank trucks, delivery of bottled water and water production – purification) \_\_\_\_\_, RC \_\_\_\_\_, MoE \_\_\_\_\_, MoD-ARM \_\_\_\_\_ and LSGU with PE \_\_\_\_\_. The following locations \_\_\_\_\_ are set as distribution centers for the drinking water. Reports on this activity are submitted to CMC every \_\_\_\_\_ hours.
- MoF-CRA in cooperation with MTC, MoH, MoD, MLSP, RC and LSGU with PE organize the supply with food, medicines, and hygiene materials using (teams, transport vehicles, distribution locations and other): MTC \_\_\_\_\_, MoH \_\_\_\_\_, MoD-ARM \_\_\_\_\_, MLSP \_\_\_\_\_

\_\_\_\_\_, RC \_\_\_\_\_ and LSGU with PE \_\_\_\_\_.  
Reports on this activity are submitted to CMC every \_\_\_\_\_ hours.

- MTC in cooperation with DCROOD organizes the supply with energy resources (oil and oil derivatives), and MoE organizes the supply with gas. Reports on this activity are submitted to CMC each \_\_\_\_\_ hours.
- MoE in cooperation with MEPSO and ELEM undertakes measures for reestablishing the electricity power supply and maintaining the energy balance. Reports on this activity are submitted to CMC after each power line is repaired.
- MTC in cooperation with AEC, BC and MP undertakes measures for reestablishing the communication systems in RM. Reports on this activity are submitted to CMC after each communication line is repaired.
- DSCI in cooperation with CMC organize the system for transfer of classified information to the international institutions.
- MoF-FP in cooperation with MoI, PRO and the Directorate for Prevention of Money Laundering and Financing Terrorism monitor and analyze the data of major financial transactions.
- CMC in cooperation with MoI establish controlled movement and operations in the areas affected by the crisis situation and CMC issues special movement and work permits – passes for the areas affected by the crisis situation at the \_\_\_\_\_ locations.
- MoF provides financial support for the CMS activities by allocating MKD \_\_\_\_\_ from the \_\_\_\_\_ fund of the budget.

#### Article 6

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

#### Article 7

This Decision enters into force on the date of its adoption.



Article 8

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD of CMHQ

### **3. MANAGING (RESPONSE and SUPPORT) LARGE-SCALE DEMONSTRATIONS, STRIKES AND RIOTS**

3.1. Functions enabling response and support during large-scale demonstrations, strikes and riots (Draft decision - ANNEX No.1)

CMS Functions	Management		Execution Readiness	Reporting
	Activity	Institution		
Direct incident management	Collecting data about potential large-scale demonstrations, strikes and riots	MoI, IA, MLSP		regular classified
	Exchange of classified information about potential large-scale demonstrations, strikes and riots	MoI, IA, MLSP and CMC		regular classified
	Undertaking activities and standard procedures for conducting safe large-scale demonstrations, strikes and riots	MoI	immediate	regular
	Evaluating the scope of the potential demonstrations, strikes and riots	MoI, MLSP, MoE LSGU, MoD-ARM	1 hour	regular
	Undertaking coordinated activities for resolving the situation with negotiations	MoI, MLSP, MoE MTC and CMC	2 hours	
	Use of protection forces in case the situation during large-scale demonstrations, strikes and riots escalates	MoI, LSGU with PE - TFFU	2 hours	regular

	Introduction of special traffic regime (roads)	MoI	1 hour	regular
Assistance for the directly affected persons	Providing first aid	MoH and RC	1 hour	regular
	Care of the seriously injured	MoH	immediate	regular
Dealing with the consequences	Securing and evacuation of the endangered VIPs	MoI, MoD-ARM, MoH	2 hours	regular classified
	Security of the affected vital facilities	MoI and MoD	2 hours	regular
	Securing the foreign diplomatic-consular offices and other international organizations	MoI	2 hours	regular
	Raising the security level along the state border, strengthening the control at the border crossings and of the flow of goods and people	MoI, IBM, MoD, CA, inspection services	2 hours	regular
	Damage assessment	LSGU	72 hours	regular
Logistics support	Monitoring and analyzing the major financial transactions	MoF, Directorate for Prevention of Money Laundering and Financing Terrorism, MoI, PRO, FP	24 hours	regular
	Controlled movement and work in the affected areas	CMC and MoI	12 hours	regular
	Financial support	MoF	24 hours	regular

### **3.2. STATUS REPORTS**

After receiving information, decisions and conclusions from CMHQ, the CMS entities regulate the following:

- Continuous inflow of data and information related to the crisis management using all the available means of communication, as established the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center”;
- Monitoring the undertaken measures and activities, as well as use of their own resources.
- Regular daily status reports are prepared twice a day at 10.00 h and 20.00 h. Extraordinary reports are prepared if necessary and upon a request from the HQ, and on particular issues.
- The regular reports encompass:
  - Date and time of the report
  - Date and time of the incident/phenomenon - local and GMT
  - Location (city/area/region and geographic coordinates)
  - Incident description (brief and analytical)
  - Activity organizer
  - Number of casualties
  - Material damage
  - Preliminary assessment of the developments in the next 24/48/72 hours
  - Undertaken measures
    - Measures for discovering the perpetrators
    - Used resources (per institution)
      - Material-technical resources
      - Human resources
  - Necessary assistance for overcoming the consequences
  - Performed actions
  - Other relevant data
  - Contact details (24/7, phone, fax, e-mail, web, etc.)

The reports are prepared by CMC, and each institution provides responses to CMC on all the issues incorporated in the report within their field of competence. Information with classified content is marked adequately and it is the CMHQ (Crisis Management Headquarters) that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ’s bodies (a team, a group and a media center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management (“Official Gazette No. 29/05”), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## **DECISION**

### Article 1

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for dealing with large-scale demonstrations, strikes and riots, as follows:

- MoI in cooperation with AP and MLSP collect data about possible large-scale demonstrations, strikes and riots.
- MoI, IA, MLSP, CMC exchange classified information about possible large-scale demonstrations, strikes and riots.
- MoI undertakes activities and standard procedures for safe conduct of large-scale demonstrations, strikes and riots. Reports on the implemented operations are submitted to CMC every \_\_\_\_\_ hours.
- MoI in cooperation with MLSP and ME makes assessment of the scope of the potential large-scale demonstrations, strikes and riots. Reports on the implemented operations are submitted to CMC every \_\_\_\_\_ hours.
- MoI in cooperation with MLSP, MoE MTC and CMC organize coordinated activities for overcoming the situation with negotiations. A report on the undertaken operations is submitted to CMC on regular daily basis.
- MoI in cooperation with LSGU with PE use the protection forces when the situation escalates during large-scale demonstrations, strikes and riots using (teams, units) \_\_\_\_\_ from MoI and \_\_\_\_\_ from LSGU with PE and TFFU. A report on the undertaken operations is submitted to CMC on regular daily basis..

- MoI introduces special and appropriate traffic regime. A report on this activity is submitted to CMC as necessary.

#### Article 2

Crisis Management System HQ of the decided to activate the resources (human, material – technical and financial) in order to use them as support to the directly affected persons:

- MoH in cooperation with RC provides first aid to the injured by engaging (teams, groups, number of persons, etc.): \_\_\_\_\_ from MoH, and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH takes care of the seriously injured. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI in cooperation with MoD-ARM and MoH secures and evacuates the affected VIPs by using \_\_\_\_\_ directorate/teams and \_\_\_\_\_ from MoD. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

#### Article 3

The Crisis Management System HQ decided to activate the resources (human, material – technical and financial) in order to use them for managing the consequences from large-scale demonstrations, strikes and riots:

- MoI with the MoD-ARM support strengthens the security of the affected vital facilities (including the facilities with 3 and 4 radiation threat category in cooperation with RSD) by engaging additional (teams, units): from MoI \_\_\_\_\_ and MoD-ARM \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI secures the foreign diplomatic offices by activating additional (teams, units) from MoI \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI – IBM with support from MoD-ARM, MoF-CA and the inspection services raises the security level along the state border and enhances the control at the border crossings and of the flow of goods and people (at the

border crossings and beyond). A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- LSGU in cooperation with state institutions representatives have commissions conducting damage assessment. A report on this activity is submitted to the CMC after the implementation of the activity.

#### Article 4

The Crisis Management System HQ decided to activate the resources (human, material – technical and financial) in order to use them for logistics support when dealing with demonstrations of nationalism, religious intolerance and hatred:

- MoF-FP in cooperation with MoI, PRO and Directorate for Prevention of Money Laundering and Financing Terrorism monitors and analyzes the data of major financial transactions.
- CMC in cooperation with MoI organizes controlled movement and work in the areas affected by the crisis situation, and CMC issues a special permit- pass for movement and work in the areas affected with the crisis situation at the following locations \_\_\_\_\_.
- MoF provides financial support to the activities of the CMS entities, by allocating MKD \_\_\_\_\_ from the \_\_\_\_\_ fund of the budget.

#### Article 5

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

#### Article 6

This Decision enters into force on the date of its adoption.

#### Article 7



CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD of CMHQ

## **4. MANAGING (RESPONSE and SUPPORT) AN EARTHQUAKE**

4.1. Functions enabling response and support during an earthquake (Draft decision - ANNEX No.1)

CMS Functions	Management		Institution	Execution Readiness	Reports
	Activity				
Direct incident management	Alarming the population	CMC		1 min	
	Search, locating and rescue from debris		PRD, LSGU with PE, RC, MoD-ARM and MoI	3 hours	regular
	Securing and oversight of the affected area		MoI and MoD-ARM	3 hours	regular
	Regulating traffic		MoI and MoD-ARM	2 hours	1 hour
	Establishing alternative roads		MTC, MoI, PE - MP and LSGU with PE	2 hours	regular
	Reconstruction of damaged roads and vital traffic infrastructure		MTC, MoD-ARM, SRA, PE “Makedonija Pat“, ART., MR-infrastructure, CAA, MANAV and LSGU with PE		regular and extraordinary upon completed task
	Environmental monitoring		MEPP and MAFWE (NHMS), HBI, PHI and RSD	immediate, and for some parameters up to 3 hours	continuous
	Establishing reception centers and triage for the injured		MoH, PRD, MoI and RC	1 hour	regular

Assistance for the directly affected persons	Providing first aid	MoH, PRD and RC	immediate	regular
	Transportation by land and air	MTC, PRD, MoH, MoD-ARM, RC and MoI	2 hours	regular
	Setting up a field hospital	MoH, MoD-ARM	24 hours	regular
	Adaptation of facilities (halls, schools, etc.) into hospitals	MoH, RC, YSA, MLSP, MES, MoD-ARM and LSGU with PE	24 hours	regular and extraordinary upon completed task
	Taking care of the seriously injured	MoH	immediate	regular
	Taking care of and transportation of the persons with disabilities	MLSP and MoH	2 hours	regular
	Securing and evacuation of affected VIPs	MoI, MoD-ARM, MoH	2 hours	regular classified
	Damage report	IEEES and Seismological Observatory	24 hours	
	Drafting an extraordinary spatial plan for the affected areas	AREC and ASP	15 days	regular
	Clearing up the debris	PRD, MTC, MoD-ARM and LSGU with PE	1 hour	regular
Dealing with the consequences	Transporting and storing the bodies of the deceased	MoH, PRD, MoD-ARM, MTC	24 hours	regular and extraordinary, upon completed task

	Identification of the deceased	MoH, PRD, MoI	24 hours	daily
	Burial of the deceased	LSGU with PE, PRD and MTC	24 hours	daily
	Procedure for the deceased foreign citizens	MFA	24 hours	daily
	Disposal of killed animals	LSGU with PE FVA and PRD	24 hours	daily
	Taking care of domestic animals and animals from ZOO	LSGU with PE,	24 hours	daily
	Protection of cultural and material heritage	MoC-CHPO and CRRCG	24 hours	daily
	Protection of the archives	State Archive	24 hours	daily
	Communicating information on about foreigners in the affected area.	MFA, RC	24 hours	daily
	Damage assessment	LSGU	48 hours	daily
Assistance for the indirectly affected persons	Evacuation	PRD, MLSP, MES, MoH, MFA, YSA, MoD-ARM, MoE PE for RCP and LSGU with PE	24 hours	regular and extraordinary upon completed task
	Establishing reception centers for evacuation	MoI	2 hours	regular
	Psychological treatment of affected persons	MoH, RC	24 hours	daily
Logistics support	Establishing base camps for the protection and rescue forces	PRD, MoI and LSGU with PE	24 hours	daily

Extraordinary controls of the drinking water	MoH – PHI	3 hours	regular
Water supply	MoH, RC, MoD-ARM, MoE LSGU with PE and TFFU	24 hours	regular
Supply with food, medicines and hygiene products	MoF-ACP, MTC, MoH, MoD, LSGU with PE, MLSP and RC	24 hours	regular
Organizing the production and import of basic food products	MoE	7 days	daily
Energy supply (oil, gas, firewood)	MTC, MoE DCROOD and MAFWE- MF.	24 hours	daily
Reestablishing electricity supply system	MoE MEPSO, ELEM and EVN	selective	regular
Reestablishing the communication systems in RM	MTC, AEK, BC, MP	24 hours	daily
Organizing a system for transfer of classified information to NATO	DSCI	2 hours	regular
Keeping and updating of statistical records of the population, business entities, territorial units, spatial units and farms	State Statistical Office	30 days	upon completion of the activity
Controlled movement and work in the areas affected by the crisis situation	CMC and MoI	12 hours	regular
Financial support	MoF	24 hours	regular

## 4.2. STATUS REPORTS

After receiving the information, decisions and conclusions from the CMHQ, the CMS entities regulate the following:

- Continuous inflow of data and information related to the crisis management using all the available means of communication, as established in the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center”;
- Monitoring the undertaken measures and activities as well as use of their own resources.
- Regular daily status reports are prepared twice a day at 10.00 h and 20.00 h. Extraordinary reports are prepared if necessary and upon a request from the HQ, and on particular issues.
- The regular reports encompass:
  - Date and time of the report
  - Date and time of the incident/phenomenon - local and GMT
  - Location-epicenter of the affected area (city/area/region and geographic coordinates)
  - Intensity of the earthquake/affected area
  - Incident description (brief and analytical)
  - Number of casualties
  - Material damages
    - damages to the electricity distribution network
    - damages to the water supply network
    - damages to the telecommunication network
    - damages to the road infrastructure
    - damages to buildings and other infrastructure
  - Weather conditions
    - wind direction \_\_\_\_\_ degrees from
    - wind speed \_\_\_\_\_ m/sec
    - temperature \_\_\_\_\_ °C
    - cloudiness \_\_\_\_\_ % (0/25/50/75/100)
    - precipitation /rain-snow/ quantity
    - weather forecast for the next \_\_\_\_\_ 3-5 days
  - Environmental parameters
    - Air quality (air pollution) \_\_\_\_\_ CO<sub>2</sub>, \_\_\_\_\_ NO<sub>x</sub>, \_\_\_\_\_ NO and \_\_\_\_\_ NO<sub>2</sub>, O<sub>3</sub>, \_\_\_\_\_ CO, \_\_\_\_\_ PM<sub>10</sub> and \_\_\_\_\_ PM<sub>2.5</sub>
    - Water quality (rivers and lakes)
    - Other environmental parameters (soil, etc.)
  - Environment, food and fodder monitoring report
  - Preliminary assessment (affected, injured, killed and missing people)
  - Preliminary assessment of the developments in the next 24/48/72 hours
  - Undertaken measures

- Used resources (per institution)
- Material-technical resources
- Human resources
- Accommodating (number of people)
- Evacuation (number of people, km/radius, reception centers, etc.)
- Other
- Necessary assistance for overcoming the consequences
  - Teams
  - Material means
  - Experts
- Other relevant data
- Contact details (24/7, phone, fax, e-mail, web, etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ (Crisis Management Headquarters) that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ.s bodies (a team, a group and a media center)



Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management (“Official Gazette No. 29/05”), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## **DECISION**

### Article 1

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for immediate management of the earthquake, as follows:

- the Crisis Management Center alerts the population, depending on the development of the current situation.
- Protection and Rescue Directorate in cooperation with LSGU, RC, MoI and MoD-ARM organizes search and rescue from the debris by engaging (teams, number of persons, units, experts etc.): \_\_\_\_\_ from PRD, \_\_\_\_\_ from LSGU with PE, \_\_\_\_\_ from RC \_\_\_\_\_ from MoI and \_\_\_\_\_ from MoD-ARM. Reports on this activity are submitted to CMC every \_\_\_\_\_ hours.
- MoI with the MoD-ARM support secures and controls the affected area with \_\_\_\_\_ forces from MoI and \_\_\_\_\_ forces from MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI regulates the traffic within and towards the affected area with additional forces \_\_\_\_\_ from the MoD-ARM. A report on this activity is submitted to CMC as needed.
- MTC in cooperation with MoI, PE „Makedonija pat“ and LSGU establishes which roads (by category of vehicles) cannot be used for traffic and determines alternative roads.

- MTC in cooperation with MoD-ARM, SRA, PE “Makedonija pat” and LSGU with PE organizes the reconstruction of the damaged roads and vital traffic infrastructure. A report on this activity is submitted to CMC after the completion of the reconstruction of each road.
- MTC in cooperation with ART, MR-infrastructure, organizes the reconstruction of the damaged railway infrastructure. A report on this activity is submitted to CMC after each railroad section is back in function.
- MTC in cooperation with CAA, MANAV and MoD-ARM organizes the reconstruction of the damaged vital air-traffic infrastructure. A report on this activity is submitted to CMC after each airport is back in function.
- MTC with the Port Authority, in cooperation with MoD-ARM and LSGU with PE organizes the reconstruction of the damaged ports. A report on this activity is submitted to CMC after each port is back in function.
- MEPP performs environmental monitoring (air, water and soil quality). A report on this activity is submitted to CMC after each measurement continuously.
- MAFWE-NHMS monitors the meteorological and hydrological parameters and occurrences. A report on this activity is submitted to CMC.
- HBI monitors the hydrological parameters of the lakes. A report on this activity is submitted to CMC after each measurement every \_\_\_\_ hours.
- RSD in cooperation with PHI assesses the status of radioactive sources and when necessary undertakes monitoring of the content of the radio nucleuses in the environment and monitoring of the external gamma radiation, as well as transportation and storage of the radioactive sources. A report on this activity is submitted to CMC after each measurement every \_\_\_\_ hours.

## Article 2

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for assistance to the directly affected persons:

- MoH in cooperation with PRD, MoI and RC establishes reception centers and performs triage of the injured and ill by engaging (teams, groups, number of persons, units, experts etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ from PRD and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with PRD and RC provide first aid to the injured and ill by engaging (teams, groups, number of persons, units, experts etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ members and \_\_\_\_\_ medical vehicles from PRD and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MTC in cooperation with MoH, PRD, MoD-ARM and MoI organizes the transportation of the injured and ill from the affected area by land and air by engaging (teams, groups, number of persons, units, material and technical assets etc.): \_\_\_\_\_ members and \_\_\_\_\_ medical vehicles from PRD, \_\_\_\_\_ from MoH, \_\_\_\_\_ from MoD-ARM, \_\_\_\_\_ from MoI and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with MoD-ARM and RC establishes a field hospital for the injured and ill using (teams, groups, number of persons, units, material and technical assets etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ from MoD-ARM and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with RC, YSA, MLSP, MES, MoD-ARM and LSGU with PE adapts the facilities (halls, schools, kindergartens and other) into temporary hospitals. MoH activates medical teams (teams and material-technical assets), \_\_\_\_\_, and \_\_\_\_\_ from RC. YSA makes available the facilities (sport halls) \_\_\_\_\_, MLSP makes available the facilities (holiday reports, dormitories, etc.) \_\_\_\_\_, MES makes available the facilities (schools, sport halls), MoD-ARM makes available the facilities (military barracks and other facilities) \_\_\_\_\_ and LSGU provides support with the adaptation of the facilities and engages \_\_\_\_\_ (number of persons and material–technical assets) and makes available the facilities

\_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MoH in cooperation with RC organizes the accommodation of the seriously injured and ill. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MLSP in cooperation with MoH and RC organizes the accommodation and transportation of persons with disabilities. For that purpose MLSP uses \_\_\_\_\_ social workers, MoH \_\_\_\_\_ medical teams and RC \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI in cooperation with MoH and MoD-ARM secure and evacuate the affected VIPs by using \_\_\_\_\_ directorate/teams, and MoH \_\_\_\_\_ medical teams and MoD-ARM \_\_\_\_\_ units/teams. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

### Article 3

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for dealing with the consequences from the earthquake, as follows:

- IEEEES in cooperation with the Seismology Observatory prepares a damage report within 24 hours.
- ASP in cooperation with AREC and MEPP prepares an extraordinary urban plan for the affected areas, within 15 days.
- PRD in cooperation with MTC, MoD-ARM and LSGU with PE organizes cleaning of the debris by engaging (teams, number of persons, units, mechanization, demolition experts, etc.): \_\_\_\_\_ from PRD, \_\_\_\_\_ from MTC \_\_\_\_\_ from LSGU with PE and \_\_\_\_\_ from MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with PRD, MoD-ARM, MoI and MTC organizes transport to the area for identification and storing of the bodies of the deceased. MoH uses (teams, groups, number of persons, units, identification experts, etc.): \_\_\_\_\_, from MoD-ARM \_\_\_\_\_, from PRD \_\_\_\_\_.

\_\_\_\_\_, from MTC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- LSGU with PE in cooperation with MTC determines locations for collecting and burial of the deceased. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU with PE in cooperation with PRD organizes the burial of the deceased by engaging (persons, material-technical assets) \_\_\_\_\_ from LSGU with PE, and \_\_\_\_\_ from PRD.
- MFA organizes the transfer of the bodies of the deceased foreign citizens to the representatives from their native countries, by engaging \_\_\_\_\_ teams for transfer. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU with PE in cooperation with PRD and FVA organizes the Disposal of the killed animals. LSGU with PE for this purpose uses (location, teams, number of persons, material - technical assists) \_\_\_\_\_, PRD \_\_\_\_\_ and FVA \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU with PE takes care of the domestic animals and ZOO animals by engaging \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoC - CHPO, in cooperation with CRRCG organizes the protection of the cultural and material heritage and the religious facilities with the status of cultural heritage. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- The State Archive of RM organizes reception and protection of the archive material from the institutions which infrastructure is damaged/destroyed. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MFA in cooperation with RC communicates information about foreign citizens in the affected area. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- LSGU in cooperation with representatives from state institutions have committees making damage evaluation. A report on this activity is submitted to CMC upon completion of the activity.

#### Article 4

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for helping the indirectly affected persons from the earthquake, as follows:

- PRD in cooperation with MLSP, MES, MoH, MFA, YSA, MoD-ARM, PE for RCP and LSGU with PE evacuates the affected persons in accordance with its planned documentation.
- MoE organizes the accommodation of tourists from the affected areas. YSA makes available the facilities (sports halls) \_\_\_\_\_, MLSP makes available the facilities (holiday resorts, dormitories and other) \_\_\_\_\_, MES makes available the facilities (schools, sports halls), MoD-ARM makes available the facilities (military barracks and other facilities) \_\_\_\_\_, PE for RCP \_\_\_\_\_ (sports, business and other) and LSGU makes available the facilities \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI secures the locations for evacuation, and MFA organizes the reception of foreign VIPs.
- MoH in cooperation with RC provide psychological treatment for the affected persons. For that purpose MoH engages (teams, doctors, material-technical assets and other) \_\_\_\_\_, and RC \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

#### Article 5

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for logistics support while dealing with the earthquake, as follows:

- PRD in cooperation with LSGU-PE and MoI organizes the establishment and operation of base camps for the needs of the protection and rescue forces. The base camps are established at the following locations

- \_\_\_\_\_ . A report on this activity is submitted to CMC after the completion of the activity and regularly every \_\_\_\_\_ hours.
- MoH with PHI provides data on the quality of the drinking water by performing extraordinary tests. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
  - MoH in cooperation with MAFWE, RC, MoE MoD-ARM, LSGU with PE and TFFU supplies the population with clean drinking water. For that purpose MoE engages (tank trucks, supplies of bottled water and water production-purification) \_\_\_\_\_, RC \_\_\_\_\_, MoH \_\_\_\_\_, MoD-ARM \_\_\_\_\_ and LSGU with PE \_\_\_\_\_ and \_\_\_\_\_ from PCSI. The following locations \_\_\_\_\_ are determined for distribution of drinking water. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
  - MoF-CRA in cooperation with MTC, MoH, MoD, MLSP, RC and LSGU with PE supply food, medicines and hygiene materials involving the institutions (teams, transport vehicles, distribution locations and other): MTC \_\_\_\_\_, MoH \_\_\_\_\_, MoD-ARM \_\_\_\_\_, MLSP \_\_\_\_\_, RC \_\_\_\_\_ and LSGU with PE \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
  - MoE organizes production and urgent import of basic food supplies and provides (types of food and quantity) \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
  - MTC in cooperation with DCROOD organizes the supply with energy resources (oil and oil derivatives) and MoE organizes supply with gas. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
  - MAFWE-PE MF provides firewood \_\_\_\_\_ (quantity). A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
  - MoE in cooperation with MEPSO, ELEM undertakes measure for reestablishing the electricity supply and maintaining the energy balance. A report on this activity is submitted to CMC after each power line is repaired.

- MTC in cooperation with AEK, BC, MP undertakes measures for reestablishing the communication systems in RM. A report on this activity is submitted to CMC after each communication line is repaired.
- DSCI in cooperation with CMC organizes a system for transfer of classified information to the international institutions.
- PRD in cooperation with LSGU keeps and updates the statistical records of the population, business entities, territorial units, facilities and farms. A report after the completed activity – 30 days.
- CMC in cooperation with MoI organizes controlled movement and work in the areas affected by the emergency, and CMC issues a special permit-pass for movement and work in the areas affected by the crisis situation at the following locations \_\_\_\_\_.
- MoF provides financial support for the CMS activities by activating MKD \_\_\_\_\_ from the \_\_\_\_\_ fund of the budget.

#### Article 6

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

#### Article 7

This Decision enters into force on the date of its adoption.

#### Article 8

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD of the CMHQ



## **5. MANAGING (RESPONSE and SUPPORT) FLOODS**

## 5.1. Functions enabling response and support during floods (Draft decision – Annex No. 1)

CMS Functions	Management		Execution Readiness	Reporting
	Activity	Institution		
Direct incident management	Alerting the population	CMC	1 min	
	Search, locating and rescue from the affected area	PRD, LSGU with PE, RC, MoD-ARM and MoI	3 hours	regular
	Interventions on hydro-protection constructions (embankments, dams, etc.)	MTC, MAFWE, PRD, LSGU with PE, MoD-ARM	24 hours	regular
	Interventions in the water draining system (canals, pumps, etc.)	MTC, MAFWE, PRD, LSGU with PE, MoD-ARM	24 hours	regular
	Interventions on the water basins, and water obstacles	MTC, MAFWE, PRD, LSGU with PE, MoD-ARM	24 hours	regular
	Securing and control of the affected area	MoI and ARM	3 hours	regular
	Traffic regulation	MoI	2 hours	regular
	Determining alternative roads	MTC, MoI, PE - MP and LSGU with PE	2 hours	regular
	Environmental monitoring	MEPP, MAFWE (NHMS), HBI, MoH-	immediate, and for some	continuous

		PHI and RSD	parameters up to 3 hours	
Assistance for the directly affected persons	Establishing reception centers and triage of the injured	MoH, PRD, MoI and RC	1 hour	regular
	Providing first aid	MoH, PRD and RC	immediate	regular
	Transportation by land and air	MTC, PRD, MoH MoD-ARM, RC and MoI	2 hours	regular
Dealing with the consequences	Taking care of the seriously injured	MoH	immediate	regular
	Repairing the damaged roads and vital traffic infrastructure	MTC, MoD-ARM, SRA, PE, Makedonija Pat <sup>4</sup> , ART, MR-infrastructure, CAA, LSGU with PE	7 days	regular
	Transporting and storing the bodies of the deceased	MoH, PRD, MoD-ARM, MTC	24 hours	regular
	Identification of the deceased	MoH, PRD, MoI	24 hours	regular
	Burial of the deceased	LSGU with PE and PRD	24 hours	regular
	Procedure for the deceased foreign citizens	MFA and PRD	24 hours	regular
	Disposal of the killed animals	LSGU with PE, FVA and PRD	48hours	regular
	Taking care of domestic animals	LSGU with PE	24 hours	regular

	and ZOO animals		MAFWE and LSGU with PE	15 days		regular
	Treatment of the affected agricultural procedures		LSGU	48 hours		regular
Assistance for the indirectly affected persons	Damage assessment		PRD, MLSP, MES, MoH, MoI, YSA, MoD-ARM, ME and LSGU with PE	24 hours		regular
	Evacuation		MoH, RC	24 hours		regular
	Psychological treatment for the affected persons		MoH – PHI	3 hours		regular
Logistics support	Extraordinary tests of the water quality		MoH, RC, MoD-ARM, MoE LSGU with PE and TFFU	24 hours		regular
	Water supply		MoF-CRA, MTC, MoH, MoD, LSGU with PE and MLSP	24 hours		regular
	Food, medicine and hygiene material supply.		MTC, MoE DCROOD and MAFWE-PE-MF	24 hours		regular
Financial support	Energy supply (oil, gas and firewood)		MoE MEPSO, ELEM	selective		regular
	Reestablishing the electricity supply		CMC and MoI	12 hours		regular
	Controlled movement and work in the areas affected with the crisis situation.		MoF	24 hours		regular

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## 5.2. STATUS REPORTS

After receiving information, decisions and conclusions from CMHQ, the CMS entities regulate the following:

- Continuous inflow of data and information related to the crisis management using all the available means of communication, as established in the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center;
- Monitoring the undertaken measures and activities as well as use of their own resources.
- Regular daily status reports are prepared twice a day at 10.00 h and 20.00 h. Extraordinary reports are prepared if necessary and upon a request from the HQ, and on particular issues.
- The regular reports encompass:
  - Date and time of the report
  - Date and time of the incident/phenomenon - local and GMT
  - Location, affected area (city/area/region and geographic coordinates)
  - What caused the incident/phenomenon (spillover/lake creation/torrential rains)
  - Incident description (brief and analytical)
  - Tendency of the water levels (increased/decreased)
  - Number of casualties
  - Material damages
    - damages to the electricity distribution network
    - damages to the water supply network
    - damages to the telecommunication network
    - damages to the road network
    - damages to buildings and other infrastructure
    - damages in the agriculture, forests
    - other damages
  - Weather conditions
    - wind direction \_\_\_\_\_ degrees from
    - wind speed \_\_\_\_\_ m/sec
    - temperature \_\_\_\_\_ °C
    - cloudiness \_\_\_\_\_ % (0/25/50/75/100)
    - precipitation /rain-snow/ quantity
    - weather forecast for the next \_\_\_\_\_ 3-5 days
  - Environmental parameters
    - Air quality (air pollution) \_\_\_\_\_ CO<sub>2</sub>, \_\_\_\_\_ NO<sub>x</sub>, \_\_\_\_\_ NO and \_\_\_\_\_ NO<sub>2</sub>, O<sub>3</sub>, \_\_\_\_\_ CO, \_\_\_\_\_ PM<sub>10</sub> and \_\_\_\_\_ PM<sub>2.5</sub>
    - Water quality (rivers and lakes)
    - Other environmental parameters (soil, etc.)

- Environment, food and fodder monitoring report
- Preliminary assessment (affected, injured, killed and missing people)
- Preliminary assessment of the developments in the next 24/48/72 hours
- Undertaken measures
  - Used resources (per institution)
  - Material-technical resources
  - Human resources
  - Taking care of (number of people)
  - Evacuation (number of people, km/radius, reception centers, etc.)
  - Other
- Necessary assistance for overcoming the consequences
  - Teams
  - Material means
  - Experts
- Other relevant data
- Contact details (24/7, phone, fax, e-mail, web, etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ (Crisis Management Headquarters) that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management (“Official Gazette No. 29/05”), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## DECISION

### Article 1

The Crisis Management System HQ decided to engage the resources (human, material-technical and financial) and to use them for direct dealing with the floods, as follows:

- The Crisis Management Center in cooperation with the institutions that manage the high dams organizes and alerts the population, depending on the current developments.
- PRD in cooperation with LSGU, RC, MoI and MoD-ARM organizes search, location and rescue from the affected area by using (teams, number of persons, units, experts etc.): \_\_\_\_\_ from PRD, \_\_\_\_\_ from LSGU with PE, \_\_\_\_\_ from RC \_\_\_\_\_ from MoI and \_\_\_\_\_ from MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MTC in cooperation with MAFWE, PRD, MoD-ARM and LSGU with PE intervenes on the hydro-protection constructions (embankments, dams, etc.). For this purpose (teams, number of persons, units, experts etc.) \_\_\_\_\_ from MTC, \_\_\_\_\_ from MAFWE, \_\_\_\_\_ from PRD, \_\_\_\_\_ from MoD-ARM and \_\_\_\_\_ from LSGU with PE are used. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MTC in cooperation with MAFWE, PRD, MoD-ARM and LSGU with PE intervenes on the water draining system (canals, pumps etc.). For that purpose (teams, number of persons, units, experts etc.): \_\_\_\_\_ from MTC, \_\_\_\_\_ from MAFWE, \_\_\_\_\_ from PRD, \_\_\_\_\_ from MoD-ARM and \_\_\_\_\_ from LSGU with PE are used. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MTC in cooperation with MAFWE, PRD, MoD-ARM and LSGU with PE intervenes in the water basins and water obstacles. For that purpose (teams, number of persons, units, experts etc.): \_\_\_\_\_ from MTC, \_\_\_\_\_ from MAFWE, \_\_\_\_\_ from PRD, \_\_\_\_\_ from MoD-ARM and \_\_\_\_\_ from LSGU with PE are used. A report on this activity is submitted to CMC every \_\_\_\_ hours.
- MoI with MoD-ARM support secure and control of the affected area with \_\_\_\_\_ forces from MoI and \_\_\_\_\_ forces from MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_ hours.
- MoI regulates the traffic within and towards the affected area. A report on this activity is submitted to CMC as necessary.
- MTC in cooperation with MoI, PE „Makedonija pat“ and LSGU establishes which roads (by category of vehicles) that cannot be used for traffic and determines alternative roads.
- MEPP monitors the environment (air, water and soil quality). A report on this activity is submitted to CMC after each measurement.
- MAFWE – NHMS monitors the meteorological and hydrological parameters and occurrences. A report on this activity is submitted to CMC.
- HBI monitors the hydrological parameters of the lakes. A report on this activity is submitted to CMC after each measurement every \_\_\_\_ hours.
- RSD monitors and assesses the radiation threats to the 3 and 4 category facilities, affected by the flooding. A report on this activity is submitted to CMC after each measurement every \_\_\_\_ hours.

## Article 2

The Crisis Management System HQ decided to activate the resources (human, material-technical and financial) in assisting the directly affected persons, as follows:

- MoH in cooperation with PRD, MoI and RC establishes reception centers and performs triage of the injured and ill by engaging (teams, groups,



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number of persons, units, experts etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ from PRD and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MoH in cooperation with PRD and RC provides first aid to the injured and ill by engaging (teams, groups, number of persons, units, experts etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ members and \_\_\_\_\_ medical vehicles from PRD and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MTC in cooperation with MoH, PRD, MoD-ARM and MoI organizes the transportation of the injured and ill from the affected area by land and air using (teams, groups, number of persons, units, material and technical assets, etc.): \_\_\_\_\_ members and \_\_\_\_\_ medical vehicles from PRD, \_\_\_\_\_ from MoH, \_\_\_\_\_ from MoD-ARM, \_\_\_\_\_ from MoI and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH organizes the accommodation of the seriously injured. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

### Article 3

The Crisis Management System HQ decided to activate the resources (human, material-technical and financial) and to use them in dealing with the crisis situation:

- MTC in cooperation with MoD-ARM, SRA, PE „Makedonija Pat“ and LSGU with PE organizes the reconstruction of the damaged roads and vital traffic infrastructure. A report on this activity is submitted to CMC after the completion of the reconstruction of each road.
- MTC in cooperation with ART and MR-infrastructure organizes the reconstruction of the damaged railway infrastructure. A report on this activity is submitted to CMC after each railroad section is repaired.
- MTC in cooperation with CAA, MANAV and MoD-ARM organizes the reconstruction of the damaged vital air-traffic infrastructure. A report on this activity is submitted to CMC after each airport is back in function.

- MoH in cooperation with PRD, MoD-ARM, MoI and MTC organizes transportation to the area for identification, storing and identification of the bodies of the deceased. MoH uses (teams, groups, number of persons, units, identification experts etc.): \_\_\_\_\_, from MoD-ARM \_\_\_\_\_, from PRD \_\_\_\_\_, from MTC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU with PE in cooperation with PRD determines locations and organizes the burial of the deceased by using (persons, material – technical assets) \_\_\_\_\_ from LSGU with PE, and \_\_\_\_\_ from PRD.
- MFA organizes and conducts the procedures for transfer of the bodies of the deceased foreign citizens to the representatives from their native countries using \_\_\_\_\_ teams for transfer. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU with PE in cooperation with PRD and FVA organizes Disposal of the killed animals. LSGU with PE for this purpose use (location, teams, number of persons, material - technical assets) \_\_\_\_\_, PRD \_\_\_\_\_ and FVA \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU with PE takes care of the domestic and ZOO animals using \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MAFWE in cooperation with LSGU organizes assessment and treatment of the agricultural areas affected by the flood by using \_\_\_\_\_ teams from MAFWE and \_\_\_\_\_ from LSGU. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU in cooperation with representatives from the state institutions have commissions performing damage assessment. A report on this activity is submitted to CMC after the completion of the activity.

#### Article 4

The Crisis Management System HQ decided to activate the resources (human, material-technical and financial) and to use them in assisting the directly affected persons from the floods, as follows:

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- PRD in cooperation with MLSP, MES, MoH, MFA, YSA, MoD-ARM, PE for RCP and LSGU with PE organizes evacuation of the affected persons in accordance with their adopted plans.
  - MoE organizes accommodation of the tourists from the affected areas. YSA makes available the facilities (sports halls) \_\_\_\_\_, MLSP makes available the facilities (holiday resorts, dormitories and, etc.) \_\_\_\_\_, MES makes available the facilities (schools, sports halls), MoD-ARM makes available the facilities (military barracks and other facilities) \_\_\_\_\_, PE for RCP \_\_\_\_\_ (sports, business and other facilities) and LSGU makes available the facilities \_\_\_\_\_. MoI secures the evacuation locations with \_\_\_\_\_ teams/units. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
  - MoH in cooperation with RC organizes and carries out psychological treatment of the affected persons. For that purpose MoH uses (teams, doctors, material-technical assets, etc.) \_\_\_\_\_, and RC \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

#### Article 5

The Crisis Management System HQ decided to activate the resources (human, material-technical and financial) and to use them as logistics support when dealing with floods, as follows:

- MoH with HBI provide data on the quality of the drinking water by performing additional tests. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with MAFWE, RC, MoE, MoD-ARM, LSGU with PE and TFFU supply the population with safe drinking water. For that purpose MoH uses (tank trucks, supplies of bottled water and water production – purification) \_\_\_\_\_, RC \_\_\_\_\_, MoE \_\_\_\_\_, MoD-ARM \_\_\_\_\_ and LSGU with PE \_\_\_\_\_ and \_\_\_\_\_ from TFFU. The following locations \_\_\_\_\_ are determined as distribution centers for the drinking water. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MoF - CRA in cooperation with MTC, MoH, MoD, MLSP, RC and LSGU with PE organizes the supply of food, medicine, and hygiene products using (teams, transport vehicles, distribution locations and other) from the institutions: MTC \_\_\_\_\_, MoH \_\_\_\_\_, MoD-ARM \_\_\_\_\_, MLSP \_\_\_\_\_, RC \_\_\_\_\_ and LSGU with PE \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MTC in cooperation with DCROOD organizes the supply with energy resources (oil and oil derivatives), and MoE organizes supply with gas. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MAFWE with PE - MF provides firewood at the following locations \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- ME in cooperation with MEPSO, ELEM undertakes measure for reestablishing the electricity supply and maintaining the energy balance. A report on this activity is submitted to CMC after each power line is repaired.
- CMC in cooperation with MoI organizes controlled movement and work within the areas affected by the crisis situation, and CMC issues special movement and work permits – passes for the areas affected by the crisis situation at the \_\_\_\_\_ locations.
- MoF provides financial support for the CMS activities by activating MKD \_\_\_\_\_ from the \_\_\_\_\_ fund of the budget.

Article 6

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

Article 7

This Decision enters into force on the date of its adoption.

Article 8

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

Head of CMHQ

**6. MANAGING (RESPONSE and SUPPORT) HEAVY  
SNOWFALLS, SNOWDRIFTS, AVALANCHES,  
LANDSLIDES and BIGGER ROCKSLIDES**

**6.1. Functions enabling response and support during heavy snowfalls, snowdrifts, avalanches, landslides and bigger rockslides (Draft decision for managing – ANNEX number 1)**

CMS Functions	Management		Execution Readiness	Reporting	
	Activity	Institution			
Direct incident management	Cleaning the traffic infrastructure in case of heavy snowfalls, snowdrifts, avalanches, landslides and bigger rockslides	MTC, PE-MP, PE-MR, CAA, LSGU with PE	12 hours	regular	
	Search, location and rescue from the affected area	PRD, LSGU with PE, RC, MoD-ARM and MoI	3 hours	regular	
	Interventions on protective and supporting constructions	MTC, PRD, LSGU with PE, MoD-ARM, JII-MII, PE-MR	48 hours	regular	
	Traffic regulation and control in the affected area	MoI	2 hours	regular	
	Determining alternative roads	MTC, MoI, JII-MII and LSGU with PE	2 hours	regular	
	Environmental monitoring	MEPP and MAFWE (NHIMS)	immediate	continuous	
	Providing first aid	MoH, PRD and RC	immediate	regular	
	Land and air transportation of the affected persons	PRD, MoH MoD-ARM, RC and MoI	2 hours	regular	
	Assistance for the directly affected persons				

	Care for the seriously injured	MoH and RC	immediate	regular
Coping with the consequences	Repairing the damaged roads and vital traffic infrastructure	MTC, SRA, PE “Makedonija pat”, ART, MR- infrastructure and LSGU with PE		regular
	Transporting and storing the bodies of the deceased	MoH, PRD, MTC and MoI	24 hours	regular
	Damage assessment	LSGU	48 hours	regular
Assistance for the indirectly affected persons	Evacuation	PRD,MLSP,MES, MoH, MoI and LSGU with PE	24 hours	regular
	Supply with water, food, medicines and hygiene materials	MoF-CRA, MTC, MoH, RC, LSGU with PE and MLSP	24 hours	regular
Logistics support	Reestablishing the electricity supply	MoE MEPSO, ELEM	selective	regular
	Controlled movement and work in the areas affected by the crisis	CMC and MoI	12 hours	regular
	Financial support	MoF	24 hours	regular



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## 6.2. STATUS REPORTS

After receiving information, decisions and conclusions from CMHQ, the CMS entities regulate the following:

- Continuous inflow of data and information related to the crisis management using all the available means of communication, as established in the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center;
- Monitoring the undertaken measures and activities as well as use of their own resources.
- Regular daily status reports are prepared twice a day at 10.00 h and 20.00 h. Extraordinary reports are prepared if necessary and upon a request from the HQ, and on particular issues.
- The regular reports encompass:
  - Date and time of the report
  - Date and time of the incident/phenomenon - local and GMT
  - Location, affected area (city/area/region and geographic coordinates)
  - Incident description (brief and analytical)
  - Number of casualties
  - Material damages
    - damages to the electricity distribution network
    - damages to the telecommunication network
    - damages to buildings and other infrastructure
    - other damages
  - Weather conditions
    - wind direction \_\_\_\_\_ degrees from
    - wind speed \_\_\_\_\_ m/sec
    - temperature \_\_\_\_\_ °C
    - cloudiness \_\_\_\_\_ % (0/25/50/75/100)
    - precipitation /rain-snow/ quantity
    - weather forecast for the next \_\_\_\_\_ 3-5 days
  - Environmental parameters
    - Air quality (air pollution) \_\_\_\_\_ CO<sub>2</sub>, \_\_\_\_\_ NO<sub>x</sub>, \_\_\_\_\_ NO and \_\_\_\_\_ NO<sub>2</sub>, O<sub>3</sub>, \_\_\_\_\_ CO, \_\_\_\_\_ PM<sub>10</sub> and \_\_\_\_\_ PM<sub>2.5</sub>
    - Water quality (rivers and lakes)
    - Other environmental parameters (soil, etc.)
  - Environment, food and fodder monitoring report
  - Preliminary assessment (affected, injured, killed and missing people)
  - Preliminary assessment of the developments in the next 24/48/72 hours
  - Undertaken measures
    - Used resources (per institution)
    - Material-technical resources
    - Human resources

- Taking care of (number of people)
- Evacuation (number of people, km/radius, reception centers, etc.)
- Other
- Necessary assistance for overcoming the consequences
  - Teams
  - Material means
  - Experts
- Other relevant data
- Contact details (24/7, phone, fax, e-mail, web, etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management (“Official Gazette No. 29/05”), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## **DECISION**

### Article 1

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for immediate dealing with heavy snowfalls, snowdrifts, avalanches, landslides and bigger rockslides, as follows:

- MTC in cooperation with PE-MP, PE-MR, CAA and LSGU with PE organizes and conducts the cleaning of the road infrastructure when heavy snowfalls, snowdrifts, avalanches, landslides and bigger rockslides occur. For that purpose (teams, units) \_\_\_\_\_ from MTC, \_\_\_\_\_ from PE-MP, \_\_\_\_\_ from PE-MR, \_\_\_\_\_ from CAA and \_\_\_\_\_ LSGU with PE are used. A report on this activity is submitted to CMC every \_\_\_\_ hours.
- PRD in cooperation with LSGU, RC, MoI and MoD-ARM organizes search, location and rescue from the affected area using (teams, number of persons, units, experts etc.): \_\_\_\_\_ from PRD, \_\_\_\_\_ from LSGU with PE, \_\_\_\_\_ from RC \_\_\_\_\_ from MoI and \_\_\_\_\_ from MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_ hours.
- MTC in cooperation with PRD, MoD-ARM, PE-MP, PE-MR and LSGU with PE intervenes on protective and supporting constructions (nets, walls, etc.). For that purpose (teams, number of persons, units, experts etc.) are used: \_\_\_\_\_ from MTC, \_\_\_\_\_ from PRD, \_\_\_\_\_ from MoD-ARM, \_\_\_\_\_ from PE-MP, \_\_\_\_\_ from PE-MR and \_\_\_\_\_ from LSGU with PE. A report on this activity is submitted to CMC regular daily.

- MoI regulates and controls the traffic within and towards the affected area with additional \_\_\_\_\_ forces from MoI. A report on this activity is submitted to CMC according to the needs.
- MTC in cooperation with MoI, PE “Makedonija pat” and LSGU determine the routes (according to categories of vehicles) which cannot be used for traffic and determines alternative routes.
- MEPP conducts environmental monitoring (air, water and soil quality). A report on this activity is submitted to CMC continuously, after each measuring.
- MAFWE – NHMS monitors the meteorological and hydrological parameters and phenomena. A report on this activity is submitted to CMC permanently.

#### Article 2

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for providing help to the directly affected persons, as follows:

- MoH in cooperation with PRD and RC provide first aid for the injured and ill by using (teams, groups, number of persons, units, experts etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ from PRD and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_ hours
- PRD in cooperation with MoH, MoD-ARM, RC and MoI organizes transport for the injured from the affected area, by land and air, using (teams, groups, number of persons, units, material and technical assets, etc.): \_\_\_\_\_ from PRD, \_\_\_\_\_ from MoH, \_\_\_\_\_ from MoD-ARM, \_\_\_\_\_ from MoI and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC regular daily.
- MoH in cooperation with RC organizes the accommodation for the seriously injured and ill. A report on this activity is submitted to CMC regular daily.

#### Article 3

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for crisis management, as follows:

- MTC in cooperation with SRA, PE “Makedonija pat”, and LSGU with PE organize the repairs of the damaged roads and vital traffic infrastructure. A report on this activity is submitted to CMC after repairing every road.
- MTC in cooperation with ART and MR-infrastructure organizes the repairs of the damaged railway infrastructure. A report on this activity is submitted to CMC after repairing every railroad.
- MoH in cooperation with PRD, MoI and MTC organizes transport and storing of the bodies of the deceased. MoH organizes (teams, groups, number of persons, units, identification experts etc.): \_\_\_\_\_, from MoI \_\_\_\_\_, from PRD \_\_\_\_\_, from PRD \_\_\_\_\_. A report on this activity is submitted to CMC regular, daily.
- LSGU in cooperation with representatives from the state institutions have commissions conducting damage assessment. A report on this activity is submitted to CMC after the activity is finished.

#### Article 4

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for providing help to persons indirectly affected by heavy snowfalls, snowdrifts, avalanches, landslides and bigger rockslides, as follows:

- PRD in cooperation with MLSP, MES, MoH, LSGU with PE and MoI organizes and conducts evacuation of the affected persons according to its plans.
- MoH \_\_\_\_\_ (a medical team), MLSP makes available its facilities (holiday resorts, dormitories, etc.) \_\_\_\_\_, MES makes available its facilities (schools, sports halls) and LSGU makes available the facilities \_\_\_\_\_. MoI secures the evacuation locations. A report on this activity is submitted to CMC regular.

Article 5

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for the logistics support in managing heavy snowfalls, snowdrifts, avalanches, landslides and bigger rockslides, as follows:

- MoH in cooperation with MoF-CRA, MTC, MoE MLSP, RC and LSGU with PE organizes the supply with water, food, medicines and hygiene products using (teams, vehicles for transportation, distribution points etc.): ME \_\_\_\_\_, MTC \_\_\_\_\_, MoH \_\_\_\_\_, MoD-ARM \_\_\_\_\_, MLSP \_\_\_\_\_, RC \_\_\_\_\_ and LSGU with PE \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_ hours.
- ME in cooperation with MEPSO, ELEM undertakes measure reestablishing the electricity supply and to maintaining the energy balance. A report on this activity is submitted to CMC after repairing every power line.
- CMC in cooperation with MoI organizes controlled movement and work in the areas affected by the emergency and CMC issues special movement and work permits – passes for the areas affected by the crisis situation at the \_\_\_\_\_ locations.
- MoF provides financial support for the activities of the CMS entities, by allocating MKD \_\_\_\_\_ from the \_\_\_\_\_ fund of the budget.

Article 6

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

Article 7

This Decision enters into force on the date of its adoption.

Article 8

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

Head of CMHQ

**7. MANAGING (RESPONSE and SUPPORT) EXTREMELY  
HIGH OR LOW TEMPERATURES AND  
THICK FOG**

7.1.1. Functions enabling response and support during extremely high or low temperatures and thick fog (Draft decision – Annex No. 1)

CMS Functions	Management		Execution Readiness	Reporting
	Activity	Institution		
Direct incident / phenomenon management	Environmental monitoring	MEPP and MAFWE (NHIMS), HBI, PHI	immediate and for some parameters up to 3 hours	continuous
	Informing the population about the danger from high/low temperatures and thick fogs	CMC, MAFWE (NHIMS) and MoH	24 hours	regular
	Protection of the persons exposed to high/low temperatures	MoH, MLSP, RC, MES and LSGU	24 hours	regular
	Postponing/shortening the work process during extremely high/low temperatures.	MLSP, MoH, MES and CMC	24 hours	regular
	Activating locations for cooling/warming the vulnerable categories of citizens	MoH, MLSP, LSGU MES, PRD and RC	24 hours	regular
	Treating the fog with chemicals	PRD, LSGU, MAFWE, MEPP	24 hours	regular
	Limiting the operations of the production capacities that radiate particles that pollute the air during fog	MoE MEPP, MAFWE-NHIMS	24 hours	regular



	Additional measures for regulating the traffic during thick fog	Mol	4 hours	regular
Assistance for the directly affected persons	Providing first aid	MoH, PRD and RC	immediate	regular
	Taking care of special cases	MoH and RC	immediate	regular
Dealing with the consequences	Accommodation and providing assistance to persons with disabilities	MLSP and MoH	24 hours	regular
	Determining alternative airports for the air traffic during thick fog	MTC, CAA, MANAV	2 hours	regular
	Transporting and storing the bodies of the killed//deceased	MoH, LSGU	24 hours	regular
	Disposal of the killed animals	LSGU with PE and PRD	24 hours	regular
	Damage assessment	LSGU	48 hours	regular
	Water supply in case of pollution, drying out or freezing of the water basins	MoH, RC and LSGU with PE and TFFU	24 hours	regular
Logistics support	Supply with food, medicine and hygiene products	MoF-CRA, M3, LSGU and MLSP	24 hours	regular
	Provision of additional heating assets and electrical energy	MoE MAFWE and PE - MF	24 hours	regular
	Controlled movement and work in the areas affected with the crisis situation	CMC and Mol	12 hours	regular
	Financial support	MoF	24 hours	regular

## **7.2. STATUS REPORTS**

After receiving information, decisions and conclusions from CMHQ, the CMS entities regulate the following:

- Continuous inflow of data and information related to the crisis management using all the available means of communication, as established in the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center;
- Monitoring the undertaken measures and activities as well as use of their own resources.
- Regular daily status reports are prepared twice a day at 10.00 h and 20.00 h. Extraordinary reports are prepared if necessary and upon a request from the HQ, and on particular issues.
- The regular reports encompass:
  - Date and time of the report
  - Date and time of the incident/phenomenon - local and GMT
  - Location, affected area (city/area/region and geographic coordinates)
  - Incident description (brief and analytical)
  - Disturbing the normal life and work
  - Number of casualties
  - Material damages
    - damages in agriculture and forestry
    - other damages
  - Weather conditions
    - wind direction \_\_\_\_\_ degrees
    - wind speed \_\_\_\_\_ m/sec
    - temperature \_\_\_\_\_ °C
    - cloudiness \_\_\_\_\_ % (0/25/50/75/100)
    - precipitation /rain-snow/ quantity
    - weather forecast for the next \_\_\_\_\_ 3-5 days
  - Environmental parameters
    - Air quality (air pollution) \_\_\_\_\_CO<sub>2</sub>, \_\_\_\_\_ NO<sub>x</sub>, \_\_\_\_\_NO and \_\_\_\_\_NO<sub>2</sub>, O<sub>3</sub>, \_\_\_\_\_ CO, \_\_\_\_\_PM<sub>10</sub> and \_\_\_\_\_PM<sub>2.5</sub>
    - Water quality (rivers and lakes)
    - Other environmental parameters (soil, etc.)
  - Environment, food and fodder monitoring report
  - Preliminary assessment (affected, injured, killed and missing people)
  - Preliminary assessment of the developments in the next 24/48/72 hours
  - Undertaken measures
    - used resources (per institution)
    - material-technical resources
    - human resources

- provided care (number of people)
- evacuation (number of people, km/radius, reception centers, etc.)
- other
- Necessary assistance for overcoming the consequences
  - teams
  - material means
  - experts
- Other relevant data
- Contact details (24/7, phone, fax, e-mail, web, etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ (Crisis Management Headquarters) that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## **DECISION**

### Article 1

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for immediate dealing with extremely high or low temperatures and thick fog:

- MEPP performs environmental monitoring (air, water and soil quality). A report on this activity is submitted to CMC after the measuring and in continuity.
- MAFWE-HMS monitors the meteorological and hydrological parameters and developments. A report on this activity is submitted to CMC continuously.
- HBI monitors the hydrological developments at the lakes. A report on this activity is submitted to CMC after the measuring every \_\_\_\_\_ hours.
- CMC in cooperation with the MAFWE (HMS) and the MoH informs the population about the threats from high/low temperatures and thick fog.
- MoH in cooperation with MLSP, RC, LSGU and MES organizes and provides protection for the persons exposed to high/low temperatures. A report on this activity is submitted to CMC regularly.
- MLSP in cooperation with the MoH, MES and CMC implements measures for postponing the working processes /cutting down on working hours during the time of extremely high/low temperatures. A report on this activity is submitted to CMC regularly.

- MoH in cooperation with the MLSP, LSGU, MES, PRD and RC sets up cooling/heating sites for various categories of citizens with the help of (teams, groups, individuals) \_\_\_\_\_ from MoH, \_\_\_\_\_ from PRD and \_\_\_\_\_ from CMC. PRD provides \_\_\_\_\_ (people and material-technical means), MLSP puts its facilities at disposal (playgrounds, dormitories, etc.) \_\_\_\_\_, MES puts its facilities at disposal (schools, sports facilities) and LSGU puts its facilities at disposal \_\_\_\_\_. A report on this activity is submitted to CMC regularly.
- PRD in cooperation with the LSGU, MAFWE, MEPP treats fogs with chemical substances using (teams, groups, units) \_\_\_\_\_ from PRD, \_\_\_\_\_ from LSGU, \_\_\_\_\_ from MAFWE and \_\_\_\_\_ from MEPP. A report on this activity is submitted to CMC regularly.
- MoE in cooperation with the MEPP, MAFWE-HMS undertakes measures for limiting the functioning of production facilities that emit particles that pollute the air when there is fog. A report on this activity is submitted to CMC regularly.
- MoI implements additional measures for regulating the traffic in cases of thick fog with additional \_\_\_\_\_ forces from MoI. A report on this activity is submitted to CMC regularly when such a need arises.

## Article 2

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for assisting the affected population:

- MoH in cooperation with PRD and RC provides first aid to the injured and ill using (teams, groups, individuals, units, experts, etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ from PRD and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_ hours.
- MoH in cooperation with the RC takes care of urgent cases. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MLSP in cooperation with the MoH takes care of and assists the people with special needs. For that purpose the MLSP uses \_\_\_\_\_ social workers, MoH uses \_\_\_\_\_ medical teams. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

### Article 3

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for dealing with the consequences from the extremely high or low temperatures and thick fog:

- MTC in cooperation with the CAA and MANAV decides on alternative airports for the air traffic during thick fog. A report on this activity is submitted to CMC regularly on daily bases.
- MoH in cooperation with the LSGU organizes transportation of the dead to specified locations. MoH activates (teams, groups, individuals, units, units, experts for identification, etc.): \_\_\_\_\_ from the LSGU. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- The LSGU with the PE in cooperation with PRD organizes disposal of the killed animals. LSGU with the PE for that purpose uses (locations, teams, individuals, material-technical means) \_\_\_\_\_ and PRD \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU in cooperation with the representatives of the state institutions sets up a commission for damage assessment. A report on this activity is submitted to CMC after the activity is completed.

### Article 4

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available as part of the logistics support for dealing with the extremely high or low temperatures and thick fog:

- MoH in cooperation with the MAFWE, RC, MoE, MoD-ARM, LSGU with the PE and TFFU provides the population with drinking water. For

that purpose the MoE uses (tank trucks, bottled water and water production-purification) \_\_\_\_\_, RC \_\_\_\_\_, MoH \_\_\_\_\_, MoD-ARM \_\_\_\_\_ and LSGU with the PE \_\_\_\_\_ and \_\_\_\_\_ from the TFFU. The following locations are allocated \_\_\_\_\_ for distribution of drinking water. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MoF-CRA in cooperation with the MTC, MoH, MLSP, RC and LSGU with the PE distributes food, medicines and hygiene supplies and the various institutions provide (teams, means of transportation, distribution sites, etc.): MTC \_\_\_\_\_, MoH \_\_\_\_\_, \_\_\_\_\_, MLSP \_\_\_\_\_, RC \_\_\_\_\_ and LSGU with the PE \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoE in cooperation with MEPSO, ELEM undertakes measures for reestablishing the electricity supply and maintaining energy balance. A report on this activity is submitted to CMC regularly.
- MAFWE with the PE-MoF provides additional firewood to the following sites \_\_\_\_\_. A report on this activity is submitted to CMC regularly.
- CMC in cooperation with MoI organizes controlled movement and work in the areas affected by the crisis situation, where CMC issues special movement and work permits – passes for the areas affected by the crisis situation at \_\_\_\_\_ locations.
- MoF provides financial support for the CMC activities by allocating MKD \_\_\_\_\_ from the \_\_\_\_\_ fund of the budget.

#### Article 5

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, phone \_\_\_\_\_.

#### Article 6

This Decision enters into force on the date of its adoption..

#### Article 7

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ



## **8. MANAGING (RESPONSE and SUPPORT) LARGE-SCALE FIRES**

8.1. Functions enabling response and support during large-scale fires (Draft decision – Annex No. 1)

CMS Functions	Management		Execution Readiness	Reporting
	Activity	Institution		
Direct Incident Management	Alarming the population	CMC	1 min	
	Localizing and putting down the fire	LSGU with the PE and TFFU, MEPP-NP, AP, PRD, MoD-ARM	1-4 hours	regular
	Keeping the fire under control	PE-MoF and MEPP-NP, LSGU	24 hours	regular
	Controlling the movement and stay in the affected area	MAFWE-Forest Police, MoI and MoD-ARM	2 hours	regular
	Discovering the causes for the fires	MAFWE-Forest Police, IA and MoI		regular
	Traffic regulation	MoI	2 hours	regular
	Determining alternative routes	MTC, MoI, PE-MR and LSGU with the PE	2 hours	regular
	Search and rescue in the affected area	LSGU with PE and TFFU, PRD and MoI	3 hours	regular
	Environmental monitoring	MEPP, MAFWE (HMS) and PRD	immediate	continued
	Assisting the directly	Providing first aid	MoH, PRD and RC	immediate

affected persons	Transportation by land and air	PRD, MoH MoD-ARM, and Mol	2 hours	regular
	Looking after the seriously injured	MoH and RC	immediate	regular
	Providing care and transportation for individuals with special needs	MLSP, MoH	2 hours	regular
	Securing and evacuating VIPs	Mol, MoD-ARM, MoH	2 hours	regular, classified
	Transporting and storing the bodies of the deceased	MoH, PRD, ARM, MTC	24 hours	regular and extraordinary after a completed task
	Identification of deceased	MoH, PRD and Mol	24 hours	regular
	Burial of the deceased	LSGU with the PE, PRD	24 hours	regular
	Procedures for deceased foreign citizens	MFA	24 hours	regular
	Securing facilities of vital importance under threat	Mol with MoD- ARM and LSGU with TFFU and PE	24 hours	regular
	Disposing killed animals	LSGU with the PE, FVA and PRD	24 hours	regular
Dealing with the consequences	Taking care of domestic and ZOO animals	LSGU with the PE	24 hours	regular
	Protection of the material and cultural heritage	MC – CHPO, CRRC and RG	24 hours	regular

	Damage assessment	LSGU	48 hours	regular
Assisting the indirectly affected persons	Evacuation	PRD, MLSP, MoI, MES, MoH, YSA and LSGU with the PE	24 hours	regular
	Psychological treatment for the affected individuals	MoH, RC	24 hours	regular
Logistics support	Setting up base camps for the protection and rescue forces	PRD, MoI and LSGU with the PE, MoH, RC, MoD-ARM, MoE, LSGU with the PE and TFFU	24 hours	regular
	Water supply			
	Providing food, medicines and hygiene supplies	MoF-CRA, MTC, MoH, MoD, LSGU with the PE and MLSP	24 hours	regular
	Reestablishing the electricity supply	MoE, MEPSO and ELEM	selective	regular
	Reestablishing the communication systems in the Republic of Macedonia	MTC, AEC, BC, MR	24 hours	regular
	Controlled movement and work in the areas affected by the crisis situation	CMC and MoI	12 hours	regular
	Financial support	MoF	24 hours	regular

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## 8.2. STATUS REPORTS

After receiving information, decisions and conclusions from CMHQ, the CMS entities regulate the following:

- Continuous inflow of data and information related to the crisis management using all the available means of communication, as established in the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center;
- Monitoring the undertaken measures and activities as well as use of their own resources;
- Regular daily status reports are prepared twice a day at 10.00 h and 20.00 h. Extraordinary reports are prepared if necessary and upon a request from the HQ, and on particular issues.
- The regular reports encompass:
  - Date and time of the report
  - Date and time of the incident/phenomenon - local and GMT
  - Location and affected area (city/area/region and geographic coordinates)
  - What caused the incident (human/natural/unknown factor)
  - Incident description (brief and analytical)
  - Areas and buildings affected by the fire
  - Fire’s spreading tendency (rise/fall)
  - Number of casualties
  - Material damages
    - damages to the electricity distribution network
    - damages to the telecommunication network
    - damages to the transportation infrastructure
    - damages to buildings and other infrastructure
    - damages in agriculture, forestry
    - other damages
  - Weather conditions
    - wind direction \_\_\_\_\_ degrees
    - wind speed \_\_\_\_\_ m/sec
    - temperature \_\_\_\_\_ °C
    - cloudiness \_\_\_\_\_ % (0/25/50/75/100)
    - precipitation /rain-snow/ quantity
    - weather forecast for the next \_\_\_\_\_ 3-5 days
  - Environmental parameters
    - Air quality (air pollution) \_\_\_\_\_CO<sub>2</sub>, \_\_\_\_\_ NO<sub>x</sub>, \_\_\_\_\_NO and \_\_\_\_\_NO<sub>2</sub>, O<sub>3</sub>, \_\_\_\_\_CO, \_\_\_\_\_PM<sub>10</sub> and \_\_\_\_\_PM<sub>2.5</sub>
    - Water quality (rivers and lakes)
    - Other environmental parameters (soil, etc.)
  - Environment, food and fodder monitoring report
  - Preliminary assessment (affected, injured, killed and missing people)

- Preliminary assessment of the developments in the next 24/48/72 hours
- Undertaken measures
  - used resources (per institution)
  - material-technical resources
  - human resources
  - provided care (number of people)
  - evacuation (number of people, km/radius, reception centers, etc.)
  - other
- Necessary assistance for overcoming the consequences
  - teams
  - material means
  - experts
- Other relevant data
- Contact details (24/7, phone, fax, e-mail, web, etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ (Crisis Management Headquarters) that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## DECISION

### Article 1

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for dealing with large-scale fires:

- The Crisis Management Center in cooperation with the institutions that have internal alarm systems organizes and alarms the population depending on the current developments.
- The Protection and Rescue Directorate in cooperation with LSGU with TFFU and PE, PE "Macedonian Forests", MEPP-National Parks, AP and MoD-ARM organizes the localization and putting down of bigger fires using (teams, individuals, units, experts, etc.): \_\_\_\_\_ from PRD, \_\_\_\_\_ from LSGU with the TFFU and PE, \_\_\_\_\_ from PE MF, \_\_\_\_\_ from the MEPP – National Parks and \_\_\_\_\_ from MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- PE "Macedonian Forests" in cooperation with the MEPP – National Parks and LSGU with the TFFU and PE undertake activities for keeping the fire under control, using (teams, individuals, units, etc.): \_\_\_\_\_ from the LSGU with the TFFU and PE \_\_\_\_\_ from the PE MF, and \_\_\_\_\_ from the MEPP – National Parks. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MAFWE–Forest Police in cooperation with MoI and MoD-ARM controls the movement and the stay in the affected area using (teams, individuals, etc): \_\_\_\_\_ MAFWE-Forest Police, \_\_\_\_\_ MoI and \_\_\_\_\_ MoD and ARM. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MAFWE–Forest Police and the Forestry and Hunting Inspectorate in cooperation with IA and MoI investigate who or what caused the fires. A report on this activity is submitted to CMC after every implemented phase.
- MoI directs the traffic inside and towards the affected area. A report on this activity is submitted to CMC whenever necessary.
- MTC in cooperation with MoI, PE “Makedonija pat” and LSGU determines which roads (according to the vehicles’ categories) cannot be used for traffic and establishes alternative routes.
- LSGU with the PE and TFFU in cooperation with PRD and MoI organize search and rescue at the affected region using (teams, individuals, units, etc.): \_\_\_\_\_ from the LSGU with the TFFU and PE, \_\_\_\_\_ from PRD and \_\_\_\_\_ from MoI. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MEPP performs environmental monitoring (air, water and soil quality). A report on this activity is submitted to CMC after each measuring in continuity.
- MAFWE-HMS monitors the meteorological and hydrological parameters and developments. A report on this activity is submitted to CMC continuously.
- PRD monitors and assesses the radiation threat from category 3 and 4 facilities that might be under the threat of the fires. A report on this activity is submitted to CMC after each measuring, every \_\_\_\_\_ hours.

## Article 2

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for assisting the directly affected population:

- MoH in cooperation with RSD and RC provides first aid to the injured using (teams, groups, individuals, units, experts, etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ members and \_\_\_\_\_ medical vehicles



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from PRD and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- PRD in cooperation with the MoH, MoD-ARM and MoI organizes transportation for the injured and sick from the affected area by land and air using (teams, groups, individuals, units, material-technical means): \_\_\_\_\_ from PRD, \_\_\_\_\_ from MoH, \_\_\_\_\_ from MoD-ARM and \_\_\_\_\_ from MoI. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with the RC provides care for the seriously injured individuals. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MLSP in cooperation with the MoH provides care and transportation for the people with special needs. For that purpose MLSP engages \_\_\_\_\_ social workers; MoH engages \_\_\_\_\_ medical teams. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI in cooperation with the MoH and MoD-ARM secures and evacuates the endangered VIPs using \_\_\_\_\_ /management/teams, \_\_\_\_\_ from MoD-ARM, and MoH \_\_\_\_\_ medical teams. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

### Article 3

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for dealing with the consequences from large-scale fires:

- MoH in cooperation with PRD, MoD-ARM, MoI and MTC organizes transport to the area for identification and storing of the bodies of the deceased. The MoH uses (teams, groups, individuals, experts for identification, etc.): \_\_\_\_\_, from MoD-ARM \_\_\_\_\_, from PRD \_\_\_\_\_, from MTC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- LSGU with the PE organizes burial for the dead engaging (individuals, material-technical means) \_\_\_\_\_ from the LSGU with the PE. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MFA undertakes activities and proceedings for handing over the bodies of the killed foreign citizens to the representatives of their countries of origin, where the MFA organizes \_\_\_\_\_ hand-over teams. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI with the support from MoD-ARM and in cooperation with the LSGU with the TFFU and PE, secures the facilities of vital importance under threat using (teams, individuals, units) \_\_\_\_\_ from MoI, \_\_\_\_\_ from MoD-ARM and \_\_\_\_\_ LSGU with the TFFU and PE. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU with the PE in cooperation with PRD and FVA organizes disposal of the killed animals. LSGU with the PE for that purpose uses (sites, teams, individuals, and material-technical means) \_\_\_\_\_, PRD \_\_\_\_\_ and FVA \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU with the PE provides care for the domestic and ZOO animals using \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MC-CHPO in cooperation with the CRRC&RG protects the cultural material heritage and religious facilities that are declared cultural heritage. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU in cooperation with the representatives from the state institutions have commissions doing damage assessment. A report on this activity is submitted to CMC after it is carried out.

#### Article 4

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for helping the people indirectly affected by large-scale fires:

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- PRD in cooperation with the MLSP, MES, MoH, MFA, YSA, MoD-ARM, PE for RCRE and LSGU with the PE organizes and carries out evacuation of individuals under threat in compliance with their planning documents.
  - YSA puts all its facilities at disposal (sports facilities) \_\_\_\_\_, MLSP puts all its facilities at disposal (holiday resorts, institutes, etc.) \_\_\_\_\_, MES puts all its facilities at disposal (schools, sports halls), and LSGU puts all its facilities at disposal \_\_\_\_\_. MoI secures the evacuation locations. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
  - MoH in cooperation with the RC organizes and provides psychological treatment to the affected individuals. For that purpose the MoH engages (teams, doctors, material and technical assets, etc.) \_\_\_\_\_, and the RC \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_ hours.

#### Article 5

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available as logistics support for dealing with large-scale fires:

- PRD in cooperation with the LSGU-PE and MoI sets up base camps for the needs of the protection and rescue forces. Base camps are set up at the following \_\_\_\_\_ locations. A report on this activity is submitted to CMC after it is carried out and regularly every \_\_\_\_ hours.
- MoH in cooperation with the MAFWE, RC, MoE, MoD-ARM, LSGU with the PE and TFFU supplies the population with good quality drinking water. For that purpose the MoE provides (tank trucks, bottled water, drinking water production-purification) \_\_\_\_\_, RC, \_\_\_\_\_, MoH \_\_\_\_\_, MoD-ARM \_\_\_\_\_ and LSGU with the PE \_\_\_\_\_ and \_\_\_\_\_ TFFU. The following locations are set up for distribution of drinking water \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoF-CRA in cooperation with the MTC, MoH, MoD, MLSP, RC and LSGU with the PE organizes the distribution of food, medicines and hygiene supplies using (teams, means of transportation, distribution points, etc.) from various institutions. MTC \_\_\_\_\_, MoH \_\_\_\_\_, MoD-

ARM \_\_\_\_\_, MLSP \_\_\_\_\_, RC \_\_\_\_\_ and LSGU with the PE \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MoE in cooperation with MEPS and ELEM undertakes measures for reestablishing the electricity supply and maintaining the energy balance. A report on this activity is submitted to CMC after every power line is repaired.
- MTC in cooperation with AEC, BC, MR undertakes measures for making the communication systems in the Republic of Macedonia functional. A report on this activity is submitted to CMC after every communication line is repaired.
- CMC in cooperation with MoI organizes controlled movement and work in the areas affected by the crisis where CMC issues special movement and work permits-passes for the areas affected by the crisis situation at the \_\_\_\_\_ locations.
- MoF provides financial support for the CMC activities by allocating MKD \_\_\_\_\_ from the \_\_\_\_\_ fund of budget.

#### Article 6

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_ phone \_\_\_\_\_.

#### Article 7

This Decision enters into force on the date of its adoption.

#### Article 8

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF THE CMHQ

**9. MANAGING (RESPONSE and SUPPORT) DISASTERS  
AT MINE QUARRIES OR PRODUCTION FACILITIES, BIG  
ACCIDENTS AND BREAKDOWNS**

**9.1. Functions enabling response and support during disasters at mine quarries or production facilities, big accidents or breakdowns (Draft decision – ANNEX No. 1)**

CMS Functions	Management		Execution Readiness	Reporting
	Activity	Institution		
Direct Incident Management	Alarming the population	CMC	1 min	
	Searching, locating and rescuing during disasters at mine quarries and production facilities, big accidents and breakdowns.	PRD, MoE, LSGU with the PE-TFFU, MoD-ARM and MoI	3 hours	regular
	Interventions for preventing the threats from spreading	PRD, MoE, LSGU with the PE-TFFU, MoD-ARM and MoI	2 hours	regular
	Securing and controlling the affected area	MoI	3 hours	regular
	Repairing the damaged infrastructure of vital significance	MoE, LSGU with the PE	24 hours	regular and extraordinary after completing a task
	Establishing reception centers and triage for the injured	MoH, PRD and RC	2 hours	regular
	First Aid	MoH, PRD and RC	immediately	regular
	Transportation by land and air	MTC, PRD, MoH MoD-ARM, RC and MoI	2 hours	regular
	Looking after the seriously injured	MoH	immediately	regular
	Clearing the debris	PRD, MTC, LSGU with the PE	24 hours	regular

	Transporting and storing the bodies of the deceased.	MoH, PRD, MoD-ARM, MTC	24 hours	regular
	Identification of the deceased	MoH, PRD and MoI	24 hours	regular
	Damage assessment	MoE, LSGU	24 hours	regular
Assisting the indirectly affected persons	Evacuation	PRD, MLSP, MoI, MES, MoH and LSGU with the PE	24 hours	regular
	Psychological treatment for the affected individuals	MoH, RC	24 hours	regular
Logistics support	Environmental monitoring	MEPP and MAFWE (HMS), HBI, PHI and PRD	immediately and for some parameters within 3 hours	continued
	Water supply	MoH, RC, MoD-ARM, MoE, LSGU with the PE and TFFU	24 hours	regular
	Providing food, medicines and hygiene supplies	MoF-CRA, MTC, MoH, LSGU with the PE and MLSP	24 hours	regular
	Alternative supply with fuel (oil, gas)	MTC, MoE and DCROOD	24 hours	regular
	Reestablishing the electricity supply	MoE, MEPSO and ELEM	selective	regular
	Controlled movement and activity in the areas affected by the crisis	CMC and MoI	12 hours	regular
	Financial support	MoF	24 hours	regular

## **9.2. STATUS REPORTS**

After receiving information, decisions and conclusions from CMHQ, the CMS entities regulate the following:

- Continuous inflow of data and information related to the crisis management using all the available means of communication, as established in the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center”;
- Monitoring the undertaken measures and activities as well as use of their own resources;
- Regular daily status reports are prepared twice a day at 10.00 h and 20.00 h. Extraordinary reports are prepared if necessary and upon a request from the HQ, and on particular issues;
- The regular reports encompass:
  - Date and time of the report
  - Date and time of the incident/phenomenon - local and GMT
  - Location, barrier and affected area (city/area/region and geographic coordinates)
  - What caused the incident/phenomenon – disasters/big accidents/breakdowns
  - Incident description (brief and analytical)
  - Number of casualties
  - Material damages
    - damages to the electricity distribution network
    - damages to the water supply network
    - damages to the telecommunication network
    - damages to buildings and other infrastructure
  - Weather conditions
    - wind direction \_\_\_\_\_ degrees
    - wind speed \_\_\_\_\_ m/sec
    - temperature \_\_\_\_\_ °C
    - cloudiness \_\_\_\_\_ % (0/25/50/75/100)
    - precipitation /rain-snow/ quantity
    - weather forecast for the next \_\_\_\_\_ 3-5 days
  - Environmental parameters
    - Air quality (air pollution) \_\_\_\_\_CO<sub>2</sub>, \_\_\_\_\_ NO<sub>x</sub>, \_\_\_\_\_NO and \_\_\_\_\_NO<sub>2</sub>, O<sub>3</sub>, \_\_\_\_\_ CO, \_\_\_\_\_PM<sub>10</sub> and \_\_\_\_\_PM<sub>2.5</sub>
    - Water quality (rivers and lakes)
    - Other environmental parameters (soil, etc.)
  - Environment, food and fodder monitoring report
  - Preliminary assessment (affected, injured, killed and missing people)
  - Preliminary assessment of the developments in the next 24/48/72 hours
  - Undertaken measures
    - Used resources (per institution)



- Material-technical resources
- Human resources
- Taking care of (number of people)
- Evacuation (number of people, km/radius, reception centers, etc.)
- Other
- Necessary assistance for overcoming the consequences
  - Teams
  - Material means
  - Experts
- Other relevant data
- Contact details (24/7, phone, fax, e-mail, web, etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ (Crisis Management Headquarters) that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## **DECISION**

### Article 1

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for immediate dealing with disasters at mine quarries or production facilities, big accidents and breakdowns:

- The Crisis Management Center in cooperation with the institutions and companies that manage mine quarries and production facilities alarms the population depending on the ongoing developments.
- PRD in cooperation with MoE, LSGU with the PE and TFFU, MoI and MoD-ARM organizes search, location and rescue during disasters in mine quarries or production capacities, big accidents and breakdowns using (teams, individual, experts, etc.): \_\_\_\_\_ from PRD, \_\_\_\_\_ from LSGU with the TFFU \_\_\_\_\_ from MoE \_\_\_\_\_ from MoI and \_\_\_\_\_ MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- PRD in cooperation with MoE, LSGU with the PE-TFFU, MoD-ARM, MoI and companies (of special importance for operating during emergencies) organizes and undertakes activities for preventing the spreading of the threat using (teams, individuals, units, experts, etc.): \_\_\_\_\_ from PRD, \_\_\_\_\_ from LSGU with the PE-TFFU \_\_\_\_\_ from the MoE \_\_\_\_\_ from MoI, \_\_\_\_\_ from MoD-ARM and \_\_\_\_\_ company (the activated one). A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI secures and controls the affected area with \_\_\_\_\_ MoI forces. A report on this activity is submitted to CMC regularly.

- MoE in cooperation with the LSGU with the PE and companies (of special importance for operating during emergencies) organizes repairs of the damaged infrastructure of vital significance, using (teams, individuals, units, experts, etc.): \_\_\_\_\_ from MoE, \_\_\_\_\_ from LSGU with the PE and \_\_\_\_\_ companies. A report on this activity is submitted to CMC regularly.

### Article 2

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for assisting the directly affected population:

- MoH in cooperation with RSD, PRD and RC sets up reception centers for providing triage to the injured and sick persons using (teams, groups, individuals, units, experts, etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ from PRD and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC regularly.
- MoH in cooperation with RSD and RC provides first aid to the injured using (teams, groups, individuals, units, experts, etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ members and \_\_\_\_\_ medical vehicles from PRD and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC regularly.
- MTC in cooperation with MoH, PRD, MoD-ARM and MoI organizes transportation for the injured and sick from the affected area using land and air routes with the help of (teams, groups, individuals, units, material-technical means, etc.): members and \_\_\_\_\_ medical vehicles from PRD, \_\_\_\_\_ from MoH, \_\_\_\_\_ from MoD-ARM, \_\_\_\_\_ from MoI and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH provides care for the seriously injured and ill individuals. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

### Article 3

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for dealing with the crisis situation:

- PRD in cooperation with MTC, companies (of special importance for operations during the crisis situation) and LSGU with the PE organizes clearing of debris using (teams, units) \_\_\_\_\_ from PRD, \_\_\_\_\_ from MTC, \_\_\_\_\_ LSGU with the PE and \_\_\_\_\_ companies (that are activated). A report on this activity is submitted to CMC regularly.
- MoH in cooperation with PRD, MoD-ARM, MoI and MTC organizes transport, accommodation and identification of the deceased. The MoH uses (teams, groups, individuals, experts for identification, etc.): \_\_\_\_\_, from MoD-ARM \_\_\_\_\_, from PRD \_\_\_\_\_, from MTC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoE in cooperation with the LSGU and companies (of special importance for operations during the crisis situation) forms a commission that performs damage assessment. A report on this activity is submitted to CMC after it is carried out.

#### Article 4

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for assisting the individuals directly endangered by the disasters at mines or production facilities, by big accidents and breakdowns:

- PRD in cooperation with the MLSP, MES, MoH, MoI and LSGU with the PE organizes and carries out evacuation of endangered individuals in compliance with their plans.
- MLSP puts all its facilities at disposal (holiday resorts, institutes, etc.) \_\_\_\_\_, MES puts all its facilities at disposal (schools, sports halls), \_\_\_\_\_ and LSGU puts all its facilities at disposal \_\_\_\_\_. MoI secures the locations for evacuation. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MoH in cooperation with the RC organizes and provides psychological treatment to the affected individuals. For that purpose the MoH engages (teams, doctors, material and technical assets, etc.). \_\_\_\_\_, and RC \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

#### Article 5

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available as logistics support in dealing with disasters at mine quarries or production facilities, big accidents and breakdowns:

- MEPP performs environmental monitoring (air, water and soil quality). A report on this activity is submitted to CMC after each measuring in continuity.
- MAFWE-HMS monitors the meteorological and hydrological parameters and developments. A report on this activity is submitted to CMC continuously.
- MoH in cooperation with the MAFWE, RC, MoE, MoD-ARM, LSGU with the PE and TFFU supplies the population with good quality drinking water. For that purpose MoE provides (tank trucks, bottled water, drinking water production-purification) \_\_\_\_\_, RC, \_\_\_\_\_, MoH \_\_\_\_\_, MoD-ARM \_\_\_\_\_ and LSGU with the PE \_\_\_\_\_ and \_\_\_\_\_ TFFU. The following locations are set up for distribution of drinking water \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoF-CRA in cooperation with the MTC, MoH, MLSP, RC and LSGU with PE organizes the distribution of food, medicines and hygiene supplies using (teams, means of transportation, distribution points, etc.) from various institutions: MTC \_\_\_\_\_, MoH \_\_\_\_\_, MLSP \_\_\_\_\_, RC \_\_\_\_\_ and LSGU with the PE \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MTC in cooperation with DCROOD supplies fuels (oil and oil derivate), and MoE organizes the gas supply. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MoE in cooperation with MEPS, ELEM undertakes measures for making the electricity distribution system operational and for maintaining the energy balance. A report on this activity is submitted to CMC after every power line is repaired.
- CMC in cooperation with MoI organizes controlled movement and work in the areas affected by the crisis situation where CMC issues special movement and work permits-passes in the areas affected by the crisis situation at the \_\_\_\_\_ locations.
- MoF provides financial support for the CMC activities by allocating MKD \_\_\_\_\_ from \_\_\_\_\_ fund of budget.

Article 6

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_ phone \_\_\_\_\_.

Article 7

This Decision enters into force on the date of its adoption.

Article 8

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF THE CMHQ

**10. MANAGING (RESPONSE and SUPPORT) INCIDENTS  
INVOLVING CRACKS, COLLAPSING AND OTHER  
DAMAGES TO DAMS**

10.1. Functions enabling response and support in cases of cracks, collapses and other damages to dams (Draft decision – ANNEX No. 1)

CMS Functions	Management		Execution Readiness	Reporting	
	Activity	Institution			
Direct Incident Management	Alarming the population	CMC	1 min		
	Searching, locating and rescuing from the affected area	PRD, LSGU with the PE, RC, MoD-ARM and Mol	3 hours	regular	
	Securing and controlling the affected area	Mol and ARM	3 hours	regular	
	Controlled letting out of bigger quantities of water by flooding	MTC, MAFWE	2 hours	regular	
	Traffic regulation	Mol	2 hours	regular	
	Establishing alternative transportation routes	MTC, Mol, PE-MR and LSGU with the PE	2 hours	regular	
	Repairing damaged roads and vital transportation infrastructure		MTC, MoD-ARM, CRA, PE		regular and extraordinary after completing a task
			"Makedonija pat", RTA, MR-Infrastructure, CAA, MANAV and LSGU with the PE		
	Environmental monitoring		MEPP and MAFWE (HMS), HBI, PHI	Up to 3 hours	continued
	Assisting the directly	Establishing reception centers and	MoH, PRD, Mol and	1 hour	regular



affected persons	triage for the injured	RC		
	First Aid	MoH, PRD and RC	immediately	regular
Dealing with the consequences	Transportation by land and air	PRD, MoH MoD-ARM, RC and MoI	2 hours	regular
	Looking after the seriously injured	MoH	immediately	regular
	Treatment of watercourses and water barriers	MTC, MAFWE, PRD, MoD-ARM	4 hours	regular
	Transporting and storing the bodies of the deceased	MoH, PRD, MoD- ARM, MTC	6 hours	regular and extraordinary after completing a task
	Identification of the deceased	MoH, PRD, MoI	24 hours	regular
	Burial of the deceased	LSGU with the PE, PRD	24 hours	regular
	Procedures for deceased foreign citizens	MFA	24 hours	regular
	Raising the level of security at the state border, strengthened control at the border crossings and of the movement of goods and people	MoI, IBM, MoD, CA, inspection services	2 hours	regular
	Disposing the killed animals	LSGU with the PE, FVA and PRD	24 hours	regular
	Taking care of the domestic and ZOO animals	LSGU with the PE	24 hours	regular
Treatment of the affected farming land	MAFWE and LSGU with the PE	7 days	regular	

	Damage assessment	LSGU	48 hours	regular, on daily bases
Assisting the indirectly affected persons	Evacuation	PRD, MLSP, MES, MoH, YSA, MoD-ARM, MoE and LSGU with the PE	24 hours	regular, on daily bases and extraordinary after completing a task
	Securing the evacuation reception centers	MoI	2 hours	regular
	Psychological treatment for the affected individuals	MoH, RC	24 hours	regular
Logistics support	Extraordinary tests of the drinking water quality	MoH-PHI	3 hours	regular
	Water supply	PRD, CA, MoH, MoD-ARM, MoE, LSGU with the PE and TFFU	24 hours	regular
	Providing food, medicines and hygiene supplies	MoF-CRA, MTC, MoH, MoD, LSGU with the PE and MLSP	24 hours	regular
	Energy resources supply (oil, gas)	MTC, MoE and D	24 hours	regular
	Reestablishing the electricity supply	MoE, MEPSO and ELEM	selective	regular
	Controlled movement and activity in the areas affected by the crisis situation	CMC and MoI	12 hours	regular
	Financial Support	MoF	24 hours	regular

## **10.2. STATUS REPORTS**

After receiving information, decisions and conclusions from CMHQ, the CMS entities regulate the following:

- Continuous inflow of data and information related to the crisis management using all the available means of communication, as established in the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center”;
- Monitoring the undertaken measures and activities as well as use of their own resources.
- Regular daily status reports are prepared twice a day at 10.00 h and 20.00 h. Extraordinary reports are prepared if necessary and upon a request from the HQ, and on particular issues.
- The regular reports encompass:
  - Date and time of the report
  - Date and time of the incident/phenomenon - local and GMT
  - Location, barrier and affected area (city/area/region and geographic coordinates)
  - What caused the incident/phenomenon (cracks/damages)
  - Incident description (brief and analytical)
  - Organizer of the activity
  - Number of casualties
  - Material damages
    - damages to the electricity distribution network
    - damages to the water supply network
    - damages to the telecommunication network
    - damages to the transportation infrastructure
    - damages to buildings and other infrastructure
  - Weather conditions
    - wind direction \_\_\_\_\_ degrees
    - wind speed \_\_\_\_\_ m/sec
    - temperature \_\_\_\_\_ °C
    - cloudiness \_\_\_\_\_ % (0/25/50/75/100)
    - precipitation /rain-snow/ quantity
    - weather forecast for the next \_\_\_\_\_ 3-5 days
  - Environmental parameters
    - Air quality (air pollution) \_\_\_\_\_ CO<sub>2</sub>, \_\_\_\_\_ NO<sub>x</sub>, \_\_\_\_\_ NO and \_\_\_\_\_ NO<sub>2</sub>, O<sub>3</sub>, \_\_\_\_\_ CO, \_\_\_\_\_ PM<sub>10</sub> and \_\_\_\_\_ PM<sub>2.5</sub>
    - Water quality (rivers and lakes)
    - Other environmental parameters (soil, etc.)
  - Environment, food and fodder monitoring report

- Preliminary assessment (affected, injured, killed and missing people)
- Preliminary assessment of the developments in the next 24/48/72 hours
- Undertaken measures
  - Used resources (per institution)
  - Material-technical resources
  - Human resources
  - Taking care of (number of people)
  - Evacuation (number of people, km/radius, reception centers, etc.)
  - Other
- Necessary assistance for overcoming the consequences
  - Teams
  - Material means
  - Experts
- Other relevant data
- Contact details (24/7, phone, fax, e-mail, web, etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ (Crisis Management Headquarters) that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## **DECISION**

### Article 1

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for immediate dealing with cracks, collapses and other damages to dams:

- The Crisis Management Center in cooperation with the institutions that manage high dams organizes and alarms the population depending on the current developments.
- PRD in cooperation with LSGU, RC, MoI and MoD-ARM organizes searching, locating and rescuing from the affected area using (teams, individuals, units, experts, etc.): \_\_\_\_\_ from PRD, \_\_\_\_\_ from LSGU with the PE, \_\_\_\_\_ from RC \_\_\_\_\_ from MoI and \_\_\_\_\_ from MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI with the support from the MoD-ARM secures and controls the affected area with \_\_\_\_\_ forces from MoI and \_\_\_\_\_ forces from MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MTC in cooperation with MAFWE and the support from ELEM organizes controlled letting out of greater quantities of water \_\_\_\_\_ m<sup>3</sup>/sec by flooding the area downstream of the dam \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI regulates the traffic within and towards the affected area with additional \_\_\_\_\_ forces from the MoI. A report on this activity is submitted to CMC when necessary.

- MTC in cooperation with MoI, PE “Makedonija pat” and LSGU determine which roads (according to the vehicles’ categories) cannot be used for traffic and determines alternative routes.
- MTC in cooperation with the MoD-ARM, CRA, PE "Makedonija pat” and LSGU with the PE organizes repair of the damaged roads and vital traffic infrastructure. A report on this activity is submitted to CMC after every road is repaired.
- MTC in cooperation with the RTA and MR-Infrastructure organizes the repairing of the damaged railway infrastructure. A report on this activity is submitted to CMC after the repair of every railway section.
- MTC in cooperation with CAA, MANAV and MoD-ARM organizes the repairing of the damaged vital air traffic infrastructure. A report on this activity is submitted to CMC after every airport is repaired.
- MEPP performs environmental monitoring (air, water and soil quality). A report on this activity is submitted to CMC after every measuring, in continuity.
- MAFWE-HMS monitors the meteorological and hydrological parameters and developments. A report on this activity is submitted to CMC continuously.
- HBI monitors the hydrological developments at the lakes. A report on this activity is submitted to CMC after each measuring, every \_\_\_\_\_ hours.

## Article 2

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for assisting the directly affected population:

- MoH in cooperation with PRD, MoI and RC sets up reception centers for providing triage to the injured and sick persons using (teams, groups, individuals, units, experts, etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ from

PRD and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MoH in cooperation with PRD and RC provides first aid to the injured and sick persons using (teams, groups, individuals, units, experts, etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ from PRD and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- PRD in cooperation with MoH, PRD, MoD-ARM, RC and MoI organizes transportation for the injured and sick from the affected area by land and air using (teams, groups, individuals, units, material-technical means): \_\_\_\_\_ from MTC, \_\_\_\_\_ from PRD, \_\_\_\_\_ from MoH, \_\_\_\_\_ from MoD-ARM, \_\_\_\_\_ from MoI and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH provides care for the seriously injured and sick individuals. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

### Article 3

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for dealing with the crisis situation:

- MTC in cooperation with the MAFWE, PRD and MoD-ARM organizes treatment of the watercourses and water barriers of the artificial water barriers of silts on the watercourses downstream from the dams. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with PRD, MoI, MoD-ARM, and MTC organizes transportation, storing and identification of the bodies of the dead. The MoH uses (teams, groups, individuals, experts for identification, etc.): \_\_\_\_\_, from MoD-ARM \_\_\_\_\_, from PRD \_\_\_\_\_, from MTC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU with PE in cooperation with the PRD organizes burial of the dead using (individuals, material and technical assets) \_\_\_\_\_ from the

- LSGU with the PE, and \_\_\_\_\_ from PRD. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MFA undertakes activities and proceedings for handing over the bodies of the killed foreign citizens to the representatives of their countries of origin, where the MFA organizes \_\_\_\_\_ hand-over teams. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
  - MoI-IBM with the support of MoD-ARM, MoF-CA and inspection services raises the security level at the state border and border-crossings and the control and movement of goods and people (at the borders and beyond). A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
  - LSGU with the PE in cooperation with PRD and FVA organizes disposal of the killed animals. LSGU with the PE for that purpose uses (locations, teams, individuals, material-technical means) \_\_\_\_\_, PRD \_\_\_\_\_ and FVA \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
  - LSGU with PE takes care of the domestic and ZOO animals using \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
  - MAFWE in cooperation with the LSGU organizes assessment and treatment of the flooded arable land using \_\_\_\_\_ teams from the MAFWE and \_\_\_\_\_ from LSGU. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
  - LSGU in cooperation with the representatives of the state institutions have commissions performing damage assessment. A report on this activity is submitted to CMC after it is carried out.

#### Article 4

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for assisting the persons directly affected by the cracks, collapses and other damages to the dams:



- PRD in cooperation with the MLSP, MES, MoH, YSA, MoD-ARM, PE for RCRE and LSGU with the PE organizes and carries out evacuation of individuals under threat in compliance with their planning documents.
- MoE provides care for the tourists in the affected areas. YSA puts all its facilities at disposal (sports facilities) \_\_\_\_\_, MLSP puts all its facilities at disposal (holiday resorts, institutes, etc.) \_\_\_\_\_, MES puts all its facilities at disposal (schools, sports halls), MoD-ARM puts all its facilities at disposal (military barracks and other buildings) \_\_\_\_\_ and PE for RCRE \_\_\_\_\_ (sports, commercial and other facilities), and LSGU puts all its facilities at disposal \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI secures the evacuation reception centers.
- MoH in cooperation with the RC organizes and provides psychological treatment to the affected individuals. For that purpose the MoH engages (teams, doctors, material and technical assets, etc.) \_\_\_\_\_, and RC \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

#### Article 5

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available as logistics support in dealing with cracks, collapses and other damages to dams:

- MoH with the PHI provides data on the properties and the quality of drinking water by performing extraordinary tests. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with the RC, MoD-ARM, MOE, LSGU with the PE and TFFU supplies the population with good quality drinking water. For that purpose the MoH provides (tank trucks, bottled water, drinking water production-purification) \_\_\_\_\_, RC \_\_\_\_\_, MoD-ARM \_\_\_\_\_, MoE \_\_\_\_\_ and LSGU with the PE \_\_\_\_\_. The following locations are set up for distribution of drinking water \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MoF-CRA in cooperation with the MTC, MoH, MoD, MLSP, RC and LSGU with the PE organizes the distribution of food, medicines and hygiene supplies using (teams, means of transportation, distribution points, etc.) from the different institutions. MTC \_\_\_\_\_, MoH \_\_\_\_\_, MoD-ARM \_\_\_\_\_, MLSP \_\_\_\_\_, RC \_\_\_\_\_ and LSGU with the PE \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_ hours.
- MTC in cooperation with DCROOD organizes energy resource supply (oil and oil derivate), and MoE organizes supply with gas. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoE in cooperation with MEPS, ELEM undertakes measures for reestablishing the electricity supply and for maintaining the energy balance. A report on this activity is submitted to CMC after every power line is repaired.
- CMC in cooperation with MoI organizes controlled movement and work in the areas affected by the crisis situation where CMC issues special movement and work permits – passes for the areas affected by the crisis situation at the \_\_\_\_\_ locations.
- MoF provides financial support for the CMC activities by allocating MKD \_\_\_\_\_ from \_\_\_\_\_ fund of budget.

Article 6

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_ phone \_\_\_\_\_.

Article 7

This Decision enters into force on the date of its adoption.

Article 8

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF THE CMHQ

**11. MANAGING (RESPONSE and SUPPORT) CHEMICAL,  
BIOLOGICAL OR RADIOLOGICAL CONTAMINATION  
INCLUDING CONSEQUENCES FROM WEAPONS OF  
MASS DESTRUCTION**

**11.1. Functions enabling response and support during chemical, biological or radiological contamination including consequences from weapons of mass destruction (Draft decision – ANNEX No. 1)**

CMS Functions	Management		Execution Readiness	Reporting
	Activity	Institution		
Direct Incident Management	Information collecting and analysis on the possible use of weapons of mass destruction	MoI-DSCI, IA and MoD		classified
	Exchange of classified information on possible use of weapons of mass destruction	MoI-DSCI, IA, MoD-ARM and CMC		Regular classified
	Environmental monitoring	MEPP and MAFWE (HMS), RSD, MoH-PHI, HBI	immediate and for some parameters within 3 hours	continued
	Reconnaissance of the contaminated area and identification of the contaminants and dosimetric control of the contaminated population	PRD, LSGU, MoH and RSD	immediate	regular
	Informing the population about the contamination	MEPP, MoH and RSD	immediate	regular
	Securing and controlling of the immediate and wider affected area	MoI, MoD-ARM, MEPP, MoH and RSD	2 hours	regular classified
	Traffic regulation	MoI and MoD-ARM	2 hours	regular

Assisting the directly affected persons	Determining alternative routes	MTC, MoI, PE-MR and LSGU with the PE	2 hours	regular
	CBRN decontamination of people	PRD, MoH, MoD-ARM	immediate	regular
	CBRN decontamination of means	PRD, MoD-ARM, LSGU with the Fire Fighting Units	immediate	regular
	CBRN decontamination of soil	PRD, MEPP and LSGU with the PE and TFFU	immediate	regular
	CBRN decontamination of water	PRD, MoH, MEPP and LSGU with the PE and TFFU	immediate	regular
	Setting up reception centers for decontamination and triage	MoH, RSD, PRD, MoI and RC	2 hours	regular
	First Aid	MoH, PRD and RC	immediate	regular
	Transportation by land and air	MTC, MoH MoD-ARM, RC and MoI	2 hours	regular
	Setting up a field hospital	MoD-ARM, MoH	24 hours	regular
	Adapting the available facilities (sport centers, schools, etc.) into hospitals	MoH, RC, YSA, MLSP, MES, MoD-ARM, MoI and LSGU with the PE	24 hours	regular and extraordinary after completing a task

	Care the seriously injured	MoH	immediate	regular
	Providing care and transportation for individuals with special needs	MLSP, MoH	2 hours	regular
	Securing and evacuating of VIPs	MoI, MoD-ARM, MoH	2 hours	regular classified
	Establishing safety zones for storing CBRN contaminants	MTC, MEPP, MoH, RSD and SPA	immediate	regular
	Removing the CBRN sources and their safe storage	RSD, MoH, MEPP and LSGU with the PE and TFFU	immediate	regular
Dealing with the consequences	Transporting and storing the bodies of the deceased	MoH, PRD and MTC	24 hours	regular and extraordinary after completing a task
	Burial of the deceased	LSGU with the PE, PRD	24 hours	regular
	Procedures for the deceased foreign citizens	MFA, RSD and MoH	24 hours	regular
	Disposing the killed animals	LSGU with the PE, FVA and PRD	24 hours	regular
Assisting the indirectly affected persons	Evacuation	PRD, MLSP, MES, MoH, YSA, MoD-ARM, MoI, PE for RCRC and LSGU with the PE	24 hours	regular and extraordinary after completing a task
	Psychological treatment for the affected individuals	MoH, RC	24 hours	regular
	Intellectual activities for dealing	MES, MoH, RC,	24 hours	regular

	with the situation	RSD and CMC, PRD and MASA		
	Policies for intellectual involvement of international institutions	CMC, PRD, MFA, RSD, MEPP and MoH	24 hours	regular
	Setting up base camps for the protection and rescue forces	PRD, MoI and LSGU with the PE,	24 hours	regular
	Extraordinary tests of the quality of the drinking water	MoH-PHI	3 hours	regular
	Drinking-water supply for the population	MoH, RC, MoD-ARM, MoE, LSGU with the PE and TFFU	24 hours	regular
Logistics support	Providing food, medicines and hygiene supplies	MoF-CRA, MTC, MoH, MoD, RC, LSGU with the PE and MLSP	24 hours	regular
	Controlled movement and activity in the areas affected by the crisis situation	CMC and MoI	12 hours	regular
	Financial	MoF	24 hours	regular

## **11.2. STATUS REPORTS**

After receiving information, decisions and conclusions from CMHQ, the CMS entities regulate the following:

- Continuous inflow of data and information related to the crisis management using all the available means of communication, as established in the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center”;
- Monitoring the undertaken measures and activities as well as use of their own resources;
- Regular daily status reports are prepared twice a day at 10.00 h and 20.00 h. Extraordinary reports are prepared if necessary and upon a request from the HQ, and on particular issues;
- The regular reports encompass:
  - Date and time of the report
  - Date and time of the incident/phenomenon - local and GMT
  - Location and affected area (city/area/region and geographic coordinates)
  - Type (substance, properties and quantity) of CBRN contamination and measured parameters
  - Incident description (brief and analytical)
  - Number of casualties
  - Material damages
  - Weather conditions
    - wind direction \_\_\_\_\_ degrees
    - wind speed \_\_\_\_\_ m/sec
    - temperature \_\_\_\_\_ °C
    - cloudiness \_\_\_\_\_ % (0/25/50/75/100)
    - precipitation /rain-snow/ quantity
    - weather forecast for the next \_\_\_\_\_ 3-5 days
  - Environmental parameters
    - Air quality (air pollution) \_\_\_\_\_CO<sub>2</sub>, \_\_\_\_\_ NO<sub>x</sub>, \_\_\_\_\_NO and \_\_\_\_\_NO<sub>2</sub>, O<sub>3</sub>, \_\_\_\_\_CO, \_\_\_\_\_PM<sub>10</sub> and \_\_\_\_\_PM<sub>2.5</sub>
    - Water quality (rivers and lakes)
    - Other environmental parameters (soil, etc.)
  - Environment, food and fodder monitoring report
  - Preliminary assessment (affected, injured and killed people)
  - Preliminary assessment of the developments in the next 24/48/72 hours
  - Undertaken measures
    - Used resources (per institution)
      - Material-technical resources
      - Human resources
    - Decontamination (individuals, material means, soil and water)
    - Taking care of (number of people)



- Evacuation (number of people, km/radius, reception centers, etc.)
- Removed/stored CBRN contamination sources
- Other
- Necessary assistance for overcoming the consequences
  - Teams
  - Material means
  - Experts
- Other relevant data
- Contact details (24/7, phone, fax, e-mail, web, etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ (Crisis Management Headquarters) that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media Center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## **DECISION**

### Article 1

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for dealing with a CBRN contamination:

- MoI-DSCI in cooperation with the IA and MoD analyzes the data and collects information of possible terrorist activities involving use of weapons of mass destruction.
- MoI-DSCI, IA, MoD, and CMC exchange classified information of possible terrorist activities with weapons of mass destruction.
- MEPP performs environmental monitoring (air, water and soil quality). A report on this activity is submitted to CMC after each measuring, in continuity.
- MAFWE-HMS monitors the meteorological and hydrological parameters and developments. A report on this activity is submitted to CMC continuously.
- HBI monitors the hydrological developments at the lakes. A report on this activity is submitted to CMC after each measuring, every \_\_\_\_\_ hours.
- RSD in cooperation with the PHI organizes and carries out monitoring of the radio nucleuses presence in the environment and monitoring of the external gamma radiation. A report on this activity is submitted to CMC after each measuring, every \_\_\_\_\_ hours.

- PRD in cooperation with the LSGU and other legal entities performs reconnaissance in the contaminated area, detection and identification of contaminants and dosimetric control of the contaminated population. PRD deploys \_\_\_\_\_ rapid reaction teams and \_\_\_\_\_ members of the republic's reconnaissance units with their allocated means; the LSGU activate \_\_\_\_\_ (if they have adequately specialized territorial units for protection and rescue) and from the legal entities \_\_\_\_\_ (if there is a need to do so and in compliance with the protection and rescue plans). A report on this activity is submitted to CMC after each measuring, every \_\_\_\_\_ hours.
- CMC in cooperation with PRD, MEPP, MoH and RSD informs the population about the contamination: type of contamination \_\_\_\_\_, contaminated area \_\_\_\_\_, and procedures to be followed by the population.
- MoI with the support from the MoD-ARM and in cooperation with MEPP, MoH or RSD secures and controls the affected area with \_\_\_\_\_ forces from MoI and \_\_\_\_\_ forces from MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI regulates the traffic within and towards the affected area with additional \_\_\_\_\_ forces from the MoD-ARM. A report on this activity is submitted to CMC if necessary.
- MTC in cooperation with MoI, PE "Makedonija pat" and LSGU determine which roads (according to the vehicles' categories) cannot be used for traffic and establishes alternative routes.
- PRD in cooperation with the MoH and MoD-ARM organizes and carries out decontamination of people with (teams, units, experts) \_\_\_\_\_ from PRD, \_\_\_\_\_ MoH and \_\_\_\_\_ MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- PRD in cooperation with the LSGU-TFFU and MoD-ARM organizes and carries out decontamination of material means with (teams, units, experts) \_\_\_\_\_ from PRD, \_\_\_\_\_ LSGU-TFFU and \_\_\_\_\_ MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- PRD in cooperation with the MEPP and LSGU with the PE and TFFU organizes and carries out decontamination of the soil with (teams, units, experts) \_\_\_\_\_ from PRD, \_\_\_\_\_ MEPP and \_\_\_\_\_ LSGU with the PE and TFFU. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- PRD in cooperation with the MEPP, MoH and LSGU with the PE and TFFU organizes and carries out decontamination of the soil with (teams, units, experts) \_\_\_\_\_ from PRD, \_\_\_\_\_ MEPP, \_\_\_\_\_ MoH and \_\_\_\_\_ LSGU with the PE and TFFU. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

## Article 2

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for assisting the directly affected population:

- MoH in cooperation with RSD, PRD and RC sets up reception centers for decontamination and performs triage for the injured and sick persons with the (teams, groups, individuals, units, experts, etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ from RSD, \_\_\_\_\_ from PRD and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with RSD and RC provides first aid for the injured with (teams, groups, individuals, units, experts, etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ members and \_\_\_\_\_ medical vehicles from PRD and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MTC in cooperation with MoH, PRD, MoD-ARM and MoI organizes transportation for the injured and sick from the affected area using land and air transportation with (teams, groups, individuals, units, material-technical means, etc.): members and \_\_\_\_\_ medical vehicles from PRD, \_\_\_\_\_ from MoH, \_\_\_\_\_ from MoD-ARM, \_\_\_\_\_ from MoI and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with MoD-ARM and RC sets up field hospitals for the reception of the injured with the (teams, groups, individuals, units,

experts, etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ from MoD-ARM and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MoH in cooperation with RC, YSA, MLSP, MES, MoD-ARM and LSGU with the PE turns the available facilities (sports halls, schools, kindergartens, etc.) into temporary hospitals. MoH provides medical (teams, material-technical means) \_\_\_\_\_, and RC \_\_\_\_\_. YSA puts all its facilities at disposal (sports centers) \_\_\_\_\_, MLSP puts all its facilities at disposal (holiday resorts, institutes, etc.) \_\_\_\_\_, MES puts all its facilities at disposal (schools, sports halls), MoD-ARM puts all its facilities at disposal (military barracks and other buildings) \_\_\_\_\_ and LSGU helps with the preparation of all these facilities and provides \_\_\_\_\_ (no. of people and material-technical means) and makes all its facilities \_\_\_\_\_ available. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH provides care for the seriously injured and sick individuals. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MLSP in cooperation with the MoH provides care and transportation for the people with special needs. For that purpose MLSP engages \_\_\_\_\_ social workers; MoH \_\_\_\_\_ medical teams. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI in cooperation with the MoH and MoD-ARM secures and evacuates VIPs using \_\_\_\_\_/directorate/teams, \_\_\_\_\_ from MoD-ARM and MoH \_\_\_\_\_ medical teams. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

### Article 3

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for dealing with the consequences from the CBRN contamination:

- MTC in cooperation with the MEPP, MoH, RSD and SPP establishes the security zone for storage of CBRN contaminants.
- RSD, MoH or MEPP (depending on the contamination) in cooperation with the LSGU with the PE and TFFU organize and carry out removal of

the CBRN contamination sources and their safe storage with the help of (teams, experts, units) \_\_\_\_\_ from RSD, MoH and MEPP and \_\_\_\_\_ from LSGU with the PE and TFFU. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MoH in cooperation with PRD and MTC organizes transport to the area for identification and storing of the bodies of the deceased. The MoH uses (teams, groups, individuals, experts for identification, etc.): \_\_\_\_\_, from RSD \_\_\_\_\_, from MTC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU with the PE in cooperation with the MTC determines locations and organizes burial for the dead with the help of (individuals, material-technical means) \_\_\_\_\_ from the LSGU with the PE, and from PRD \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU with the PE and in cooperation with the PRD organizes burial for the dead engaging (individuals, material-technical means) \_\_\_\_\_ from the LSGU with the PE, and from PRD \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MFA in cooperation with RSD and MoH organizes (if the contamination allows it according to MoH) activities and undertakes the procedures for handing over the bodies of the killed foreign citizens to the representatives of their countries of origin, where the MFA organizes \_\_\_\_\_ hand-over teams. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU with the PE in cooperation with PRD and FVA organizes disposal of the killed animals. LSGU with the PE for that purpose uses (plots, teams, individuals, material-technical means) \_\_\_\_\_, PRD \_\_\_\_\_ and FVA \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

#### Article 4

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available to help the people indirectly affected by the CBRN contamination:

- PRD in cooperation with the MLSP, MES, MoH, MoE, YSA, MoD-ARM, PE for RCRE and LSGU with the PE organizes and carries out evacuation of individuals in danger. PRD – in compliance with its own plans provides support preparing the facilities and uses \_\_\_\_\_ (individuals and material-technical means); MoE takes care of the tourists in the affected area. YSA puts all its facilities at disposal (sports facilities) \_\_\_\_\_, MLSP puts all its facilities at disposal (holiday resorts, institutes, etc.) \_\_\_\_\_, MES puts all its facilities at disposal (schools, sports halls), MoD-ARM puts all its facilities at disposal (military barracks and other buildings) \_\_\_\_\_ and PE for RCRE \_\_\_\_\_ (sports, commercial and other facilities) and LSGU puts all its facilities at disposal \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with the RC organizes and provides psychological treatment to the affected individuals. For that purpose the MoH uses (teams, doctors, material-technical means, etc.) \_\_\_\_\_, and the RC \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MES in cooperation with the MoH, RC, RSD, CMC and MASA undertakes special intellectual activities for dealing with the incident (forums, debates, educational programs, etc.). A report on this activity is submitted to CMC if necessary.
- CMC in cooperation with the MFA, RSD, MEPP and MoH works on the intellectual involvement of the international institutions.

#### Article 5

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available as logistics support for dealing with a CBRN contamination:

- PRD in cooperation with the LSGU-PE and MoI sets up base camps for the needs of the protection and rescue forces.
- Base camps are set up at the following \_\_\_\_\_ locations. A report on this activity is submitted to CMC after it is carried out and regularly every \_\_\_\_\_ hours.

- MoH with the PHI provides data on the properties and the quality of the drinking water by performing extraordinary tests. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with the MAFWE, RC, MoE, MoD-ARM, LSGU with the PE and TFFU supplies the population with good quality drinking water. For that purpose the MoE provides (tank trucks, bottled water, drinking water production-purification) \_\_\_\_\_, RC, \_\_\_\_\_, MoH \_\_\_\_\_, MoD-ARM \_\_\_\_\_ and LSGU with the PE \_\_\_\_\_ and \_\_\_\_\_ TFFU. The following locations are set up for distribution of drinking water \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoF-CRA in cooperation with the MTC, MoH, MoD, MLSP, RC and LSGU with the PE organizes the distribution of food, medicines and hygiene supplies using (teams, means of transportation, distribution points, etc.) from the different institutions. MTC \_\_\_\_\_, MoH \_\_\_\_\_, MoD-ARM \_\_\_\_\_, MLSP \_\_\_\_\_, RC \_\_\_\_\_ and LSGU with the PE \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- CMC in cooperation with MoI organizes controlled movement and work in the areas affected by the crisis situation where CMC issues special movement and work permits-passes for the areas affected by the crisis situation at the \_\_\_\_\_ locations.
- MoF provides financial support for the CMC activities by allocating MKD \_\_\_\_\_ from \_\_\_\_\_ fund of budget.

Article 6

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_ phone \_\_\_\_\_.

Article 7

This Decision enters into force on the date of its adoption.

Article 8



CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

**12. MANAGING (RESPONSE and SUPPORT) MASS  
POISONING (FOOD, CHEMICALS OR OTHER  
POISONOUS SUBSTANCES)**

**12.1. Functions enabling response and support during mass poisoning (food, chemical and other poisonous substances) (Draft decision – ANNEX No. 1)**

CMS Functions	Management		Institution	Execution Readiness	Reporting
	Activity				
Direct dealing with mass poisoning	Monitoring the clinical characteristics of the poisoning		MoH, FVA, MEPP	continued	regular
	Discovering the source of the poisoning and preventing further spreading		MoH, FVA, MoE, PRD and Mol	4 hours	regular
	Mortality reduction via rational use of the available medicines.		MoH and FVA		regular
	Securing and controlling the identified sources of the poisoning		Mol and MoH	immediate	regular
	Prohibition to use certain food products		MoH, PRD, FVA, Mol	24 hours	regular
	Preventing production and import of certain food products		MoE, MoF-CA, MoH, PRD, FVA, Mol	24 hours	regular
	Strengthened monitoring of the food samples quality		MoH, FVA, MEPP	24 hours	regular
	Extraordinary drinking water disinfection		LSGU with the PE, MoH-PHI, MEPP	2 hours	regular
	Withdrawing the contaminated chemical products and other poisons detected as sources of		MoH, MoE, MoF-CA, PRD, FVA, Mol	24 hours	regular

	poisoning					
Assisting the directly affected persons	First Aid	MoH, PRD and RC	immediate			regular
	Land and air transportation of poisoned individuals	MTC, PRD, MoH, RC and MoI	2 hours			regular
	Adapting the available facilities (sport centers, schools, etc) into hospitals	MoH, RC, YSA, MLSP, MES and LSGU with the PE	24 hours			regular
	Care for the seriously injured	MoH	immediate			regular
	Providing care to the sick	MLSP and MoH	2 hours			regular
Dealing with the consequences	Transporting and storing the bodies of the deceased	MoH, PRD, MTC	24 hours			regular
	Procedures for dead foreign citizens	MFA and RC	24 hours			regular
Logistics support	Extraordinary tests of the quality of the drinking water	MoH-PHI	2 hours			regular
	Water supply	PRD, RC, MoH, LSGU with the PE and TFFU	24 hours			regular
	Providing food, medicines and hygiene supplies	MoF-CRA, MTC, MoH, LSGU with the PE and MLSP	24 hours			regular
	Controlled movement and activity in the areas affected by the crisis	CMC and MoI	12 hours			regular
	Financial support	MoF	24 hours			regular

## 12.2. STATUS REPORTS

After receiving information, decisions and conclusions from CMHQ, the CMS entities regulate the following:

- Continuous inflow of data and information related to the crisis management using all the available means of communication, as established in the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center”;
- Monitoring the undertaken measures and activities as well as use of their own resources.
- Regular daily status reports are prepared twice a day at 10.00 h and 20.00 h. Extraordinary reports are prepared if necessary and upon a request from the HQ, and on particular issues.
- The regular reports encompass:
  - Date and time of the report
  - Date and time of the mass poisoning, local and GMT
  - Location and affected area (city/area/region and geographic coordinates)
  - Intensity (number of poisoned persons)
  - What caused the poisoning
    - Food
    - Water
    - Chemical substance
    - Other poisons
  - Presence of additional threats
  - Measures for protecting the people and prohibition for the use of certain food products
  - Incident description (brief and analytical)
  - Number of casualties
  - Weather conditions
    - wind direction \_\_\_\_\_ degrees
    - wind speed \_\_\_\_\_ m/sec
    - temperature \_\_\_\_\_ °C
    - cloudiness \_\_\_\_\_ % (0/25/50/75/100)
    - precipitation /rain-snow/ quantity
    - weather forecast for the next \_\_\_\_\_ 3-5 days
  - Preliminary assessment of the developments in the next 24/48/72 hours
  - Undertaken measures
    - Used resources (per institution)
    - Material-technical resources
    - Human resources
    - Hospitalization (number of people)
    - Other
  - Needed assistance for overcoming the consequences

- Teams
- Material means
- Experts
- Other relevant data
- Contact details (24/7, phone, fax, e-mail, web, etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ (Crisis Management Headquarters) that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media Center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## DECISION

### Article 1

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for immediate management of the mass poisoning incident:

- MoH in cooperation with FVA and MEPP organizes continued monitoring of the poisoning's characteristics. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with FVA, MoE, PRD and MoI undertakes measures for discovering the source of poisoning and preventing further spreading. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with FVA undertakes measures for reducing the mortality by rational use of the available medications. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with MoI secures and controls the identified sources of poisoning by using (teams, individuals) \_\_\_\_\_ from MoH and \_\_\_\_\_ MoI. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- FVA in cooperation with the MoH, PRD and MoI implements the prohibition for the use of certain food products using (teams, individuals) \_\_\_\_\_ from FVA and \_\_\_\_\_ MoH, \_\_\_\_\_ from PRD and \_\_\_\_\_ from MoI. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MoE in cooperation with MoF-CA, MoH, PRD, FVA, and MoI enforces the restriction for the production and import of certain food products. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- FVA in cooperation with MoH, MEPP performs strengthened monitoring of the food samples quality. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU with PE in cooperation with MoH-PHI and MEPP organizes and performs additional disinfection of the drinking water using (teams, individuals, experts) \_\_\_\_\_ from LSGU, \_\_\_\_\_ from MoH-PHI and \_\_\_\_\_ MEPP. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with MoF-CA, MoE, PRD, FVA, and MoI withdraws the contaminated chemical products and other poisons detected as sources of poisoning. For that purpose they use (teams, experts) \_\_\_\_\_ from MoE, \_\_\_\_\_ from MoF-CA, \_\_\_\_\_ from MoH, \_\_\_\_\_ from PRD, \_\_\_\_\_ from FVA and \_\_\_\_\_ from MoI. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

## Article 2

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for assisting the directly affected population:

- MoH in cooperation with PRD and RC provides first aid to the injured and sick persons using (teams, groups, individuals, units, experts, etc.): \_\_\_\_\_ from MoH, \_\_\_\_\_ from PRD and \_\_\_\_\_ from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MTC in cooperation with PRD, MoH, RC and MoI organizes transport for the injured and sick from the affected area by land and air using (teams, groups, individuals, units, material-technical means): \_\_\_\_\_ from PRD, \_\_\_\_\_ from MoH, \_\_\_\_\_ from RC and \_\_\_\_\_ from MoI. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with RC, YSA, MLSP, MES and LSGU with PE adapts the available facilities (sports halls, schools, kindergartens, etc.)



into temporary hospitals. MoH provides medical (teams, material and technical assets) \_\_\_\_\_, and RC \_\_\_\_\_. YSA puts all its facilities at disposal (sports facilities) \_\_\_\_\_, MLSP puts all its facilities at disposal (holiday resorts, institutes, etc.) \_\_\_\_\_, MES puts all its facilities at disposal (schools, sports halls), and LSGU puts all its facilities at disposal \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MoH in cooperation with the RC provides care for the seriously sick individuals. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with the MLSP provides care and transportation for the sick people with special needs. For that purpose MLSP engages \_\_\_\_\_ social workers; MoH \_\_\_\_\_ medical teams. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

### Article 3

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available for dealing with of the mass poisoning incident:

- MoH in cooperation with PRD and MTC organizes transportation and storing of the bodies of the deceased. The MoH uses (teams, groups, individuals, units, experts, etc.): from MoH \_\_\_\_\_, from PRD \_\_\_\_\_, from MTC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU with the PE organizes burial for the deceased engaging (individuals, material-technical means) \_\_\_\_\_ from the LSGU with the PE. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MFA in cooperation with the RC undertakes activities and procedures for handing over the bodies of the killed foreign citizens to the representatives of their countries of origin, where the MFA organizes \_\_\_\_\_ hand-over teams, and RC \_\_\_\_\_ teams. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

### Article 4

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to make them available as logistics support for dealing with the mass poisoning:

- MoH with the PHI provides data on the properties and the quality of the drinking water by performing extraordinary tests. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with the MAFWE, RC, MoE, MoD-ARM, LSGU with the PE and TFFU supplies the population with good quality drinking water. For that purpose MoE provides (tank trucks, bottled water, drinking water production-purification) \_\_\_\_\_, RC, \_\_\_\_\_, MoH \_\_\_\_\_, MoD-ARM \_\_\_\_\_ and LSGU with the PE \_\_\_\_\_ and \_\_\_\_\_ TFFU. The following locations are set up for distribution of drinking water \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_ hours.
- MoF-CRA in cooperation with the MoH, RC and LSGU with the PE organizes the distribution of food, medicines and hygiene supplies using (teams, means of transportation, distribution points, etc.) from the various institutions: MoH \_\_\_\_\_, RC \_\_\_\_\_ and LSGU with the PE \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_ hours.
- CMC in cooperation with MoI organizes controlled movement and work in the areas affected by the crisis situation where CMC issues special movement and work permits-passes for the areas affected by the crisis situation at the \_\_\_\_\_ locations.
- MoF provides financial support for the CMC activities by allocating MKD \_\_\_\_\_ from \_\_\_\_\_ fund of budget.

#### Article 5

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_ phone \_\_\_\_\_.

#### Article 6

This Decision enters into force on the date of its adoption.

Article 7

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF THE CMHQ

**13. MANAGING (RESPONSE and SUPPORT) OUTBREAKS  
OF INFECTIOUS DISEASES AMONG THE POPULATION  
(EPIDEMIC)**

**13.1. Functions enabling response and support during outbreaks of infectious diseases among the population (epidemic),**  
(Draft decision – ANNEX No. 1)

CMS Functions	Management		Institution	Execution Readiness	Reporting
	Activity				
Direct Epidemic Management	Monitoring the epidemiological, virological and clinical characteristics of the disease		MoH, FVA	continued	regular
	Efficiency assessment of the applied interventions		MoH and RC	24 hours	regular
	Preventing and postponing the spread of the epidemic		MoH and RC		regular
	Reducing the disease spreading and mortality by rational use of the available vaccines, medicines and antiviral medications		MoH and RC		regular
	Securing and controlling the affected area – a quarantine		MoI, MoH and ARM	2 hours	regular
	Traffic regulation		MoI	2 hours	regular
	Determining alternative routes		MTC, MoI, PE-MR and LSGU with the PE	2 hours	regular
	Controlled travelling, social gatherings and other things without special work permits in the affected areas		CMC, MoI, MoH, MES, MLSP and YSA	12 hours	regular

	Environmental monitoring	MEPP and MAFWE (HMS), MoH-PHI	immediately and for some parameters within 3 hours	continued
Assisting the directly affected persons	Setting up reception centers	MoH, PRD, Mol and Red Cross	12 hours	regular
	First Aid	MoH, PRD and RC	immediately	regular
	Setting up a field hospital	MoH, MoD-ARM and RC	24 hours	regular
	Adapting the available facilities (sport centers, schools, etc) into hospitals – a quarantine	MoH, RC, YSA, MLSP, MES, MoD-ARM and LSGU with the PE	24 hours	regular and extraordinary after performing a task
Dealing with consequences	Care for the seriously ill	MoH	immediately	regular
	Care for persons with special needs	MLSP, MoH	2 hours	regular
	Taking care of and securing VIPs	Mol, MoH	2 hours	regular
	Transporting and storing of the bodies of the deceased	MoH, PRD, ARM, MTC	24 hours	regular and extraordinary after performing a task
	Identification of the deceased	MoH, PRD, Mol	24 hours	regular
	Burial of the dead	LSGU with the PE, PRD	24 hours	regular
	Procedures for dead foreign citizens	MFA	24 hours	regular

	Communicating information about foreign citizens in the affected areas	MFA, RC		regular
Assisting the indirectly affected persons	Quarantine care	MoH and RC	24 hours	regular and extraordinary after performing a task
	Psychological treatment for the affected persons	MoH, RC	24 hours	regular
Logistics support	Setting up base camps for the protection and rescue forces	PRD, MoI and LSGU with the PE,	24 hours	regular
	Extraordinary controls of the quality of the drinking water	MoH-PHI	3 hours	regular
	Water supply	MoH, RC, MoD-ARM, LSGU with the PE and TFFU	24 hours	regular
	Providing food, medicines and hygiene supplies	MoF-CRA, MTC, MoH, MoD, LSGU with the PE and MLSP	24 hours	regular
	Controlled movement in the areas affected by the crisis situation	CMC and MoI	12 hours	regular
	Financial support	MoF	24 hours	regular

### **13.2. STATUS REPORTS**

After receiving information, decisions and conclusions from CMHQ, the CMS entities regulate the following:

- Continuous inflow of data and information related to the crisis management using all the available means of communication, as established in the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center”;
- Monitoring the undertaken measures and activities as well as use of their own resources.
- Regular daily status reports are prepared twice a day at 10.00 h and 20.00 h. Extraordinary reports are prepared if necessary and upon a request from the HQ, and on particular issues.
- The regular reports encompass:
  - Date and time of the report
  - Date and time of the breakout/epidemic, local and GMT
  - Location and affected area (city/area/region and geographic coordinates)
  - Intensity (number of infected persons)
  - Type of the infectious disease
  - Causes for the diseases
  - Measures for determining the cause and transmission of the disease
  - Measures for protecting the people and prohibition to use certain food products
  - Incident description (brief and analytical)
  - Number of human casualties and sick people
  - Material damages
  - Weather conditions
    - wind direction \_\_\_\_\_ degrees
    - wind speed \_\_\_\_\_ m/sec
    - temperature \_\_\_\_\_ °C
    - cloudiness \_\_\_\_\_ % (0/25/50/75/100)
    - precipitation /rain-snow/ quantity
    - weather forecast for the next \_\_\_\_\_ 3-5 days
  - Environmental parameters
    - Air quality (air pollution) \_\_\_\_\_CO<sub>2</sub>, \_\_\_\_\_ NO<sub>x</sub>, \_\_\_\_\_NO and \_\_\_\_\_NO<sub>2</sub>, O<sub>3</sub>, \_\_\_\_\_ CO, \_\_\_\_\_PM<sub>10</sub> and \_\_\_\_\_PM<sub>2.5</sub>
    - Water quality (rivers and lakes)
    - Other environmental parameters (soil, etc.)
  - Environment, food and fodder monitoring report
  - Preliminary assessment (infected and deceased)
  - Preliminary assessment of the developments in the next 24/48/72 hours
  - Undertaken measures
    - Used resources (per institution)



- Material-technical resources
- Human resources
- Hospitalization (number of people, km/radius, reception centers, etc.)
- Quarantines (number of people, km/radius, reception centers, etc.)
- Other
- Necessary assistance for overcoming the consequences
  - Teams
  - Material means
  - Experts
- Other relevant data
- Contact details (24/7, phone, fax, e-mail, web, etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ (Crisis Management Headquarters) that decides about their dissemination to the media and international institutions.

The status reports are adopted by CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## **DECISION**

### Article 1

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for immediate management of contagious diseases among people (epidemic):

- The Ministry of Health (MoH) in cooperation with the Food and Veterinary Agency (FVA) organizes continuous monitoring of the epidemiological, viral, and clinical characteristics of the disease. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- The MoH in cooperation with the Red Cross (RC) develops an assessment of the efficiency from used interventions. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with RC undertakes measures for prevention and delay in the spreading of the epidemic. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with the RC undertakes measures for reducing the mortality rate through rational use of available vaccines, medications and anti-virus treatments. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI supported by the MoD-ARM and in cooperation with the MoH, secures and controls and affected area in quarantine working conditions using \_\_\_\_\_ MoI forces, \_\_\_\_\_ MoD-ARM forces, and \_\_\_\_\_ from the MoH. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MoI regulates the traffic within and to the affected area. A report on this activity is submitted to CMC if required.
- MTC in cooperation with MoI, the PE “Makedonija Pat” (Macedonian Roads) and the LSGU determines the alternative routes for the purpose of avoiding the affected area. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- The CMC, in cooperation with the MoI, MoH, MES, MLSP and YSA, implements measures for controlled travelling, social events, etc, without a special permit to work in the affected areas. The CMC issues permits at \_\_\_\_\_ locations. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MEPP performs environmental monitoring (air, water and soil quality). A report on this activity is submitted to CMC continuously after the measuring.
- MAFWE-NHMS monitors the meteorological and hydrological parameters and phenomena. A report on this activity is submitted to CMC continuously after the measuring without any interruptions.

## Article 2

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for assisting the directly affected persons:

- MoH in cooperation with the PRD, MoI and RC sets up reception centers, using (teams, number of persons, units, experts etc): \_\_\_\_\_ from the MoH, \_\_\_\_\_ from the PRD and \_\_\_\_\_ from the RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH, in cooperation with the PRD and the RC provide first aid to the injured and sick individuals, engaging (teams, number of persons, units, experts etc): \_\_\_\_\_ from MoH, \_\_\_\_\_ from PRD and \_\_\_\_\_ from the RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MoH, in cooperation with the RC sets up field hospitals for reception of the sick, engaging (teams, number of persons, units, experts etc): \_\_\_\_\_ from the MoH and \_\_\_\_\_ from the RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH, in cooperation with the RC, YSA, MLSP, MES, MoD-ARM and LSGU with PE adapts the existing facilities (halls, schools, kindergartens, etc.) into temporary hospitals – quarantines. MoH deploys medical (teams, material-technical means) \_\_\_\_\_, while the RD \_\_\_\_\_. The YSA puts at disposal facilities (sports halls) \_\_\_\_\_, the MLSP puts at disposal facilities (dormitories etc) \_\_\_\_\_, the MES puts at disposal facilities (schools, sports halls), the MoD-ARM puts at disposal facilities (military barracks and other facilities) \_\_\_\_\_ and the LSGU put at disposal facilities \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with the RC organizes care for the seriously sick. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MLSP in cooperation with the MoH organizes care for individuals with special needs. For this purpose, the MLSP engages \_\_\_\_\_ social workers, the MoH \_\_\_\_\_ medical teams. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with the MoI provides care and secures the VIPs, engaging \_\_\_\_\_ /directorate/teams, and the MoH \_\_\_\_\_ medical teams. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

### Article 3

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and put them into use for managing the consequences from contagious diseases among people (epidemic):

- MoH in cooperation with PRD, MoD-ARM, MoI and MTC organizes transport to the area for identification and storing the bodies of the deceased. MoH engages \_\_\_\_\_ (teams, number of persons, units, identification experts etc), \_\_\_\_\_ from the MoD-ARM,

\_\_\_\_\_ from the PRD, \_\_\_\_\_ from the MTC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- LSGU with PE in cooperation with the MTC determine sites and organize the burial of deceased individuals, using (individuals, material-technical means) \_\_\_\_\_ from the LSGU and public enterprises, and \_\_\_\_\_ from the PRD. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU with PE in cooperation with PRD organize the burial of the deceased engaging (individuals, material-technical means) \_\_\_\_\_ from the LSGU with PE, and \_\_\_\_\_ from the PRD.
- MoI, in cooperation with MoH organizes activities and procedures for handing over the bodies of deceased foreign nationals to representatives of their countries of origin. MFA organizes \_\_\_\_\_ handover teams, and the MoH organizes the safe wrapping of bodies. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MFA, in cooperation with the RC communicates information about foreign nationals in the affected area. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

#### Article 4

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use in assisting the directly affected persons by contagious diseases (epidemic):

- MoH in cooperation with RC organizes quarantine care for the infected individuals. MoH and RC engage \_\_\_\_\_ (medical teams etc). A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with RC organizes and provides psychological treatment for the affected individuals. For this purpose MoH engages (teams, doctors, material-technical means etc) \_\_\_\_\_, and the RC \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

#### Article 5

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use as logistics support in managing contagious diseases among people (epidemic):

- PRD in cooperation with the LSGU-public enterprises and the MoI organizes the establishment and operations of base camps for the needs of the protection and rescue forces. The base camps shall be established at the following \_\_\_\_\_ locations. A report on this activity is submitted to CMC upon the executed operations and regularly every \_\_\_\_\_ hours.
- MoH and PHI disseminate information about the drinking water quality through extraordinary tests. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with MAFWE, RC, MoE, MoD-ARM, LSGU-PE, and TFFU supplies the population with potable water. For this purpose, the MoE engages (tanks, bottles and filtering) \_\_\_\_\_, RC \_\_\_\_\_, MoH \_\_\_\_\_, MoD-ARM \_\_\_\_\_, LSGU-PE \_\_\_\_\_, and TFFU \_\_\_\_\_. The following locations \_\_\_\_\_ are established for distribution of drinking water. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoF-CRA, in cooperation with the MTC, MoH, MoD, MLSP, RC, and LSGU-PE, organizes distribution of food, medicines and hygiene materials, whereas the institutions engage (teams, transport, distribution points etc): MTC \_\_\_\_\_, MoH \_\_\_\_\_, MoD-ARM \_\_\_\_\_, MLSP \_\_\_\_\_, RC \_\_\_\_\_, and LSGU-public enterprises \_\_\_\_\_. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- CMC in cooperation with MoI organizes controlled movement in areas affected by the crisis situation, whereas the CMC issues a special permit-pass for movement in areas affected by the crisis at \_\_\_\_\_ locations.
- MoF provides financial support for the CMC activities by allocating MKD \_\_\_\_\_ from \_\_\_\_\_ fund of the Budget.

Article 6

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

Article 7

This Decision enters into force on the date of its adoption.

Article 8

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

## **14. MANAGING (RESPONSE and SUPPORT) OUTBREAKS OF CONTAGIOUS DISEASES IN ANIMALS (EPIZOOTIC)**



14.1. Functions enabling response and support in case of contagious diseases among animals (epizootic), (Draft Decision-ANNEX No.1)

CMS Functions	Management		Execution Readiness	Reporting
	Activity	Institution		
Direct epizootic management	Monitoring of epizootic and viral characteristics of the disease among the animals	MAFWE, FVA, and MoH	Continuous	regular
	Assessing the efficiency of the applied interventions	MAFWE, FVA, and MoH	24 hours	regular
	Reducing the disease and mortality related to zoonosis and the causes for the zoonosis through rational use of proper medications	FVA and MAFWE		regular
	Prevention and delay of the epizootic spreading	MAFWE, FVA, AP, and MoH		regular
	Identifying the options for prevention, elimination or reduction to an acceptable level for the health of the people	MAFWE, FVA, and MoH	48 hours	regular
	Securing and control of the affected farms and animal quarantine	MAFWE, FVA, PRD, and MoI	2 hours	regular
	Controlled transportation of sick animals	MAFWE, FVA, PRD, and MoI	24 hours	regular
	Environmental monitoring	MEPP and MAFWE (NHIMS) and MoH-	Immediate, up to 3 hours for	continuous

			PHI		certain parameters	
Assisting the directly affected persons	Care provided for persons infected by zoonosis from sick animals	MoH	MoH	Immediate	regular	
Dealing with the consequences	Ban on food products of animal origin	MAFWE, FVA, and MoH	MAFWE, FVA, and MoH	24 hours	regular	
	Transport, registration and treatment of dead animals	MAFWE, FVA, PRD, and LSGU with PE	MAFWE, FVA, PRD, and LSGU with PE	24 hours	regular and extraordinary after the completion of a task	
Assisting the indirectly affected persons	Information over possible consequences from the use of unsafe food	MAFWE, FVA, AP, and MoH	MAFWE, FVA, AP, and MoH	24 hours	regular	
Logistics support	Setting up base camps for the deployed forces	MAFWE, FVA, PRD, and LSGU with PE	MAFWE, FVA, PRD, and LSGU with PE	24 hours	regular	
	Controlled movement and operations in areas affected by the crisis	CMC and MoI	CMC and MoI	12 hours	regular	
	Financial support	MoF	MoF	24 hours	regular	

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## 14.2. STATUS REPORTS

After receiving information, decisions and conclusions from CMHQ, the CMS entities regulate the following:

- Continuous inflow of data and information related to the crisis management using all the available means of communication, as established in the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center”;
- Monitoring the undertaken measures and activities as well as use of their own resources;
- Regular daily status reports are prepared twice a day at 10.00 h and 20.00 h. Extraordinary reports are prepared if necessary and upon a request from the HQ, and on particular issues.
- The regular reports encompass:
  - Date and time of the report
  - Date and time of phenomenon/epizootic, local and GMT
  - Location and affected area (city/area/region and geographic coordinates)
  - Number and type of infected animals
  - Type of contagious epizootic
  - What caused the epizootic
  - Measures for determining the cause and transmission of the disease among animals
  - Measures for determining the cause and transmission of the disease to people
  - Measures for protection of people and ban on use of food products of animal origin
  - Description of event (brief and analytical)
  - Number and type of dead animals
  - Number of infected people from epizootic
  - Material damages
  - Weather conditions
    - Wind direction \_\_\_\_\_ degrees
    - Wind speed \_\_\_\_\_ m/sec
    - Temperature \_\_\_\_\_ degrees Celsius
    - Cloudiness \_\_\_\_\_ % (0/25/50/75/100)
    - Precipitation/rain-snow/amount
    - Forecast for next \_\_\_\_\_ 3-5 days
  - Environmental parameters
    - Air quality (air pollution) \_\_\_\_\_ CO<sub>2</sub>, \_\_\_\_\_ NO<sub>x</sub>, \_\_\_\_\_ NO and \_\_\_\_\_ NO<sub>2</sub>, O<sub>3</sub>, \_\_\_\_\_ CO, \_\_\_\_\_ PM10 and \_\_\_\_\_ PM2.5
    - Water quality (rivers and lakes)
    - Other environmental parameters (soil etc.)
  - Environment, food and fodder monitoring report
  - Preliminary assessment (infected and dead animals)

- Preliminary assessment of the developments in the next 24/48/72 hours
- Undertaken measures about:
  - Used resources (by institutions)
    - Material-technical resources
    - Human resources
  - Prevention and spreading of the disease
  - Caution
  - Other
- Necessary assistance for overcoming the consequences
  - Teams
  - Material means
  - Experts
- Other relevant data
- Contact details (24/7, tel., fax, e-mail, web etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media Center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## **DECISION**

### Article 1

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for immediate management of contagious diseases among animals (epizootic):

- MAFWE, in cooperation with FVA and MoH organizes continuous monitoring of the epizootic and the viral characteristics of the disease among animals. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MAFWE, in cooperation with FVA and MoH assesses the efficiency of the applied interventions. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MAFWE, in cooperation with FVA and MoH undertakes measures for prevention and delay in the spreading of the epizootic. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- FVA in cooperation with MAFWE undertakes measures for reducing the mortality rate related to the zoonosis and what caused the zoonosis through rational use of appropriate medications. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- FVA in cooperation with MAFWE and MoH undertakes measures for identifying the options for prevention, elimination or reduction to an acceptable level for the health of the people. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- FVA in cooperation with MAFWE, PRD and MoI secures and controls the affected farms and sets up quarantine for animals, engaging (teams,

number of persons, experts) \_\_\_\_\_ forces from the FVA, \_\_\_\_\_ from MAFWE, \_\_\_\_\_ from PRD, and \_\_\_\_\_ from MoI. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- FVA in cooperation with MAFWE, PRD and MoI conducts controlled transport of sick animals. A report on this activity is submitted to CMC if required.
- MEPP carries out environmental monitoring (air, water and soil quality). A report on this activity is submitted to CMC after the measuring in continuity.
- MAFWE-NHMS monitors the meteorological and hydrological parameters and phenomena. A report on this activity is submitted to CMC constantly.

#### Article 2

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for assisting the directly affected persons:

- MoH organizes care for the individuals infected with zoonosis from the sick animals, engaging (teams, number of persons, units, experts etc): \_\_\_\_\_ from MoH. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

#### Article 3

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for managing the consequences from contagious diseases among animals (epizootic):

- MAFWE, in cooperation with FVA and MoH undertakes measures to ban the use of food products of animal origin. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MAFWE, in cooperation with FVA, PRD, and LSGU-PE organizes transport, registration and treatment of dead animals, engaging (individuals, material and technical assets) \_\_\_\_\_ from MAFWE, \_\_\_\_\_

from FVA, \_\_\_\_\_ from LSGU-PE, and \_\_\_\_\_ from PRD.  
A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

#### Article 4

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for assisting the directly affected individuals by the contagious diseases among animals (epizootic):

- MAFWE, in cooperation with FVA, AP and MoH undertakes measures for informing the population about the possible effects from the use of unsafe food. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

#### Article 5

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use as logistics support in managing the contagious diseases among animals (epizootic):

- MAFWE, in cooperation with FVA, PRD, and LSGU-PE sets up base camps for the deployed forces. The base camps shall be set up at the following \_\_\_\_\_ locations. A report on this activity is submitted to CMC after the operations completed and regularly every \_\_\_\_\_ hours.
- The CMC in cooperation with the MoI organizes controlled movement and operations in areas affected by the crisis, whereas CMC issues special permits-passes for movement in areas affected by the crisis at \_\_\_\_\_ locations.
- MoF provides financial support for the CMC activities by allocating MKD \_\_\_\_\_ from \_\_\_\_\_ fund of the Budget.

#### Article 6

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

Article 7

This Decision enters into force on the date of its adoption.

Article 8

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ



## **15. MANAGING (RESPONSE and SUPPORT) OUTBREAKS OF CONTAGIOUS DISEASES IN PLANTS (EPIPHYTOTIC)**

15.1. Functions enabling response and support in case of contagious diseases among plants (epiphytotic), (Draft Decision-ANNEX No.1)

CMS Functions	Management		Institution	Execution Readiness	Reporting
	Activity				
Direct management of epiphytotic	Monitoring the epiphytotic and its characteristics in the disease of the plants		MAFWE, (ADA and PE-MF	continuous	regular
	Assessing the efficiency of the used chemicals (pesticides, fungicides, etc...)		MAFWE, ADA and PE-MF	24 hours	regular
	Prevention and delay in epiphytotic spreading		MAFWE, ADA, AP and PE-MF		regular
	Identification of options for prevention, elimination or reduction to an acceptable level for the health of the people and animals		MAFWE, ADA, FVA, PE-MF, and MoH		regular
	Securing and controlling the affected areas		MAFWE, PE-MF, AP, PRD, and MoI	24 hours	regular
	Monitoring of environment		MEPP and MAFWE (NHMS) and MoH-PHI	immediate, up to 3 hours for certain parameters	continuous
	Ban on use of food products for people and animals		MAFWE, FVA, and MoH	immediate	regular
	Registration and treatment of destroyed plants		MAFWE, ADA, PE-MF, PRD, and	5 days	regular and extraordinary after a

					completed task
Assisting the indirectly affected persons	Information over possible consequences from use of unsafe food	LSGU-PE MAFWE, FVA, and MoH	24 hours		regular
Logistics support	Controlled movement and operations in crisis-affected areas	CMC and Mol	12 hours		regular
	Financial support	MoF	24 hours		regular

## **15.2. STATUS REPORTS**

After receiving information, decisions and conclusions from CMHQ, the CMS entities regulate the following:

- Continuous inflow of data and information related to the crisis management using all the available means of communication, as established in the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center”;
- Monitoring the undertaken measures and activities as well as use of their own resources;
- Regular daily status reports are prepared twice a day at 10.00 h and 20.00 h. Extraordinary reports are prepared if necessary and upon a request from the HQ, and on particular issues.
- The regular reports encompass:
  - Date and time of the report
  - Date and time of phenomenon/epiphytotic, local and GMT
  - Location and affected area (city/area/district and geographic coordinates)
  - Stricken plants
  - Type of contagious epiphytotic
  - What caused the epiphytotic
  - Measures for prevention and spreading of the contagion
  - Measures for determination of cause and transmission of disease to people and plants
  - Measures for protection of people and plants and ban on use of infected food products
  - Description of event (brief and analytical)
  - Number of infected persons from the epiphytotic
  - Material damages
  - Weather conditions
    - Wind direction \_\_\_\_ degrees
    - Wind speed \_\_\_\_\_ m/sec
    - Temperature \_\_\_\_\_ degrees Celsius
    - Cloudiness \_\_\_\_\_ % (0/25/50/75/100)
    - Precipitation/rain-snow/amount
    - Forecast for coming \_\_\_\_ 3-5 days
  - Environmental parameters
    - Air quality (air pollution) \_\_\_\_ CO<sub>2</sub>, \_\_\_\_ NO<sub>x</sub>, \_\_\_\_ NO and \_\_\_\_ NO<sub>2</sub>, O<sub>3</sub>, \_\_\_\_ CO, \_\_\_\_ IIM10 and \_\_\_\_ IIM2.5
    - Water quality (rivers and lakes)
    - Other environmental parameters (soil, etc.)
  - Environment, food and fodder monitoring report
  - Preliminary assessment of the developments in the next 24/48/72 hours
  - Undertaken measures for:

- Used resources (by institutions)
  - Material-technical resources
  - Human resources
- Prevention and spreading of disease
- Caution
- Other
- Necessary assistance for overcoming of consequences
  - Teams
  - Material means
  - Experts
- Other relevant data
- Contact details (24/7, tel., fax, e-mail, web etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media Center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## **DECISION**

### Article 1

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for immediate management of contagious diseases among plants (epiphytotic):

- MAFWE, in cooperation with the FVA and PE-MW organizes continual monitoring of the epiphytotic and the characteristics of the disease among plants. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MAFWE, in cooperation with the FVA and PE-MW develops an assessment of the efficiency from used chemical means (pesticides, fungicides, etc.). A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MAFWE, in cooperation with ADA, AP and PE-MW undertakes measures for prevention and delay in the spreading of the epiphytotic. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MAFWE, in cooperation with ADA, FDA, MoH and PE-MW undertakes measures over identifying the options for prevention, elimination or reduction to an acceptable level for the health of people and animals. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MAFWE, in cooperation with PE-MW, PRD, AP and MoI secures and controls and affected areas, engaging (teams, number of persons, experts) \_\_\_\_\_ forces from the MAFWE, \_\_\_\_\_ from the PE-MW, \_\_\_\_\_ from PRD, and \_\_\_\_\_ from MoI. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MEPP carries out environmental monitoring (air, water and soil quality). A report on this activity is submitted to CMC after conducting the measuring.
- MAFWE-NHMS carries out monitoring of the meteorological and hydrological parameters and phenomena. Reports over this activity are continually submitted to the CMC.

### Article 2

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for managing the consequences of contagious diseases among plants (epiphytotic):

- MAFWE, in cooperation with the FVA and MoH undertakes measures for banning the use of food products by people and animals. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MAFWE, in cooperation with ADA, PE-MW, PRD, and LSGU-PE organizes registration and treatment of destroyed plants, engaging (individuals, material-technical means) \_\_\_\_\_ from MAFWE, \_\_\_\_\_ from ADA, \_\_\_\_\_ from PE-MW, \_\_\_\_\_ from LSGU-public enterprises, and \_\_\_\_\_ from PRD. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

### Article 3

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for assisting the persons directly affected by contagious diseases among plants (epiphytotic):

- MAFWE, in cooperation with the FVA, and MoH undertakes measures to inform the population over the possible effects from the use of unsafe food. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

Article 4

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use as logistics support in management of contagious diseases among plants (epiphytotic):

- CMC in cooperation with the MoI organizes controlled movement and operations in areas affected by the crisis situation, whereas the CMC issues a special permit-pass for movement in areas affected by the crisis situation at \_\_\_\_\_ locations.
- MoF provides financial support for the CMC activities by allocating MKD \_\_\_\_\_ from \_\_\_\_\_ fund of the Budget.

Article 5

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

Article 6

This Decision enters into force on the date of its adoption.

Article 7

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ



**16. MANAGING (RESPONSE and SUPPORT) INCREASED  
NUMBER OF REFUGEES/MIGRANTS**

16.1. Functions enabling response and support in cases of increased number of refugees/migrants (Draft Decision – ANNEX No. 1)

CMS Functions	Management		Execution readiness	Reporting
	Activity	Institution		
Direct Incident Management	Information collecting about increased number of refugees/migrants	CMC, MoI, IA, MoD-ARM, MTC, MH, MLSP		regular
	Exchange of classified information about increased number of refugees/migrants	MoI, MoD-ARM, IA and CMC		regular classified
	Operational monitoring of the activities of the involved individuals and groups with criminal intentions	MoI, IA	immediately	regular
	Estimate of the number of refugees/migrants	MoI, IA and MLSP	1 hour	regular
	Ensuring controlled entrance and reception of increased inflow of migrants/refugees entering and transiting through the Republic of Macedonia	MoI, CMC, MoD-ARM	2 hours	regular
	Strengthening the security measures along the state border at the critical sections	MoI, MoD-ARM	2 hours	regular

Assisting the directly affected persons	Detecting and intercepting human trafficking routes	MoI, IA, MoD-ARM	2 hours	regular
	Organizing a system for coordinating and managing (subordination) in the affected areas	CMC and MoI	immediately	regular
	Increasing the security in the railway and road traffic	MTC, MoI	1 hour	regular
	Providing adequate space for accommodating refugees/migrants	MLSP, MTC, LSGU and CMC	1 hour	regular
	Providing food, beverages, hygiene supplies for the refugees/migrants that need them as well as adequate supplies for the vulnerable categories	MLSP and RC	8 hours	regular
	Operation and maintenance of transit centres for the refugees/migrants provided with adequate utilities (electricity and water supply, sanitary facilities, etc.)	MLSP, CMC, PRD, MoI, LSGU	8 hours	regular
	Providing first aid and medical care	MH, MLSP and RC	immediately	regular
	Reception and facilitating the transit through the RM for	MLSP, MH and RC	immediately	regular

Dealing with the consequences	persons with special needs and vulnerable categories				
	Strengthened monitoring of the food standards for refugees/migrants	MH, FVA	2 hours		regular
	Informing the migrants about the available benefits during their stay and transit in the Republic of Macedonia and familiarizing them with their rights and obligations.	MLSP, MoI and CMC	2 hours		regular
	Reinforced securing of the foreign diplomatic-consular offices and the offices of other international organizations.	MoI	2 hours		regular
	Increasing the security level along the state border, strengthening the control at the border crossings and of the flow of goods and people.	MoI and MoD-ARM	immediately		regular
	Procedures for deceased refugees/migrants	MoI, LSGU, CMC, MFA and MH	immediately		regular
	Damage evaluation	LSGU	72 hours		regular
	Monitoring and analysis of major financial transactions	MF, Directorate for Preventing Money Laundering and	24 hours		regular
	Logistics support				

		Funding Terrorism, MoI, PRO, FP.		
Controlled movement and work in the affected areas		CMC and MoI	12 hours	regular
Monitoring the safety of the drinking water		MH	12 hours	regular
Preventive-epidemiological measures (disinfection, pest and rodent control of facilities and equipment, etc.).		MH (PHD), LSGU	12 hours	regular
Providing interpreters to help the refugees (English and other languages as required)		MLSP	12 hours	regular
Financial support		MF	24 hours	regular

## **16.2. STATUS REPORTS**

After receiving information, decisions and conclusions from CMHQ, the CMS entities regulate the following:

Continuous inflow of data and information related to the crisis management using all the available means of communication, as established in the “Decree on the type of data and information and the way they are forwarded to the Crisis Management Center”;

- Monitoring the undertaken measures and activities as well as use of their own resources.
- Regular daily status reports are prepared twice a day at 10.00 h and 20.00 h. Extraordinary reports are prepared if necessary and upon a request from the HQ, and on particular issues.
- The regular reports encompass:
  - Date and time of the report
  - Date and time of the incident/phenomenon - local and GMT
  - Location
  - Description of the incident (brief and analytical)
  - Number of refugees/migrants
  - Number of refugees/migrants with special needs
  - Preliminary assessment of the developments in the next 24/48/72 hours
- Undertaken measures
  - Measures for controlled reception, accommodation and transit
  - Used resources (per institutions)
    - Material-technical resources
    - Human resources
- Necessary assistance for overcoming the consequences
- Other relevant data
- Contact details (24/7, phone, fax, e-mail, web, etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues included in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ (Crisis Management Headquarters) that decides on their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters

- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## **DECISION**

### Article 1

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for immediate managing an increased number of refugees/migrants:

- CMC in cooperation with MoI, IA, MoD-ARM, MTC, MH, and MLSP collects data for managing a crisis situation, which is declared due to the increased number of refugees/migrants.
- MoI, IA, MoD-ARM and CMC exchange classified information about the increased number of refugees/migrants.
- MoI in cooperation with the IA undertakes activities and standard procedures for operational monitoring of the activities of the involved individuals and groups with criminal intentions. A report about the implemented operations is submitted to CMC every \_\_\_\_\_ hours.
- MoI in cooperation with CMC, MLSP and IA conducts an estimate of the number of refugees/migrants. A report about the implemented operations is submitted to CMC every \_\_\_\_\_ hours.



- MoI in cooperation with MoD-ARM and CMC ensures controlled entrance and reception of the increased inflow of migrants/refugees entering and transiting through the Republic of Macedonia. A report about the implemented operations is submitted to CMC regularly on daily bases.
- MoI in cooperation with MoD-ARM undertake reinforced measures in securing the state border at the critical sections. A report about the implemented operations is submitted to CMC regularly on daily bases.
- MoI in cooperation with MoD-ARM undertake measures for detecting and intercepting the human trafficking routes. A report about the implemented operations is submitted to CMC regularly on daily bases.
- CMC in cooperation with MoI organizes a system for coordination and management (subordination) in the critical area.
- MoI in cooperation with MTC increases the security level in the railway and road traffic. A report about the implemented operations is submitted to CMC when needed.

## Article 2

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for assisting the affected people:

- MLSP in cooperation with MTC, LSGU and CMC secure the area allocated for accommodating the refugees/migrants. A report about the implemented operations is submitted to CMC every \_\_\_\_\_ hours.
- MLSP in cooperation with the RC provide food, beverages, and hygiene supplies for the refugees/migrants that need them as well as adequate supplies for the vulnerable categories. A

report about the implemented operations is submitted to CMC every \_\_\_\_\_ hours.

- MLSP in cooperation with CMC, PRD, MoI and LSGU are responsible for the operation and maintenance of the transit centres for the refugees/migrants provided with the adequate utilities (electricity and water supply, sanitary facilities, etc.) A report about the implemented operations is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with MLSP and RC provide first aid and medical care. A report about the implemented operations is submitted to CMC every \_\_\_\_\_ hours.
- MLSP in cooperation with the MoH and RC organize reception and facilitate the transit through the RM for persons with special needs and vulnerable categories. A report about the implemented operations is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with the FVA organize reinforced monitoring of food standards for refugees/migrants. A report about the implemented operations is submitted to CMC every \_\_\_\_\_ hours.

### Article 3

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use for crisis management:

- MLSP in cooperation with MoI and CMC familiarizes the migrants about the benefits available to them during their stay and transit in the Republic of Macedonia and about their rights and duties. A report about the implemented operations is submitted to CMC every \_\_\_\_\_ hours.
- MoI secures the foreign diplomatic offices. A report about the implemented operations is submitted to CMC every \_\_\_\_\_ hours.

- MoI with the support by MoD-ARM raises the security level along the state border, and strengthens the control at the border crossings and of the flow of goods and people (at the border crossings and beyond). A report about the implemented operations is submitted to CMC every \_\_\_\_\_ hours.
- MoI in cooperation with LSGU, CMC, MFA and MoH carries out the procedure for the deceased refugees/migrants.
- LSGU in cooperation with the representatives of the state institutions have a commission conducting a damage assessment. After this activity is completed report is submitted to CMC.

#### Article 4

The Crisis Management System Headquarters decided to activate the resources (human, material-technical and financial) and to put them into use as logistics support for managing an increased number of refugees/migrants:

- MoF-FP in cooperation with MoI, PRO and the Directorate for Prevention of Money Laundering and Financing Terrorism monitor and analyze the information about major financial transactions.
- CMC in cooperation with MoI organizes controlled movement and work in the areas affected by the crisis situation where CMC issues special permits – passes for movement and work for the areas affected by the crisis situation at the \_\_\_\_\_ locations.
- MoH monitors the safety of the drinking water. A report about this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with LSGU perform preventive epidemiological measures (disinfection, pest and rodent control of facilities and equipment, etc.). A report about this activity is submitted to CMC every \_\_\_\_\_ hours.

- MLSP hires interpreters for the needs of the refugees/migrants (English and other languages as required).
- MoF provides financial support for the activities of CMC entities by allocating MKD \_\_\_\_\_ from \_\_\_\_\_ fund of the budget.

Article 5

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

Article 6

This Decision enters into force on the date of its adoption.

Article 7

The CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD of CMHQ

**17. MANAGING (RESPONSE and SUPPORT)  
ENERGY SUPPLY CRISIS**

17.1 Functions enabling response to energy supply crisis situation (Draft Decision – ANNEX No. 1

Incident/phenomenon	Management		Execution readiness	Reporting
	Activity	Institution		
Energy supply emergency	Restructuring of the production facilities	MoE	7 days	regular daily
	Import of basic strategic energy resources from alternative markets	MoE, MFA and MoF-CA	24 hours	regular daily
	Campaign for rational use of the available strategic energy resources	CMC, MoE	24 hours	regular daily
	Restrictions in the supply, and providing supply and distribution of strategic energy resources in categories	MoE, MTC, MoI	24 hours	regular daily
	Increasing the number of patrol teams in the areas under restriction measures	MoI, ARM	24 hours	regular daily
	Organizing priority transportation of strategic energy resources using alternative routes	MoE, MTC, MoI and MoF-CA	24 hours	regular daily

## **17.2. REPORTS**

Reports' content:

- Date and time of the report
- Date and time of the incident/phenomenon - local and GMT
- Location (city/district/region)
- Description of the situation (brief and analytical)
- Consequences
  - number of human casualties
  - material damages
- Preliminary assessment of the developments in the next 24/48/72 hours
- Undertaken measures
  - Used resources (per institutions)
  - Material-technical resources
  - Human resources
  - Other
- Necessary assistance for overcoming the consequences
  - Teams
  - Supplies
  - Experts
- Other relevant data
- Contact details (24/7, phone, fax, e-mail, web, etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues included in the report within their field of competence.

The status reports are adopted by the CMHQ and CMC distributes them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media center)

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

## **DECISION**

### Article 1

The Crisis Management System Headquarters decided to allocate portion of the resources (human, material-technical and financial) and to put them to use for managing the declared energy supply crisis:

- MoE in cooperation with companies of special importance for operating in the course of a crisis situation organizes restructuring of the production facilities, provision and transportation of strategic energy resources. A report about this activity is submitted to CMC - regularly on daily bases.
- MoE in cooperation with MFA and MoF-CA organizes import of the basic strategic energy resources from alternative markets. A report about this activity is submitted to CMC - regularly on daily bases.
- CMC in cooperation with the MoE undertakes activities for organizing a campaign for rational consumption of the available strategic energy resources. A report about this activity is submitted to CMC - regularly on daily bases.
- MoE in cooperation with MTC, MoI implements restrictions in the supply and organizes supply and distribution of the strategic energy resources in categories A report about this activity is submitted to CMC - regularly on daily bases.



- MoI in cooperation with MoD-ARM undertakes measures for increasing the number of patrol teams in the areas under restriction measures.
- MoE in cooperation with MTC, MoI and MoF-CA organizes priority transportation of the strategic energy resources using alternative routes. A report about this activity is submitted to CMC - regularly on daily bases.

#### Article 2

This Decision enters into force on the date of its adoption.

#### Article 3

The CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD of CMHQ

- VI -

**MANAGING (RESPONSE and SUPPORT)  
ACCOMPANYING INCIDENTS/PHENOMENA**

**1. ACCOMPANYING PHENOMENA/INCIDENTS (MAN-MADE)**

**1.1. ORGANIZED CRIME AND ILLICIT TRAFFICKING IN NARCOTICS, ARMS AND PEOPLE – ILLEGAL MIGRATION**

Functions enabling response and support during accompanying occurrences/incidents of organized crime and illicit trafficking in narcotics, arms and people – illegal migration; (Draft Decision – Annex No.1)

Incident/ Phenomenon	Management		Execution Readiness	Reporting
	Activity	Institution		
Organized crime; illicit trafficking in narcotics, arms and people – illegal migration	Data collection and exchange	MoI, IA, Directorate for Prevention of Money Laundering and Financing Terrorism, MoF-CA and FP and CMC	continuous	regular classified
	Operational surveillance of activities of the involved groups/organizations in the country and their links abroad	MoI, IA, Directorate for Prevention of Money Laundering and Financing Terrorism, MoF-CA and FP	continuous	regular classified
	Coordinated discovering, surveillance and closing procedures with criminal groups and individuals Undertaking coordinated measures for dealing with tax evasion	MoI, IA, MoF-CA and FP, MoD-ARM MoI and MoF-PRO	immediate continuous	regular classified regular

	Undertaking measures for dealing with attempts for violent seizure of power	MoI and MoD-ARM, IA	immediate	regular
	Surveillance and analysis of major financial transactions	MoF, MoI, Directorate for Prevention of Money Laundering and Financing Terrorism	continuous	regular classified
	Disclosing and breaking up rings of trafficking, in narcotics, arms, people, organs illegal migration	MoI, MoH, and MoF-CA	continuous	regular

*Draft Decision on Organized Crime*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use for immediate stamping out of organized crime or illicit trafficking in narcotics, arms and people:

- MoI in cooperation with the Directorate for Prevention of Money Laundering and Financing Terrorism, MoF-CA and FP, IA and CMC collects and exchanges classified information about organized crime or illicit trafficking in narcotics, arms and humans.
- MoI in cooperation with the Directorate for Prevention of Money Laundering and Financing Terrorism, MoF-CA and FP, IA conducts operational surveillance of activities of involved groups/organizations in the country and their links abroad.
- MoI in cooperation with the MoF-CA and FP, and MoD-ARM organizes coordinated disclosure, surveillance and closing procedures of criminal groups and individuals, engaging \_\_\_\_\_ forces from MoI, \_\_\_\_\_ from MoF-CA and FP, and \_\_\_\_\_ from MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoF-PRO in cooperation with MoI undertakes activities for discovering of tax evasion. A report on this activity is submitted to CMC on regular daily bases.

- MoI supported by MoD-ARM and IA undertakes activities for preventing attempts for violent seizure of power, engaging \_\_\_\_\_ forces from MoI, and \_\_\_\_\_ from MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoF in cooperation with MoI and the Directorate for Prevention of Money Laundering and Financing Terrorism conducts surveillance and analysis of major financial transactions. A report on this activity is submitted to CMC when needed.
- MoI in cooperation with the MoF-CA, MoH and RC undertakes measures for uncovering and breaking rings for narcotics, arms, humans and organs trafficking. A report on this activity is submitted to CMC on regular daily bases.

#### Article 2

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

#### Article 3

This Decision enters into force on the date of its adoption.

#### Article 4

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

**1.2. POSSESSION OF LARGER QUANTITIES OF ILLEGAL ARMS**

Functions enabling response and support during accompanying phenomena/incidents related to possession of larger quantities of illegal arms (Draft Decision – Annex No.1)

Incident/ Phenomenon	Management		Institution	Execution Readiness	Reporting
	Activity				
Possession of larger quantities of illegal arms	Indications over possession of larger quantities of illegal arms and discovering arsenal caches		MoI and IA	Continual	Regular
	Intellectual activities on raising the awareness about getting rid of illegal arms		MES, MoI, MTC, LSGU and CMC	48 hours	Regular
	Campaigns for voluntary handing over and destruction of illegal arms		MoI, LSGU, and PRD		Regular
	Undertaking operational campaigns for confiscation of illegal arms		MoI	Immediately	Regular, classified



*Draft Decision on Possession of Larger Quantities of Illegal Arms*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use for dealing with incidents involving possession of larger quantities of illegal arms:

- MoI in cooperation with IA undertakes measures regarding indications of possession of larger quantities of illegal arms and discovering arsenal caches.
- MES in cooperation with MoI, LSGU and CMC organizes implementation of intellectual activities (forums, debates, education programs, etc.) on raising the awareness about getting rid of illegal arms. A report on this activity is submitted to CMC if required.
- MoI in cooperation with the LSGU and PRD implements campaigns for voluntary handing over and destruction of illegal arms, engaging (teams, points) \_\_\_\_\_ from MoI, \_\_\_\_\_ from the LSGU, and \_\_\_\_\_ from PRD. \_\_\_\_\_ (a location) is established for destroying the arms. A report on this activity is submitted to CMC on regular daily bases.
- MoI supported by MoD-ARM undertakes operational campaigns for confiscation of illegal arms. A report on this activity is submitted to CMC upon their completion.

Article 2

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

Article 3

This Decision enters into force on the date of its adoption.

Article 4

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

**1.3. CORRUPTION**

Functions enabling response and support during accompanying phenomena/incidents related to corruption (Draft Decision – Annex No.1)

Incident/ phenomenon	Management		Execution Readiness	Reporting
	Activity	Institution		
Corruption	Uncovering malfeasance in the public sector for personal benefit	MoI and MoI-FP, Anti-Corruption Commission	continuous	regular

*Draft Decision on Corruption*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use for dealing with corruption cases:

- MoI in cooperation with MoF-FP and the Anti-Corruption Commission undertakes coordinated activities for uncovering malfeasance in the public sector for personal benefit. A report on this activity is submitted to CMC upon completion of individual activity.

Article 2

This Decision enters into force on the date of its adoption.

Article 3

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

**1.4. VIOLATIONS OF REPUBLIC OF MACEDONIA'S AIRSPACE**

Functions enabling response and support during accompanying phenomena/incidents related to violations of Republic of Macedonia's airspace (Draft Decision– Annex No.1)

Incident/ phenomenon	Management		Execution Readiness	Reporting
	Activity	Institution		
Violations of Republic of Macedonia's airspace	Surveillance of airspace violations	MANAV, MoD-ARM	continuous	regular
	Diplomatic activities for condemnation and prevention of incidents	CMC and MFA	24 hours	regular

*Draft Decision on Violations of Republic of Macedonia's Airspace*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use towards preventing violations of Republic of Macedonia's airspace:

- MANAV in cooperation with the MoD-ARM undertakes measures for surveillance of aircrafts violating Republic of Macedonia's airspace. A report on this activity is submitted to CMC on regular daily bases.
- CMC with MFA support carries out diplomatic activities for condemnation and prevention of such incidents by the international factor.

Article 2

This Decision enters into force on the date of its adoption.

Article 3

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

**1.5. BORDER INCIDENTS AND DELAYS AT THE BORDER CROSSING**

Functions enabling response and support during accompanying phenomena/incidents related to border incidents and delays at the border crossing (Draft Decision– Annex No.1)

Incident/ phenomenon	Management		Execution Readiness	Reporting
	Activity	Institution		
Border incidents	Raising the security level at the state borders, strengthened control at border crossings and of the flow of people and commodities	MoI, Integrated Border Management (IBM), MoD, MoF-CA, inspection services	4 hours	Regular, classified
	Undertaking measures for continuous flow of passengers and commodities	MoI, MFA, MoF-CA, MLSP		

*Draft-decision on border incidents*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use towards preventing border incidents:

- MoI in cooperation with MoD-ARM, IBM, MoF-CA and the inspection services undertake measures for raising the security level at state border, and strengthening the control at the border crossings and of flow of people and goods. A report on this activity is submitted to CMC on regular daily bases.
- MoI in cooperation with MFA, MoF-CA and MLSP undertakes measures for continuous flow of passengers and commodities. A report on this activity is submitted to CMC on regular daily bases.

Article 2

This Decision enters into force on the date of its adoption.

Article 3

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ



**1.6. SERIOUS CRIMES INCLUDING BLACKMAIL, MURDER AND ASSAULT ON CITIZENS AND THEIR PROPERTY**

Functions enabling response and support during of accompanying phenomena/incidents related to serious crimes including blackmail, murder and assault on citizens and their property (Draft Decision– Annex No.1)

Incident/ phenomenon	Management		Institution	Execution Readiness	Reporting
	Activity				
Serious crimes including blackmail, murder and assault on citizens and their property	Undertaking measures for solving cases of kidnapping, blackmail, murder and assault on citizens		Mol	continuous	regular
	Undertaking measures for solving cases of extortion, theft, robbery, rape, sexual abuse and juvenile delinquency		Mol, MLSP	continuous	regular
	Undertaking measures for solving cases of artifacts' thefts		Mol, MoC-CHPO	continuous	regular
	Protection and securing VIPs under threat		Mol, MoH	immediate	regular classified
	Securing vital facilities under threat		Mol, MoD-ARM	2 hours	regular classified

*Draft Decision on Serious Crimes Including Blackmail, Murder, and Assault on  
Citizens and their Property*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use towards preventing serious crimes including blackmail, murder, and assault on citizens and their property:

- MoI in cooperation with the MLSP undertakes measures for solving cases of kidnapping, blackmail, murder and assault on citizens. A report on this activity is submitted to CMC on regular daily bases.
- MoI in cooperation with MoC-CHPO undertakes measures for solving cases of artifacts' thefts. A report on this activity is submitted to CMC on regular daily bases.
- MoI in cooperation with MoH organizes take care and secure the VIPs, engaging \_\_\_\_\_ management/teams, and the MoH \_\_\_\_\_ medical teams. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI supported by the MoD-ARM tightens the security at the vital facilities under threat, engaging (teams) \_\_\_\_\_ from MoI and \_\_\_\_\_ from MoD-ARM. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

Article 2

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

Article 3

This Decision enters into force on the date of its adoption.

Article 4

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

**1.7. UNAUTHORIZED DISCLOSURE, PUBLISHING AND VIOLATION OF INFORMATION AND COMMUNICATIONS SECURITY**

Functions enabling response and support during accompanying phenomena/incidents regarding unauthorized disclosure, publishing and violation of information and communications security (Draft Decision– Annex No.1)

Incident/ phenomenon	Management		Execution Readiness	Reporting
	Activity	Institution		
Unauthorized disclosure, publishing and violation of information and communications security	Uncovering and solving cases of cybercrime and forgery	MoI, IA, MISA	continuous	regular
	Uncovering violations of information security (flight control, payment turnover, personal data, etc.)	MoI, MISA, MTC, MoF, DSCI and DPDP	continuous	regular

*Draft Decision on Unauthorized Disclosure, Publishing and Violation of Information and Communications Security*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use for dealing with the unauthorized disclosure, publishing and violation of information and communications security:

- MoI in cooperation with the MISA and IA undertakes activities for uncovering and solving cases of cybercrime and forgery. A report on this activity is submitted to CMC on regular daily bases.
- MoI in cooperation with MISA, MTC, MoF, DSCI and DPDP undertakes activities for uncovering violation of information security (flight control, payment turnover, personal data, etc.) A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

Article 2

This Decision enters into force on the date of its adoption.

Article 3

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

**1.8. ACTIVITIES OF FOREIGN SPECIAL SERVICES AND OTHER ACTIVITIES AIMED AT DETERIORATION OF SECURITY**

Functions enabling response and support during accompanying phenomena/incidents related to activities of foreign special services and other activities aimed at deterioration of security (Draft Decision— Annex No.1)

Incident/ phenomenon	Management		Execution Readiness	Reporting
	Activity	Institution		
Activities of foreign special services and other activities aimed at deterioration of security	Data collection and exchange	MoI, IA, MFA, MoD and CMC		regular, classified
	Policies for involvement of international institutions	MoI, MFA, IA, MoD and CMC		regular, classified

*Draft Decision on Activities of Foreign Special Services and Other Activities Aimed at Deterioration of Security*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use towards preventing activities of foreign special services and other activities aimed at deterioration of security:

- MoI in cooperation with the IA, MoD and CMC collect and exchange classified data about activities of foreign special services and other activities aimed at deterioration of security.
- MFA in cooperation with MoI, IA, MoD and CMC develops policies for the involvement of international institutions.

Article 2

This Decision enters into force on the date of its adoption.

Article 3

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

**1.9. CONSEQUENCES FROM CONFLICT OF INTERESTS OVER THE USE OF STRATEGIC ENERGY RESOURCES AND ROUTES, AS WELL AS FROM OBSTRUCTING AND BLOCKING THEIR IMPORT IN RM**

Functions enabling response and support during accompanying phenomena/incidents regarding Consequences from conflict of interests over the use of strategic energy resources and routes, as well as from obstructing and blocking their import in RM (Draft Decision– Annex No.1)

Incident/ phenomenon	Management		Execution Readiness	Reporting
	Activity	Institution		
Consequences from conflict of interests over the use of strategic energy resources and routes, as well as from obstructing and blocking their import in RM	Restructuring production capacities	MoE	7 days	regular, daily
	Import of basic strategic energy resources from alternative markets	MoE, MFA, and MoF-CA	24 hours	regular, daily
	Campaign over rational consumption of available strategic energy resources	CMC, MoE	24 hours	regular, daily
	Restrictions in supply and securing supply and distribution of strategic energy resources by categories	MoE, MTC, MoI	24 hours	regular, daily
	Organizing priority transportation of strategic energy resources using alternative routes	MoE, MTC, MoI and MoF-CA	24 hours	regular, daily



*Draft Decision on Consequences from conflict of interests over the use of strategic energy resources and routes, as well as from obstructing and blocking their import in the Republic of Macedonia*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use for dealing with the Consequences from conflict of interests over the use of strategic energy resources and routes, as well as from obstructing and blocking their import in RM:

- MoE in cooperation with trade companies (TC) of special importance for operations in time of crisis organizes restructuring of production capacities, securing and transport of strategic energy resources. A report on this activity is submitted to CMC on regular daily bases.
- MoE in cooperation with MFA and MoF-CA organizes import of basic strategic energy resources from alternative markets. A report on this activity is submitted to CMC on regular daily bases.
- CMC in cooperation with MoE undertakes activities for organizing a campaign promoting rational consumption of available strategic energy resources. A report on this activity is submitted to CMC on regular daily bases.
- MoE in cooperation with MTC and MoI implements restrictions in supply and securing the supply and distribution of strategic energy resources

by categories. A report on this activity is submitted to CMC on regular daily bases.

- MoE in cooperation with the MTC, MoI and MoF-CA organizes priority transport of strategic energy resources using alternative roads. A report on this activity is submitted to CMC on regular daily bases.

Article 2

This Decision enters into force on the date of its adoption.

Article 3

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

## **1.10. REPORTS**

Reports' content (classified):

- Date and time of the report
- Date and time of the incident/phenomenon, local and GMT
- Location (city/district/region)
- Description of the incident/phenomenon (brief and analytical)
- Organizer of incident/phenomenon
- Consequences from the incident/phenomenon
  - Number of casualties
  - Material damages
- Preliminary assessment of the developments in the next 24/48/72 hours
- Undertaken measures
  - Used resources (by institutions)
    - Material-technical resources
    - Human resources
  - Other
- Necessary assistance for overcoming of consequences
  - Teams
  - Material means
  - Experts
- Airspace violations
  - Number and affiliation of aircrafts
  - Aircrafts' arrival and departure direction
  - Flight altitude
- Other relevant data
- Contact details (24/7, tel., fax, e-mail, web etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media center)

**2. ACCOMPANYING PHENOMENA/INCIDENTS (NATURAL)**

**2.1. THUNDERBOLTS**

Functions enabling response and support during accompanying phenomena/incidents related to thunderbolts (Draft Decision– Annex No.1)

Incident/ phenomenon	Management		Execution Readiness	Reporting
	Activity	Institution		
Thunderbolts	Providing first aid and care for the injured	MoH and RC	immediate	regular
	Transport, identification and storing the bodies of the deceased	MoH and LSGU-PE	24 hours	regular
	Damage assessment and repair	LSGU-PE	48 hours	regular

*Draft Decision on Thunderbolts*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use for managing an incident - lightning:

- MoH in cooperation with the RC provides first aid for the injured, engaging (teams, number of persons, units, experts etc): \_\_\_\_\_ from MoH, and \_\_\_\_\_ from the RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with LSGU-PE organizes the transport, storing and identification of the bodies of the deceased. They use (teams, number of persons, units, identification experts etc): \_\_\_\_\_ from MoH, and \_\_\_\_\_ from LSGU-PE. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU in cooperation with representatives of state institutions have a commission conducting damages assessment. A report on this activity is submitted to CMC upon completed activity.

Article 2

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

Article 3

This Decision enters into force on the date of its adoption.

Article 4

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

**2.2. STRONG WINDS, DROUGHTS, FROST or HAIL**

Functions enabling response and support during accompanying phenomena/incidents involving strong winds, droughts, frosts, frost or hail (Draft Decision– Annex No.1)

Incident/ phenomenon	Management		Execution Readiness	Reporting
	Activity	Institution		
Strong winds, droughts, frost or hail	Damage assessment and repair	LSGU-PE	48 hours	regular



*Draft Decision on Strong Winds, Droughts, Frost or Hail*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use towards managing \_\_\_\_\_ (strong winds, droughts, frost or hail):

- LSGU in cooperation with representatives of state institutions have a commission conducting damages assessment. A report on this activity is submitted to CMC upon completed activity.

Article 2

This Decision enters into force on the date of its adoption.

Article 3

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

### 2.3. SIGNIFICANT DESERTIFICATION AND ENVIRONMENT DEPLETION

Functions enabling response and support during accompanying phenomena/incidents related to significant desertification and environment depletion (Draft Decision– Annex No.1)

Incident/ phenomenon	Management		Execution Readiness	Reporting
	Activity	Institution		
Significant desertification and environment depletion	Environmental monitoring	MEPP and MAFWE (NHMS), HBI, PHI and RSD	immediate, up to 3 hours for certain parameters	continuous
	Determining the type and degree of desertification (mechanical, chemical or biological)	MEPP, MAFWE, PE-MF, LSGU		regular
	Undertaking measures for rehabilitation and re-cultivation (erosion prevention, salinity, deflation, unplanned urban planning, floods etc)	MEPP, MAFWE, PE-MF, LSGU		regular

*Draft Decision on Significant Desertification and Environment Depletion*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use for managing significant desertification and environment depletion:

- MEPP conducts environmental monitoring (air, water and soil quality). A report about this activity is submitted to CMC after the measuring is completed.
- MAFWE-NHMS conducts monitoring of meteorological and hydrological parameters and phenomena. A report about this activity is submitted to CMC using permanent links.
- HBI conducts monitoring of hydrological phenomena at the lakes. A report on this activity is submitted to CMC after the measuring is completed every \_\_\_\_\_ hours.
- RSD in cooperation with the PHI organizes and conducts monitoring of the presence of radionuclides in the environment and monitoring of the open air gamma radiation. A report on this activity is submitted to CMC after the measuring is completed every \_\_\_\_\_ hours.
- MEPP, MAFWE, PE-MF, institutes and LSGU undertake measures over establishing the type and volume of the desertification (mechanical,

chemical or biological). A report on this activity is submitted to CMC after the measuring is completed.

- MEPP, MAFWE, PE-MF, institutes and LSGU undertake measures for rehabilitation and re-cultivation (erosion prevention, salinity, deflation, unplanned urban planning, floods etc), engaging (teams, material-technical means, experts) \_\_\_\_\_ from MEPP, \_\_\_\_\_ from MAFWE, \_\_\_\_\_ from PE-MF, \_\_\_\_\_ from institutes, and \_\_\_\_\_ from LSGU. A report on this activity is submitted to CMC on regular daily bases.

#### Article 2

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

#### Article 3

This Decision enters into force on the date of its adoption.

#### Article 4

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

**2.4. FROZEN RIVERS AND LAKES**

Functions enabling response and support during accompanying phenomena/incidents related to frozen rivers and lakes (Draft Decision– Annex No.1)

Incident/ phenomenon	Management		Institution	Execution Readiness	Reporting
	Activity				
Frozen rivers and lakes	Meteorological and hydrological monitoring		MAFWE-NHMS	continuous	regular
	Protecting the biodiversity by making holes on frozen surfaces		LSGU-PE, MEPP and MAFWE	continuous	regular
	Damage assessment and repair		LSGU	48 hours	regular

*Draft Decision on Frozen Rivers and Lakes*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use for managing frozen rivers and lakes:

- MAFWE-NHMS conducts meteorological and hydrological monitoring. A report on this activity is submitted to CMC using permanent links.
- LSGU-PE in cooperation with the MEPP and MAFWE makes holes on the frozen surfaces as a measure for protecting the biodiversity, engaging (teams, experts) \_\_\_\_\_ from LSGU-PE, \_\_\_\_\_ from MEPP, \_\_\_\_\_ from the MAFWE. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- LSGU in cooperation with representatives of state institutions have a commission conducting damages assessment. A report on this activity is submitted to CMC when the activity is completed.

Article 2

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

Article 3

This Decision enters into force on the date of its adoption.

Article 4

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

### 2.5. TORRENTIAL RAINS

Functions enabling response and support during accompanying phenomena/incidents related to torrential rains (Draft Decision–Annex No.1)

Incident/ phenomenon	Management		Execution Readiness	Reporting
	Activity	Institution		
Torrential rains	Environmental monitoring	MEPP and MAFWE (NHMS), HBI, PHI	immediate, up to 3 hours for certain parameters	continuous
	Damage assessment of the areas affected by torrential rains	LSGU	48 hours	regular



*Draft Decision on Torrential Rains*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use for managing torrential rains:

- MEPP conducts environmental monitoring (air, water and soil quality). A report on this activity is submitted to CMC after the measuring is completed.
- MAFWE-NHMS conducts monitoring of the meteorological and hydrological parameters and phenomena. A report on this activity is submitted to CMC using permanent links.
- HBI conducts monitoring of hydrological phenomena at the lakes. A report on this activity is submitted to CMC after the measuring is completed every \_\_\_\_\_ hours.
- LSGU in cooperation with representatives of state institutions have a commission conducting damages assessment of the areas affected by the torrential rains. A report on this activity is submitted to CMC when the activity is completed.

Article 2

This Decision enters into force on the date of its adoption.

Article 3

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

## 2.6. REPORTS

Report's content:

- Date and time of the report
- Date and time of the incident/phenomenon, local and GMT
- Location of the affected area (city/area/district and geographic coordinates)
- What caused the incident/phenomenon
- Description of the incident/phenomenon (brief and analytical)
- Number of casualties
- Material damages
- Weather conditions
  - Wind direction \_\_\_\_\_ degrees
  - Wind speed \_\_\_\_\_ m/sec
  - Temperature \_\_\_\_\_ degrees Celsius
  - Cloudiness \_\_\_\_\_ % (0/25/50/75/100)
  - Precipitation/rain-snow/amount
  - Forecast for coming \_\_\_\_\_ 3 days
- Preliminary assessment of the developments in the next 24/48/72 hours
- Undertaken measures
  - Used resources (by institutions)
  - Material-technical resources
  - Human resources
  - Other
- Other relevant data
- Contact details (24/7, tel., fax, e-mail, web etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters
- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media center)

**3. ACCOMPANYING PHENOMENA/INCIDENTS  
(TECHNICAL-TECHNOLOGICAL)**

**3.1. EXPLOSIVE DEMOLITIONS AND DESTRUCTION OF UNEXPLODED ORDNANCE (UXO)**

Functions enabling response and support during accompanying phenomena/incidents related to explosive demolitions and destruction of unexploded ordnance (Draft Decision– Annex No.1)

Incident/ phenomenon	Management		Institution	Execution Readiness	Reporting
	Activity				
Explosive demolitions and destruction of unexploded ordnance (UXO)	Controlled explosions and explosive demolitions		MTC, PRD, MoI and MoE	24 hours	regular
	Incidental explosions		MoI, PRD and LSGU-TFFU		regular
	Providing first aid and care for the injured		MoH and RC	immediate	regular
	Transporting and storing the bodies of the deceased		MoH and LSGU-PE	24 hours	regular
	Damage assessment and repair		LSGU	48 hours	regular

*Draft Decision on Explosive Demolitions and Destruction of UXO*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use for managing explosive demolitions and destruction of UXO:

- MTC in cooperation with PRD, MoI and MoE organizes and performs controlled explosions and explosive demolitions of \_\_\_\_\_ (site), engaging (teams, units, experts) \_\_\_\_\_ from MTC, \_\_\_\_\_ from PRD, \_\_\_\_\_ from MoI, and \_\_\_\_\_ from MoE. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI in cooperation with PRD and LSGU-TFFU undertakes measures for managing the consequences from incidental explosions, engaging (teams, units, experts) \_\_\_\_\_ from MoI, \_\_\_\_\_ from PRD, and \_\_\_\_\_ from LSGU-TFFU. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with the RC provide first aid to the injured, engaging (teams, number of persons, units, experts etc) \_\_\_\_\_ from MoH, \_\_\_\_\_ and from RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with the LSGU-PE organizes the transport, storing and identification of the bodies of the deceased, engaging (teams, number of persons, units, identification experts etc) \_\_\_\_\_ from MoH,

and \_\_\_\_\_ from LSGU-PE. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- LSGU in cooperation with representatives of state institutions have a commission conducting damages assessment. A report on this activity is submitted to CMC when the activity is completed.

Article 2

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

Article 3

This Decision enters into force on the date of its adoption.

Article 4

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

**3.2. ROAD, RAIL, MARITIME AND AIR ACCIDENTS**

Functions enabling response and support during accompanying phenomena/incidents related to road, rail, maritime and air accidents (Draft Decision– Annex No.1)

Incident/ phenomenon	Management		Institution	Execution Readiness	Reporting
	Activity				
Road, rail, maritime and air accidents	Providing first aid and care for the injured		MoH, LSGU-TFFU and RC	immediate	regular
	Traffic regulation		MoI	2 hours	regular
	Determination alternative routes		MTC, MoI, PE-MF and LSGU-PE	2 hours	regular
	Transporting and storing the bodies of the deceased		MoH and LSGU-PE	24 hours	regular
	Damage assessment and repair		MTC	48 hours	regular



*Draft Decision on Road, Rail, Maritime and Air Accidents*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use for managing (road, railroad, sea and air transport) \_\_\_\_\_ accidents:

- MoH in cooperation with the RC provide first aid to the injured, engaging (teams, number of persons, units, experts etc) \_\_\_\_\_ from MoH, \_\_\_\_\_ and from the RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoI regulates the traffic in and to the affected area with additional \_\_\_\_\_ MoI forces. A report on this activity is submitted to CMC if required.
- MTC in cooperation with MoI, PE "Makedonija pat" and LSGU decide which routes (according to vehicle categories) cannot be used for traffic and determines alternative routes (only for road traffic).
- MoH in cooperation with LSGU-PE organizes the transport, storing and identification of the bodies of the deceased, engaging (teams, number of persons, units, identification experts etc) \_\_\_\_\_ from MoH, and \_\_\_\_\_ from LSGU-PE. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- LSGU in cooperation with representatives of state institutions have a commission conducting damages assessment. A report on this activity is submitted to CMC upon completed activity.

Article 2

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

Article 3

This Decision enters into force on the date of its adoption.

Article 4

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

**3.3. UTILITIES DISRUPTIONS – ELECTRICITY, OIL-GAS, WATER SUPPLY AND COMMUNICATIONS**

Functions enabling response and support during accompanying phenomena/incidents related to utilities disruptions – electricity, oil-gas, water supply and communications (Draft Decision– Annex No.1)

Incident/ phenomenon	Management		Execution Readiness	Reporting
	Activity	Institution		
Utilities disruptions – electricity, oil-gas, water supply and communications	Reestablishing the electricity supply	MoE, MEPSO and ELEM	selective	regular
	Energy resources supply (oil, gas)	MTC, MoE, DCROOD	24 hours	regular
	Water supply	PRD, RC, MoH, MoD-ARM, MoE, LSGU-PE, TFFU	24 hours	regular
	Reestablishing the communications systems in RM	MTC, AEC, BC	24 hours	regular

*Draft Decision on Utilities Disruptions (electricity, oil-gas, water supply and communications)*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use for managing utilities disruptions \_\_\_\_\_ (electricity, oil-gas, water supply and communications):

- MoE in cooperation with MEPSO and ELEM undertakes measures for reestablishing the electricity supply and maintaining the energy balance. A report on this activity is submitted to CMC after every power line is repaired.
- MTC in cooperation with DCROOD organizes the supply of energy resources (oil and oil derivatives) and MoE organizes the supply of gas. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- PRD in cooperation with RC, MoH, MoD-ARM, MoE, LSGU-PE, TFFU secures the supply of good quality drinking water, engaging (water tanks, bottles and filtering) \_\_\_\_\_, RC \_\_\_\_\_, MoH \_\_\_\_\_, MoD-ARM \_\_\_\_\_, MoE \_\_\_\_\_, and LSGU-PE \_\_\_\_\_, and TFFU. The following locations \_\_\_\_\_ are determined for distribution of the drinking water. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.

- MTC in cooperation with AEC and BC undertakes measures for reestablishing the communications systems in RM. A report on this activity is submitted to CMC upon each enabled communications link.

Article 2

The heads of the teams and units and the experts involved in the coordinated implementation of this decision report to RCMC \_\_\_\_\_, contact point \_\_\_\_\_, tel. \_\_\_\_\_.

Article 3

This Decision enters into force on the date of its adoption.

Article 4

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

**3.4. BLOOD AND BLOOD PRODUCTS**

Functions enabling response and support during accompanying phenomena/incidents related to blood and blood products (Draft Decision– Annex No.1)

Incident/ phenomenon	Management		Execution Readiness	Reporting
	Activity	Institution		
Blood and blood products	Making reserves of blood and blood products	MoH and RC	24 hours	regular, daily
	Intellectual activities for awareness raising about voluntary blood donation	MoH, RC, MES, YSA		

*Draft Decision on Blood and Blood Products*

Pursuant to Article 24 Paragraph 1 from the Law on Crisis Management ("Official Gazette No. 29/05"), the Crisis Management System Headquarters at the meeting held on \_\_\_\_\_ adopted

**DECISION**

Article 1

The Crisis Management System Headquarters decided to activate the resources (material-technical, human and financial) and to put them into use for securing blood and blood products:

- MoH in cooperation with the RC work on making blood and blood product reserves, engaging (teams, number of persons, units, experts, etc.) \_\_\_\_\_ from MoH, and \_\_\_\_\_ from the RC. A report on this activity is submitted to CMC every \_\_\_\_\_ hours.
- MoH in cooperation with RC, MES, YSA and CMC organizes intellectual activities (forums, debates, educational programs, leaflets, etc.) for awareness raising about voluntary blood donation. A report on this activity is submitted to CMC if required.

Article 2

This Decision enters into force on the date of its adoption.

Article 3

CMC draws conclusions from this Decision and forwards them to all competent aforementioned institutions.

HEAD OF CMHQ

### **3.5. REPORTS**

Report's content:

- Date and time of the report
- Date and time of the incident/phenomenon, local and GMT
- Location of the affected area (city/area/district and geographic coordinates)
- What caused the incident/phenomenon
- Description of the incident/phenomenon (brief and analytical)
- Number of casualties
- Material damages
  - damages to power distribution network
  - damages to water supply network
  - damages to oil/gas distribution network
  - damages to telecommunications networks
  - damages to traffic infrastructure
  - damages to facilities and other infrastructure
- Weather conditions
  - Wind direction \_\_\_\_\_ degrees
  - Wind speed \_\_\_\_\_ m/sec
  - Temperature \_\_\_\_\_ degrees Celsius
  - Cloudiness \_\_\_\_\_ % (0/25/50/75/100)
  - Precipitation/rain-snow/amount
  - Forecast for next \_\_\_\_\_ 3-5 days
- Preliminary assessment of the developments in the next 24/48/72 hours
- Additional threat from radiological/chemical/biological substances
- Undertaken measures
  - Used resources (by institutions)
  - Material-technical resources
  - Human resources
  - Other
- Necessary assistance for overcoming of consequences
  - Teams
  - Material resources
  - Experts
- Other relevant data
- Contact details (24/7, tel., fax, e-mail, web etc.)

The reports are prepared by CMC, and every institution provides responses to CMC on all the issues incorporated in the report within their field of competence.

Information with classified content is marked adequately and it is the CMHQ that decides about their dissemination to the media and international institutions.

The status reports are adopted by the CMHQ and CMC disseminates them to:

- the institutions represented at the Headquarters



- the institutions with competences to proceed based on the reports
- the members of the Assessment Group (AG) and of the Steering Committee (SC)
- the Government, the Assembly, the President of the Republic of Macedonia
- the HQ's bodies (a team, a group and a media center)

**-VII-**

## **1. RECEPTION, ALLOCATION AND DISTRIBUTION OF INTERNATIONAL ASSISTANCE**

After declaring a crisis situation, CMC takes over the international communication and coordination with the international institutions (contact point 24/7):

- Informing the international institutions about the situation in the country;
- Regular (every 24 hours) and emergency communication of information based on the status reports;
- Classified information exchange in the international communication and coordination using the system for transfer of classified information to international institutions.

Based on a decision by the Government of RM for requesting international assistance, the HQ launch activities for requesting, reception and distribution of international assistance:

Establishment of an International Assistance Host Nation Support Team.

The team is composed of:

- Crisis Management Center, coordinator
- Protection and Rescue Directorate
- Ministry of Foreign Affairs
- Ministry of Labor and Social Policy
- Radiation Safety Directorate
- Ministry of Interior
- Customs Administration
- Ministry of Transport and Communications
- Ministry of Health
- other (decided by the Headquarters and in line with the SOPs for certain risks and threats)

For the needs of the HQ it develops:

A draft-decision on emergency reception of funds

A draft-decision on specifying non-financial international assistance with the following indicators:

Specifying of necessary international assistance:

- type: services, expertise, teams, equipment, humanitarian and other goods,
- are they requested as donation or paid services,
- required additional documentation,

- national limitations/types of assistance that cannot be accepted.
- entry points (airport, border crossings)
- point/s for reception of international assistance (if differs from the entry point)
- establishment of a Center for reception and departure of foreign teams and its location (if required or offered)

Note: *The CMC drafts and disseminates the formal request for international assistance based on the adopted decisions by the HQ. In case of a request for international assistance from the International Atomic Energy Agency, the RSD forwards the request in line with the Law Ratifying the Convention on Assistance in Case of a Nuclear Accident.*

Draft-decision on consent to receive the offered international assistance

Draft-decision for distribution of the confirmed international assistance

Coordination of operating procedures for the international assistance to enter the country:

<b>Procedure</b>	<b>Institution</b>	<b>Remark</b>
Visa regime	MoI, MFA	Special status, shortened procedures, 24/7
Working permits	MLSP-ESA, MoI	If necessary (24/7). For up to 30 days the state informs ESA about the issuance of SPO forms, and for more than 30 days they apply for a working permit from ESA
Customs/shipping	CA	Special status, shortened procedures, 24/7
Permission for foreigners to volunteer	MLSP and MoI	Recommendation by HQ: All institutions accepting volunteers should submit a request to the MLSP and should regulate their stay at the MoI

Coordination of reception, storage, registration, allocation, packaging and transport to final users of material commodities and equipment:

<b>Procedure</b>	<b>Institution</b>	<b>Remark</b>
------------------	--------------------	---------------

Providing reception storage area with the necessary equipment and human resources for loading/unloading	MoH, RSD, PRD, PHI, MoD-ARM, MoI, etc.	
Providing goods received notes and receipts	MoH, RSD, PRD, PHI, MoD-ARM, MoI, etc.	
Providing transport to final users		
Security during storage and transport	MoI, specialized agencies	

Draft decision on area of operations for the foreign teams

Coordination of operating procedures for reception and departure of foreign teams at the Center for reception and departure of foreign teams:

<b>Procedure</b>	<b>Institution</b>	<b>Remark</b>
Coordinator	CMC	
Liaison officers for each team		RSD- in compliance with purpose sphere of action
Center's logistics	MoI, MoH, MTC	

Coordination of operating procedures and base camp logistics:

<b>Procedure</b>	<b>Institution</b>	<b>Remark</b>
Coordinator	CMC	
Liaison officers for each team		RSD- in compliance with purpose, sphere of action
Base camp logistics		Linked with national



**-VIII-**

## **1. PUBLIC RELATIONS**

The Crisis Management Center is the central office for communications and its media center informs the public and the mass media based on the decisions and conclusions of the CMHQ (Annex – Draft Recommendation – Template No.4);

Depending on the risk for which a crisis situation is declared, the composition of the joint media center is as follows:

Demonstration of nationalism and religious intolerance and hatred

- Crisis Management Center
- Ministry of Culture
- Ministry of Interior
- Committee for Relations with Religious Communities and Groups

Terrorist activities (including international and urban terrorism), diversions and sabotage

- Crisis Management Center
- Ministry of Interior

Earthquake

- Crisis Management Center
- Ministry of Transport and Communications
- Ministry of Health
- Protection and Rescue Directorate

Floods

- Crisis Management Center
- Ministry of Transport and Communications
- Protection and Rescue Directorate
- Ministry of Environment and Physical Planning

Heavy snowfalls, snowdrifts, avalanches, landslides and larger rockslides

- Crisis Management Center
- Ministry of Transport and Communications
- Protection and Rescue Directorate

Extremely high or low temperatures and thick fog

- Crisis Management Center
- Ministry of Agriculture, Forestry and Water Economy
- Ministry of Health
- Ministry of Environment and Physical Planning

Big fires

- Crisis Management Center
- Protection and Rescue Directorate
- Ministry of Agriculture, Forestry and Water Economy
- Ministry of Environment and Physical Planning

Disasters at mine quarries or production facilities, big accidents and breakdowns

- Crisis Management Center
- Ministry of Health
- Ministry of Economy
- Ministry of Environment and Physical Planning

Incidents involving cracks, collapsing and other damages to dams

- Crisis Management Center
- Ministry of Agriculture, Forestry and Water Economy
- Protection and Rescue Directorate

Chemical, biological or radiological contamination including consequences from weapons of mass destruction

- Crisis Management Center
- Ministry of Environment and Physical Planning
- Ministry of Health
- Radiation Safety Directorate
- Protection and Rescue Directorate

Mass poisoning (food, chemical and other poisonous substances)

- Crisis Management Center
- Ministry of Agriculture, Forestry and Water Economy
- Ministry of Environment and Physical Planning
- Ministry of Health

Outbreaks of infectious diseases among the population (epidemic)

- Crisis Management Center
- Ministry of Labor and Social Policy
- Ministry of Health
- Protection and Rescue Directorate

Outbreaks of contagious diseases in animals (epizootic)

- Crisis Management Center
- Ministry of Agriculture, Forestry and Water Economy
- Ministry of Environment and Physical Planning
- Ministry of Health

Outbreaks of contagious diseases in plants (epiphytotic)

- Crisis Management Center
- Ministry of Environment and Physical Planning
- Ministry of Agriculture, Forestry and Water Economy
- Ministry of Health

The joint media center is responsible for:

- Preparation of information intended for the public for approval by the CMHQ;
- Transfer of information intended for the public to mass media on behalf of CMHQ;
- The notifications for the public and mass media which are presented in the form of press releases, reports, press conferences and briefings, etc;
- The scheduled press conferences are attended, if necessary, by the head and the members CMHQ, or persons appointed by the CMHQ;
- Making a contact with foreign media present in the country;
- Notification of the public relations offices of the entities that are part of the crisis management system (ministries, agencies, directorates, local self-government, non-governmental organizations, etc.);
- Representatives of the Crisis Management Center, in cooperation with other competent bodies and institutions, secure the implementation of procedures banning or reducing the access of reporters.





**-IX-**

## **1. TERMINATION OF THE CRISIS SITUATION**

Analysis of developments with proposals for termination of the crisis situation (developed by CMC based on the status reports).

A recommendation to the governmental bodies for the Government of RM to adopt a decision for termination of the crisis situation (Draft Recommendation – Template No. 5).

A recommendation for withdrawing the resources from the field (in line with internal operating procedures) (Draft Recommendation – Template No. 6).

A recommendation to the CMS entities for undertaking recovery measures.

Template No. 1

*Recommendation for Oil*

The Crisis Management Headquarters, at a meeting held on \_\_\_\_\_ reviewed the current crisis situation in RM, and based on its assessment and the available national resources, it believes there is a need for the RM to use the state reserves of oil and oil derivatives for timely coping with the crisis situation, thus **recommending** for the SC to propose to the Government of RM to adopt a Decision for the state reserves to be used.

Annex:

- Detailed breakdown of the needs of oil
- Detailed breakdown of the needs of oil derivatives

HEAD OF CMHQ

*Recommendation for international assistance*

The Crisis Management Headquarters, at a meeting held on \_\_\_\_\_ reviewed the current crisis situation in RM, and based on its assessment and the available national resources, it believes the RM does not have sufficient resources for timely coping with the situation, thus **recommending** for the SC to propose to the Government of RM to adopt a Decision for requesting international assistance.

Annex:

- Situation analysis
- Assessment

HEAD OF CMHQ

Template No. 3

*Recommendation - ARM*

The Crisis Management Headquarters, at a meeting held on \_\_\_\_\_ reviewed the current crisis situation in RM, and based on its assessment and the used national resources **it recommends** to the SC for the Government of RM submits a proposal to the President of the state to deploy the declared ARM forces to help with the crisis situation.

The Recommendation/Proposal contains:

Type of military units \_\_\_\_\_

Number of military units \_\_\_\_\_,

Purpose \_\_\_\_\_

Mission \_\_\_\_\_,

Period of activity \_\_\_\_\_

HEAD OF CMHQ

*Recommendation – Media Center*

The Crisis Management Headquarters, at a meeting held on \_\_\_\_\_ reviewed the current crisis situation in RM, and based on its assessment **it recommends** to the SC to adopt a Decision for CMC to be appointed as the coordinator of the joint media center.

We recommend for the joint media center to include the public relations officers from the following institutions:

1. Crisis Management Center
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

HEAD OF CMHQ

Template No. 5

*Recommendation for termination of the crisis situation*

The Crisis Management Headquarters, at a meeting held on \_\_\_\_\_ reviewed the current crisis situation in RM, and based on the situation analysis proposing termination of the crisis situation **it recommends** the SC to propose to the Government of RM to adopt a Decision for termination of the crisis situation .

Annex:

- Situation analysis with proposals for termination of the crisis situation

HEAD OF CMHQ

*Recommendation for withdrawal of resources*

The Crisis Management Headquarters, at a meeting held on \_\_\_\_\_ reviewed the current crisis situation in RM, and based on its assessment and the available resources it believes it is necessary to withdraw a portion/all resources \_\_\_\_\_ from \_\_\_\_\_, thus **recommending** the competent institutions to withdraw them from the field.

Resources to be withdrawn

Institution

_____	
_____	
_____	
_____	
_____	
_____	
_____	
_____	

HEAD OF CMHQ



## LIST OF RELEVANT REGULATIONS:

1. Law on Crisis Management
2. Law on Internal Affairs
3. Law on the Police
4. Defense Law
5. Law on Service in the Army of the Republic of Macedonia
6. Law on the Intelligence Agency
7. Law on the Government of Republic of Macedonia
8. Law on Protection and Rescue
9. Law on Public Enterprises
10. Law on Civil Servants
11. Law on General Administrative Procedure
12. Law on Organization and Operations of State Administration Bodies
13. Law on Inspection
14. Law on Religious Communities and Groups
15. Law on Budget
16. Law on Public Procurements
17. Law on Crossing the State Border and Movement in Border Zone
18. Law on Movement and Stay of Foreigners
19. Law on Fire Fighting
20. Law on Protection from Explosive Ordinances
21. Law on Road Traffic Safety
22. Law on Security of People and Property
23. Law on Asylum and Temporary Protection
24. Law on Classified Information
25. Law Amending the Law on Transport of Hazardous Materials
26. Law on Storage and Protection of Flammable Liquids and Gasses
27. Law on Prevention of Harmful Noise
28. Law on Protection of National Parks
29. Law on Protection of Ohrid, Prespa and Dojran Lakes
30. Law on Protection of Natural Rarities
31. Law on Protection of the Air from Pollution
32. Law on Environment and Nature Protection and Development
33. Law on Keeping Public Hygiene, Collecting and Transporting Communal Solid and Technological Waste
34. Law on Waste
35. Law on Protection from Ionizing Radiation and Radiation Safety
36. Law on Safety of Food and Products and Materials in Contact with Food
37. Law on Energy
38. Law on Healthcare
39. Law on Protection of the Population from a Infectious Diseases Threat at National Level
40. Law on Medicines, Assisted Curatives and Medical Aides

41. Law on Hunting
42. Law on Forests
43. Law on Fisheries
44. Law on Cattle Breeding
45. Law on Pastures
46. Law on Plant Protection
47. Law on Veterinary Health
48. Law on Waters
49. Law on Culture
50. Law on the Hydro-Meteorological Service
51. Law on Standardization
52. Law on Metrology
53. Law on Labor Relations
54. Law on Protection at Work
55. Law on Welfare
56. Law on Minerals
57. Law on Oversight of Items Made of Precious Metals
58. Law on Geological Research and Exploitation of Minerals
50. Law on Local Self-Government
60. Law on the City of Skopje
61. Law on Social Security
62. Law on Child Protection
63. Law on Rail Traffic
64. Law on Inland Navigation
65. Law on Roads
66. Law on Road Transportation
67. Law on Cableways and Ski-Lifts
68. Law on Broadcasting
69. Law on Telecommunications
70. Law on the Red Cross of the Republic of Macedonia

## LIST OF ACRONYMS

### ABBREVIATIONS

CMS

SC

AG

CMHQ

ESA

FVA

SRA

AEC

ART

AREC

AP

ASP

IA

ARM

YSA

CRA

CAA

PRD

CMHQ

DSCI

DCROOD

PRD

RSD

LSGU

IBM

IEEES

PHI

PE

CRRCG

MoC

MANAV

MASA

MoI

MoE

MEPP

MoH

MAFWE

### FULL TITLE

Crisis Management System

Steering Committee

Assessment Group

Crisis Management Headquarters

Employment Service Agency

Food and Veterinary Agency

State Roads Agency

Agency for Electronic Communications

Agency for Rail Transport

Agency for Real Estate Cadastre

Agency for Pastures

Agency for Spatial Planning

Intelligence Agency

Army of Republic of Macedonia

Youth and Sport Agency

Commodity Reserves Agency

Civil Aviation Agency

Protection and Rescue Directorate

Crisis Management Headquarters

Directorate for Security of Classified

Information

Directorate for Compulsory Reserves of Oil and

Oil Derivatives

Protection and Rescue Directorate

Radiation Safety Directorate

Local Self-Government Units

Integrated Border Management

Institute of Earthquake Engineering and

Engineering Seismology

Public Health Institute

Public Enterprise

Committee on Relations with Religious

Communities and Groups

Ministry of Culture

Macedonian Air Navigation

Macedonian Academy of Sciences and Arts

Ministry of Interior

Ministry of Economy

Ministry of Environment and Physical Planning

Ministry of Health

Ministry of Agriculture, Forestry and Water

	Economy
MFA	Ministry of Foreign Affairs
MoD	Ministry of Defense
MES	Ministry of Education and Science
MP	Macedonian Posts
MTC	Ministry of Transport and Communications
MLSP	Ministry of Labor and Social Policy
MoF	Ministry of Finance
MF	Macedonian Forests
UXO	Unexploded Ordnance
RCP	Residential and Commercial Property
SOP	Standard Operating Procedures
BC	Broadcasting Council
TFFU	Territorial Fire-Fighting Unit
DSCI	Directorate for Security and Counter Intelligence
CHPO	Cultural Heritage Protection Office
PRO	Public Revenue Office
NHMS	National Hydrometeorological Service
FP	Financial Police
HBI	Hydro biological Institute
RC	Red Cross
CA	Customs Administration
CMC	Crisis Management Center

Title:

Standard Operating Procedures for Communication, Coordination and Cooperation among the Crisis Management System Entities in a Declared Crisis Situation

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